

Checklist/Documents required for grant of L1 license in E-Abkari

Sl. No	Name of the document
1	Affidavit under section 13 of Delhi Excise Act 2009 and Rule 23 & 35 of Delhi Excise Rules, 2010
2	Memorandum and Article of Association of the company partnership deed under the Partnership Act, 1932/Certificate of registration in the cooperative society/partnership deed under limited liability Act/ Resolution passed by Board of Directors
3	License copy of Distillery/Brewery/Botling Plant from where the brand is being manufactured/bottled in English Language duly certified by concerned Excise Authorities.
4	List of Directors partners/members of the company/firm/society or form-32 in case of change from MCA (As applicable)
5	Affidavit regarding non- black listing of the applicant firm/applicant/directors/partner/etc and non-holding of retail license.
6	Photograph of MD and attorney
7	No dues certificate from Delhi Excise Department
8	An Affidavit-cum-declaration in prescribed proforma
9	Affidavit regarding submission of Police clearance certificate as per section 13 of the Delhi Excise Act 2009 (within 30 days of grant of license)
10	Official Communication details i.e Name of directors/partners, official mail I.D, Contact no., address etc.
11	No Dues Certificate from VAT department.
12	Copy of PANCARD of partnership firm/Company/proprietorship/society LLP
13	Copy of IT Return/ Income Tax Clearance Certificate/ IT Assessment order/order of company/partnership firm /proprietorship society/LLP
14	Personal Bond with Surety of Rs. 5 lacs.
15	Power of Attorney duly signed by authorized Director/MD/Appointment of Attorney by the applicant
16	Board Resolution/Proof of Authorization in favour of applicant to apply for Excise license for the current year
17	An attested copy of the annual account and balance sheet duly audited for last two years
18	A Certificate of Solvency to the extend of Rs. 2. Lacs issued by SDM /scheduled commercial bank FDR of Rs.2.0 Lakh)
19	Solvency certificate
20	Ownership documents of BWH
21	Rent/lease documents between applicant and owner of BWH(in case applicant is not owner)
22	NOC from owner of BWH
23	Fire Safety certificate
24	Affidavit regarding fire safety measures
25	Insurance of BWH
26	Site plan of BWH(issued by architect)
27	Name, address and photograph of each of the employee working at the BWH alongwith details of DOB supported by copy of I.D. proof
28	Police Clearance Certificate