

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**O/o COMMISSIONER OF EXCISE, ENTERTAINMENT & LUXURY TAX**  
**IP ESTATE VIKAS BHAVAN NEW DELHI – 110002**

F.No (9) / Policy / Extn. / Excise / 2020-21 / 215  
**CIRCULAR**

Dated: 16/03/2021

Whereas, the Excise Retail licenses for consumption "off" the premises have been granted by the Government for operating in jurisdiction of National Capital Territory of Delhi in the form of L-6, L-6FG, L-7, L-7FG, L-8, L-9, L-10, L-22, L-23, L-23F, M&TP Licenses (L-4, L-5, L-25, L-26, L-34, L-35, DD-9, DD-10, DD-11, P-2, P-3, P-4, P-5, P-6, Authorization Permit).

And whereas, the Government of NCT of Delhi is currently in the process of framing revised Excise Policy which will comprehensively address all issues being faced with regard to the sale of liquor in the National Capital Territory of Delhi.

And whereas, the framing of the said policy is at an advanced stage based upon comments provided by stakeholders/general public.

And whereas, pending finalization of the new Excise Policy, it has been decided to renew all existing L-6, L-6FG, L-7, L-7FG, L-8, L-9, L-10, L-22, L-23, L-23F, M&TP Licenses (L-4, L-5, L-25, L-26, L-34, L-35, DD-9, DD-10, DD-11, P-2, P-3, P-4, P-5, P-6, Authorization Permit) for a period of 3 months commencing from 01.04.2021 on payment of proportionate license fee on or before 28.03.2021 for the said period of 3 months subject to following conditions:-

1. All holders of licenses in form of L-6, L-6FG, L-7, L-7FG, L-8, L-9, L-10, L-22, L-23, L-23F, M&TP Licenses (L-4, L-5, L-25, L-26, L-34, L-35, DD-9, DD-10, DD-11, P-2, P-3, P-4, P-5, P-6, Authorization Permit) are required to submit their requests for renewal of their licenses for a period of 3 months commencing from 01.04.2021.

For renewal of license, licensee has to apply in ESCIMS in the following manner:-

- a. Applicant will click on apply renew for period 01.04.2021 to 30.06.2021.
- b. System will display the license detail as per login in non-editable form.
- c. User will provide the details against following non-mandatory fields:  
(i)Original License start date, (ii)Applicant e-mail address, (iii)Applicant Mobile No.
- d. User will accept the declaration, make payment of fee and submit.
- e. Upon successful realization of fee, the application will be processed by the Department and licensee will get digitally signed license online. Realization of fee is sometime delayed due to involvement of different banks and banking channels. Department shall not be responsible for any failure of payment. Any delay due to delayed payment shall be the sole responsibility of the licensee. Hence, all licensee should ensure timely payment of proportionate license fees.

2. The licensee should be in legal possession of the premises, i.e. must possess duly stamped and registered rent/lease deed and ensure that the licensed premises shall be duly insured against fire and natural hazard. The licensee shall keep the premises thoroughly clean and dry and shall comply with the orders issued by the Department of Excise for removal of defects in the building.



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3. The shop must have air cooling/air conditioning facilities (wherever applicable e.g. L-7, L-9 & L-10) as per the existing terms & conditions under which the license was granted.
4. Refrigeration facilities for storage of beer shall be mandatory for holders of retail licensees.
5. Installation of CCTV cameras systems having coverage of minimum 50 meters and archival period of 30 days in good working conditions is must.
6. Must be complying with the terms & conditions on which the license was issued and the provision of Delhi Excise Act and Rules made there under.
7. The licensee shall abide by the Excise Policy for the year 2020-21 and all instructions/orders of the Department relating to operation of retail vend; any other instruction issued by the Department, including for non-renewal/withdrawal (if any) during the aforesaid period of 01.04.2021 to 30.06.2021.
8. The Government reserves the right to review the manner of levying license fee and amount of license fee etc. to be paid/payable. In case any of the fees are revised, the same shall be payable and recoverable from the licensees and penalty amount as specified by Competent Authority shall be imposed for depositing amount after the stipulated time period.
9. The Government reserves the right to review the manner of renewal of licenses for retail vend of liquor.

This issues with the approval of the Competent Authority.



(Sanjeev Kumar)  
Deputy Commissioner (Excise)

**Copy to:**

1. All Licenses holding excise license in form of L-6, L-6FG, L-7, L-7FG, L-8, L-9, L-10, L-22, L-23, L-23F, M&TP Licenses (L-4, L-5, L-25, L-26, L-34, L-35, DD-9, DD-10, DD-11, P-2, P-3, P-4, P-5, P-6, Authorization Permit) for necessary action.
2. M/s TCS to communicate all individual licenses through their email provided on ESCIMS portal and also to run a ticker on the ESCIMS portal.
3. System Analyst to upload on Excise Department website.

**Copy for information to:-**

1. Secretary to Hon'ble Dy. Chief Minister, Govt. of NCT of Delhi
2. P.S. to Secretary (Finance), Govt. of NCT of Delhi
3. P.S. to Commissioner (Excise), Govt. of NCT of Delhi



(Sanjeev Kumar)  
Deputy Commissioner (Excise)