

Department of Excise, Entertainment and Luxury Tax





USER MANUAL Pricing





Department of Excise, Entertainment and Luxury Tax

Notice

This is a controlled document. Unauthorised access, copying, replication or usage for a purpose other than for which it is intended, are prohibited.

All trademarks that appear in the document have been used for identification purposes only and belong to their respective companies.

Copyright: Department of Excise, Entertainment and Luxury Tax,2012

About This Manual

Purpose

This manual has been written to help you understand and use the Excise Supply Chain Information Management System (ESCIMS)-Pricing application. It presents the functional capabilities and operational details of the ESCIMS-Pricing and contains the procedures that you should know for performing your business tasks using the application.

The database maintenance tasks have not been covered in this manual.

Intended Audience

This manual is primarily intended for users of the Delhi Excise Department.

Prerequisites for Use

Following are the prerequisites for understanding this manual:

Functional – Basic understanding of operation of liquor manufacturing and distribution process

Technical - Basic understanding of working of computers. You must be familiar with data-entry operations.

Organization of the Manual

This manual is organized as follows:

Introduction provides an overview of the ESCIMS-Pricing application. It also details the hardware and software requirements, and its interfaces with other systems.

Getting Started takes you on a quick tour of ESCIMS-Pricing application. It gives a brief introduction about the general working features of the application that you should keep in mind while working.

TATA CONSULTANCY SERVICES iv

Contents

| 1 | INTRODUCTION TO ESCIMS2 |
|-----|------------------------------------------------------------------------------|
| 1.1 | About ESCIMS-Pricing3 |
| 1.2 | Features of ESCIMS-Pricing3 |
| 1.3 | User Roles and Access Rights3 |
| 2 | GETTING STARTED5 |
| 2.1 | Logging In5 |
| 3 | MAINTAIN PRICE PARAMETERS – IL/FL/CL |
| 3.1 | Price Parameters Setup – IL/FL by Dealing Assistant (IL/FL)7 |
| 3.2 | Duty & Retail Margin Parameters Setup – IL/FL by Dealing Assistant (IL/FL)10 |
| 3.3 | Maintain Price Parameters – CL by Dealing Assistant (CL) |
| 3.4 | View Price Parameters – CL by Dealing Assistant (CL)16 |
| 4 | PRICE CALCULATION - IL/FL/CL19 |
| 4.1 | Price Calculation – IL by Dealing Assistant (IL/FL)19 |
| 4.2 | Price Calculation – FL by Dealing Assistant (IL/FL)23 |
| 4.3 | Price Calculation – CL by Dealing Assistant (CL)27 |
| 4.4 | View Price Structure – CL by Dealing Assistant (CL)30 |

Total number of pages in the manual, including the cover page: 39

List of Figures

| FIGURE 1: ESCIMS ECOSYSTEM | 2 |
|-------------------------------------------------------------|-----|
| FIGURE 2: INFORMATION FLOW AT ESCIMS | 2 |
| FIGURE 3: LOGIN SCREEN | |
| FIGURE 4: PRICING MENUS FOR DEALING ASSISTANT (IL/FL) | 7 |
| FIGURE 5: PRICE PARAMETER SETUP | |
| FIGURE 6: PRICE PARAMETER SETUP – CONFIRMATION MESSAGE | 9 |
| FIGURE 7: PRICING MENUS FOR DEALING ASSISTANT (IL/FL) | 10 |
| FIGURE 8: DUTY & RETAIL MARGIN PARAMETERS SETUP | |
| FIGURE 9: PRICE PARAMETER SETUP – CONFIRMATION MESSAGE | .12 |
| FIGURE 10: PRICING MENUS FOR DEALING ASSISTANT (CL) | .13 |
| FIGURE 11: MAINTAIN PRICE PARAMETERS | |
| FIGURE 12: MAINTAIN PRICE PARAMETERS – CONFIRMATION MESSAGE | .14 |
| FIGURE 13: PRICING MENUS FOR DEALING ASSISTANT (CL) | 16 |
| FIGURE 14: VIEW PRICE PARAMETERS | .17 |
| FIGURE 15: PRICING MENUS FOR DEALING ASSISTANT (IL/FL) | .19 |
| FIGURE 16: SELECT FINANCIAL YEAR | |
| FIGURE 17: CALCULATE PRICE FOR IL/FL – SCREEN 1 | 20 |
| FIGURE 18: CALCULATE PRICE FOR IL/FL – SCREEN 2 | |
| FIGURE 19: CALCULATE PRICE FOR IL/FL – SCREEN 3 | .22 |
| FIGURE 20: PRICING MENUS FOR DEALING ASSISTANT (IL/FL) | .23 |
| FIGURE 21: SELECT FINANCIAL YEAR | |
| FIGURE 22: CALCULATE PRICE FOR IL/FL – SCREEN 1 | 24 |
| FIGURE 23: CALCULATE PRICE FOR IL/FL – SCREEN 2 | 25 |
| FIGURE 24: CALCULATE PRICE FOR IL/FL – SCREEN 3 | |
| FIGURE 25: PRICING MENUS FOR DEALING ASSISTANT (CL) | |
| FIGURE 26: SELECT FINANCIAL YEAR & WHOLESALE VEND NAME | |
| FIGURE 27: CALCULATE COUNTRY LIQUOR PRICE – SCREEN 1 | .28 |
| FIGURE 28: CALCULATE COUNTRY LIQUOR PRICE – SCREEN 2 | |
| FIGURE 29: PRICING MENUS FOR DEALING ASSISTANT (CL) | |
| FIGURE 30: VIEW PRICE STRUCTURE | 31 |
| FIGURE 31: VIEW DETAILED PRICE STRUCTURE | 31 |

TATA CONSULTANCY SERVICES VI

List of Abbreviations

| Abbreviation/ Acronym | Expansion |
|--------------------------|--------------------------|
| BWH | Bonded Ware House |
| IP | Import Permit |
| POS | Point of Sale |
| TP | Transport Permit |
| TTP | Transit Transport Permit |

vii

INTRODUCTION

1 Introduction to ESCIMS

Excise Supply Chain Information Management System (ESCIMS) is a simple internet-based application between the Department of Excise, Entertainment and Luxury Tax and its stakeholders including Distilleries, Bonded Ware Houses, Corporation and Private Vends, Canteen Store Depots, Hotels, Clubs and Restaurants.



Figure 1: ESCIMS ECOSYSTEM

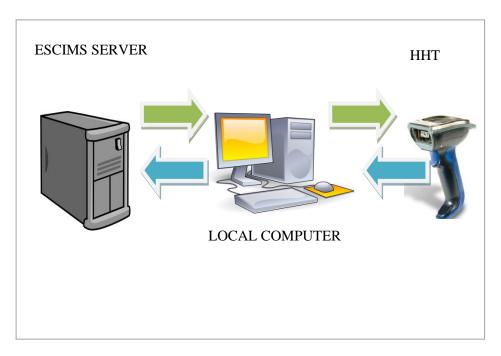


Figure 2: Information Flow at ESCIMS

The application has been developed as apart of the ecosystem to:

- automate the supply distribution
- ease out operations

- bring in transparency
- control the supply chain management of liquor distribution

1.1About ESCIMS-Pricing

The Pricing is done for various brands registered by the Wholesale vends in the state of Delhi.

1.2 Features of ESCIMS-Pricing

The Pricing business system covers the following functionalities:-

• Maintain Price Parameters - IL/FL/CL

- Price Parameters Setup IL/FL by Dealing Assistant (IL/FL)
- o Duty & Retail Margin Parameters Setup IL/FL by Dealing Assistant (IL/FL)
- o Maintain Price Parameters CL by Dealing Assistant (CL)
- View Price Parameters CL by Dealing Assistant (CL)

Price Calculation – IL/FL/CL

- o Price Calculation IL by Dealing Assistant (IL/FL)
- Price Calculation FL by Dealing Assistant (IL/FL)
- Price Calculation CL by Dealing Assistant (CL)
- View Price Structure CL by Dealing Assistant (CL)

1.3 User Rolesand Access Rights

The user roles are limited to input the data and send the same to ESCIMS. The login ID is to confirm the identity of the user to prevent manhandling of the device. There are no separate Admin/User roles.

The user is allowed access to certain necessary functions of the device required to operate the same efficiently.

GETTING STARTED

Logging in ESCIMS

2 Getting Started

The chapter provides details on logging into the application and accessing the basic required functionality of the device

2.1 Logging In

To access the ESCIMS application:

1. Click on the ESCIMS link.

The User Login screen appears as depicted in the following figure

2. Enter your **Username** and **Password**. The Welcome screen appears as depicted in following figure.

Note:

- Access to the ESCIMS application is limited to authorised users
- The **Username** will be created at the ESCIMS core application. The liquor vend in charge will be given the Username and Password. The Vend In charge can create 5 User Ids in turn for the vend users.
- ESCIMS application will set the **Password** for all the vend users.
- The fields marked with Asterisk (*) are mandatory fields.

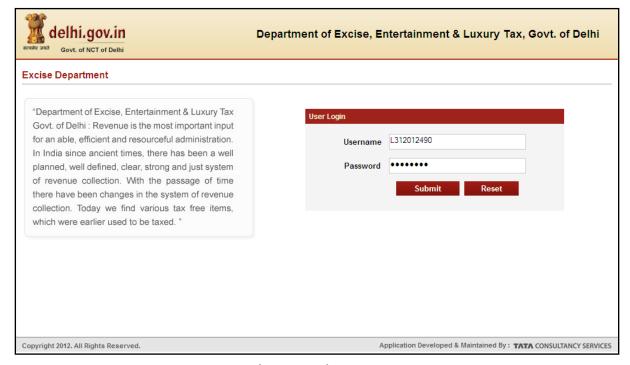


Figure 3: Login Screen

5

MAINTAIN PRICE PARAMETERS – IL/FL/CL

Through ESCIMS

3 Maintain Price Parameters – IL/FL/CL

This chapter deals in maintenance of pricing parameters of Indian Liquor & Foreign Liquor.

3.1 Price Parameters Setup – IL/FL by Dealing Assistant (IL/FL)

This section lists the steps to be followed for Price Parameters Setup – IL/FL by Dealing Assistant (IL/FL).

For Price Parameters Setup – IL/FL by Dealing Assistant (IL/FL)

- 1. Login to the ESCIMS system s instructed in section 2.1.
- 2. From **Pricing** menu, select **Price Parameter Setup**functionality. The Maintain Price Parameters IL/FL page appears as depicted in the following figure:

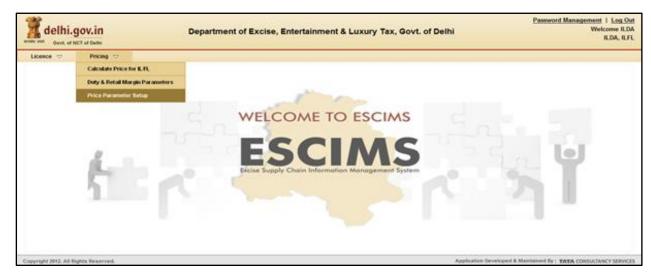


Figure 4: Pricing Menus for Dealing Assistant (IL/FL)

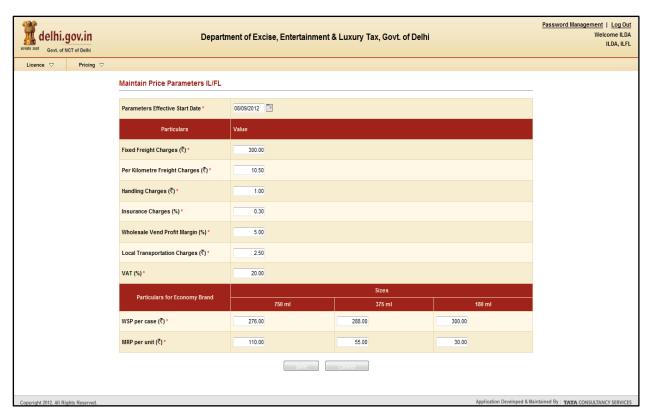


Figure 5: Price Parameter Setup

3. Select Parameters Effective Start Date, enter all the required details and click Save.

The details are saved in the system and a confirmation message is displayed on the screen.





Figure 6: Price Parameter Setup – Confirmation Message



3.2 Duty & Retail Margin Parameters Setup – IL/FL by Dealing Assistant (IL/FL)

This section lists the steps to be followed for Duty & Retail Margin Parameters Setup – IL/FL by Dealing Assistant (IL/FL).

For Duty & Retail Margin Parameters Setup – IL/FL by Dealing Assistant (IL/FL)

- 1. Login to the ESCIMS system s instructed in section 2.1.
- 2. From **Pricing** menu, select **Duty & Retail Margin Parameters** functionality. The Maintain Price Parameters IL/FL page appears as depicted in the following figure.

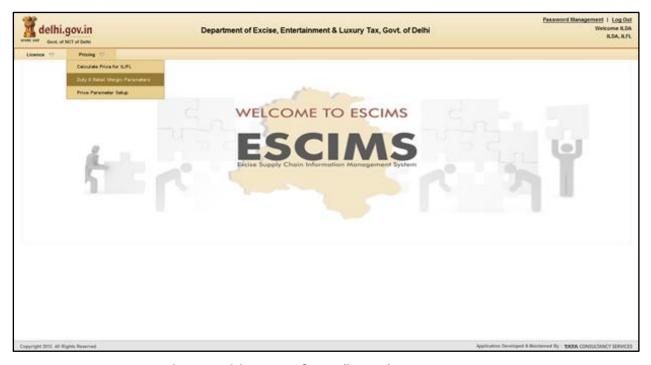


Figure 7: Pricing Menus for Dealing Assistant (IL/FL)

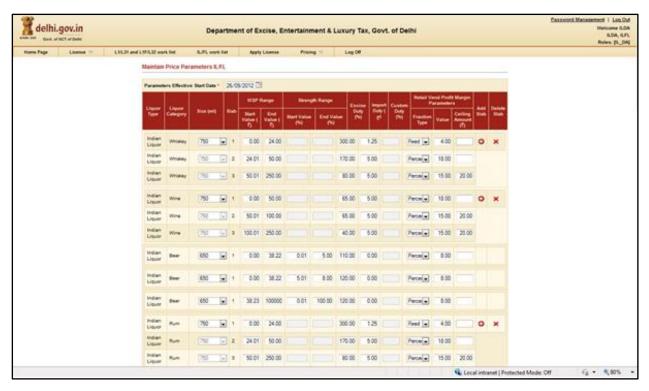


Figure 8: Duty & Retail Margin Parameters Setup

3. Select Parameters Effective Start Date, enter all the required details and click Save.

The details are saved in the system and a confirmation message is displayed on the screen.



- To add more line items, click on Add Row. A blank row is displayed to enter more line item.
- To delete line items, click on **Delete Row**. The last slab/row of that particular liquor category is deleted.
- ClickCancel to go back to the previous screen.

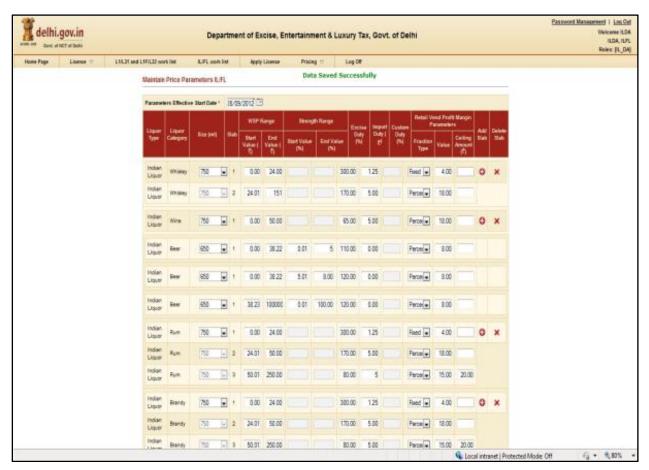


Figure 9: Price Parameter Setup – Confirmation Message



3.3 Maintain Price Parameters – CL by Dealing Assistant (CL)

This section lists the steps to be followed to Maintain Price Parameters – CL by Dealing Assistant (CL).

To Maintain Price Parameters – CL by Dealing Assistant (CL)

- 1. Login to the ESCIMS systemas instructed in section 2.1.
- 2. From **Pricing** menu, select **Maintain Price Parameters**functionality. The Maintain Price Parameters page appears as depicted in the following figure.

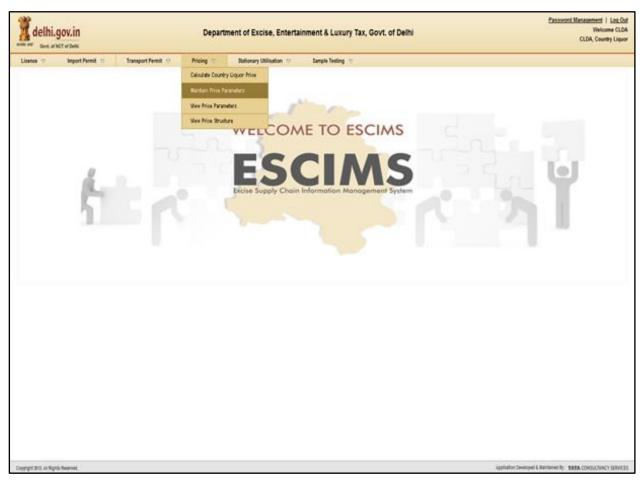


Figure 10: Pricing Menus for Dealing Assistant (CL)

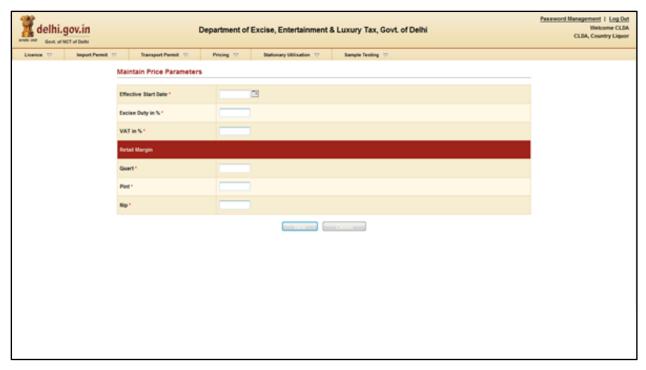


Figure 11: Maintain Price Parameters

3. Select **Effective Start Date**, enter all the required details and click **Save**.

The details are saved in the system and a confirmation message is displayed on the screen.



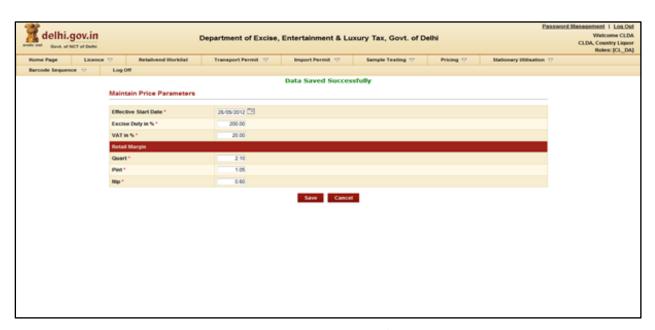


Figure 12: Maintain Price Parameters - Confirmation Message



3.4 View Price Parameters – CL by Dealing Assistant (CL)

This section lists the steps to be followed to View Price Parameters – CL by Dealing Assistant (CL).

To View Price Parameters – CL by Dealing Assistant (CL)

- 1. Login to the ESCIMS system as instructed in section 2.1.
- 2. From **Pricing** menu, select **View Price Parameters** functionality. The View Price Parameters page appears as depicted in following figure.

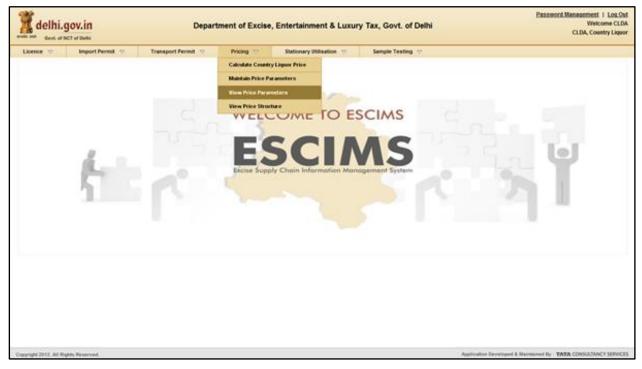


Figure 13: Pricing Menus for Dealing Assistant (CL)

TATA CONSULTANCY SERVICES 16

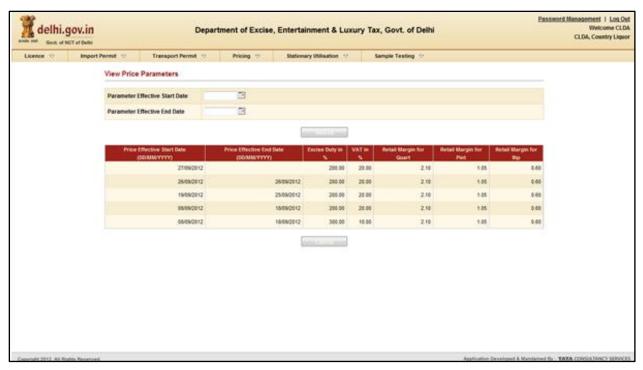


Figure 14: View Price Parameters

3. You can view all the existing price parameters set till date.



- You may also Search for the price parameters after entering the Parameter Effective Start Date & Parameter Effective End Date.
- ClickCancel to go back to the previous screen.

PRICE CALCULATION - IL/FL/CL

Through ESCIMS

TATA CONSULTANCY SERVICES 18

4 Price Calculation – IL/FL/CL

This chapter deals with the price calculation of various brands of IL/FL/CL.

4.1 Price Calculation – IL by Dealing Assistant (IL/FL)

This section lists the steps to be followed for Price Calculation – IL by Dealing Assistant (IL/FL).

For Price Calculation – IL by Dealing Assistant (IL/FL)

- 1. Login to the ESCIMS system s instructed in section 2.1.
- 2. From **Pricing** menu, select **Calculate Price for IL/FL** functionality. The Calculate Price for IL/FL page appears as depicted in following figure.

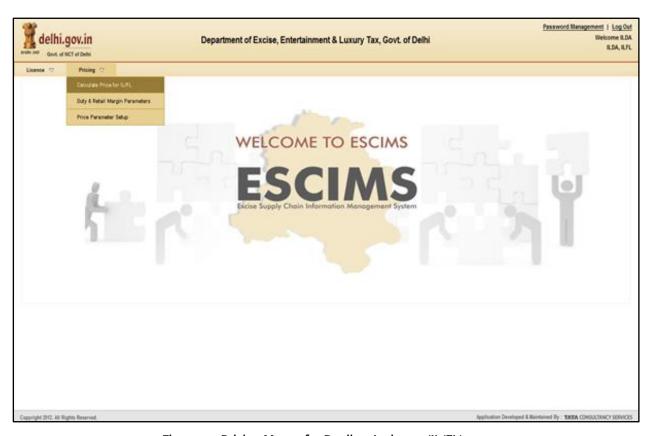


Figure 15: Pricing Menus for Dealing Assistant (IL/FL)



Figure 16: Select Financial Year

3. Select Financial Year from the list displayed on the page and click Submit.



• Click**Cancel** to go back to the previous screen.



Figure 17: Calculate Price for IL/FL - Screen 1

 Select Liquor Type, Licence Type, Wholesale Vend Name, Additional Source/Unit Name, Additional Source/Unit Address, Brand Name and click Search.



• Click**Cancel** to go back to the previous screen.

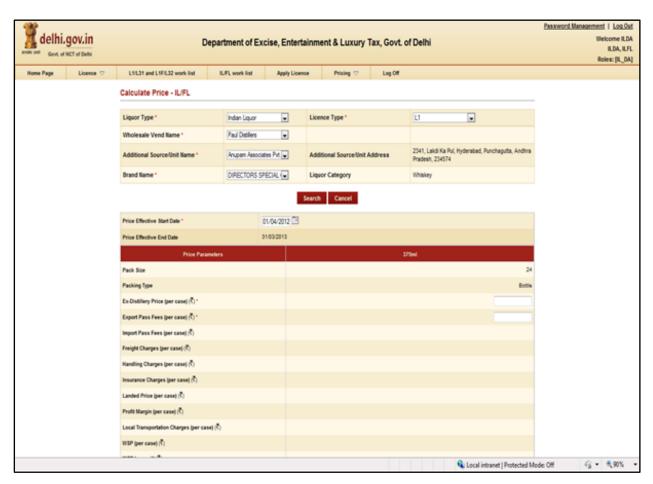


Figure 18: Calculate Price for IL/FL - Screen 2

- 5. Enter the required details and click Calculate.
- 6. Click **Save**.

After successful saving, a confirmation message is displayed on the top of the screen.



- ClickPrint Price Structure to print the price structure.
- ClickCancel to go back to the previous screen.

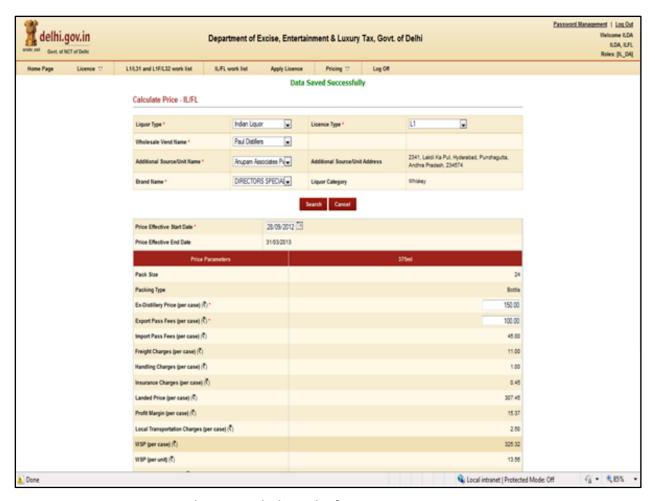


Figure 19: Calculate Price for IL/FL - Screen 3



4.2 Price Calculation – FL by Dealing Assistant (IL/FL)

This section lists the steps to be followed for Price Calculation – FL by Dealing Assistant (IL/FL).

For Price Calculation – FL by Dealing Assistant (IL/FL)

- 1. Login to the ESCIMS system as instructed in section 2.1.
- 2. From **Pricing** menu, select **Calculate Price for IL/FL** functionality. The Calculate Price for IL/FL page appears as depicted in following figure.

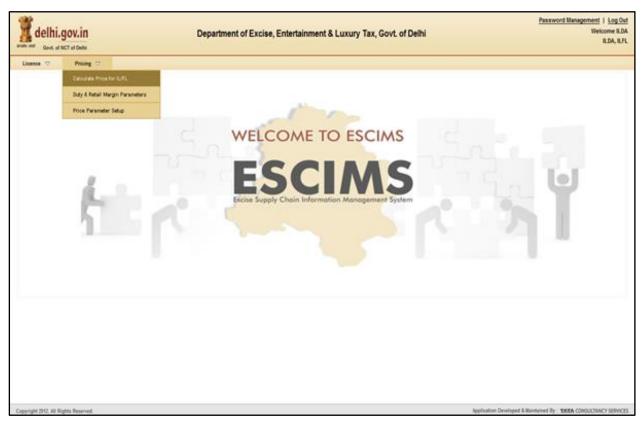


Figure 20: Pricing Menus for Dealing Assistant (IL/FL)



Figure 21: Select Financial Year

3. Select Financial Year from the list displayed on the page and enter click Submit.



• Click**Cancel** to go back to the previous screen.

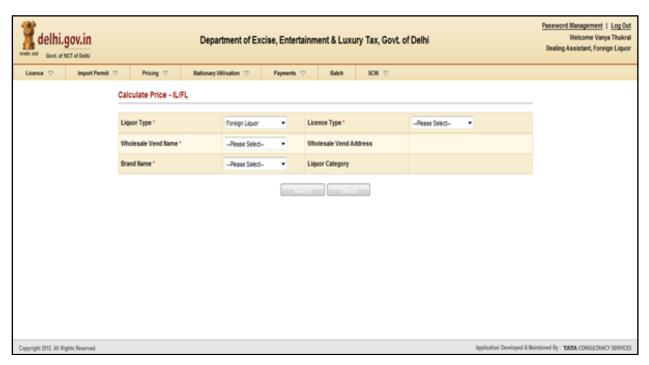


Figure 22: Calculate Price for IL/FL - Screen 1

4. Select Liquor Type, Licence Type, Wholesale Vend Name, Wholesale Vend Address, Brand Name and click Search.



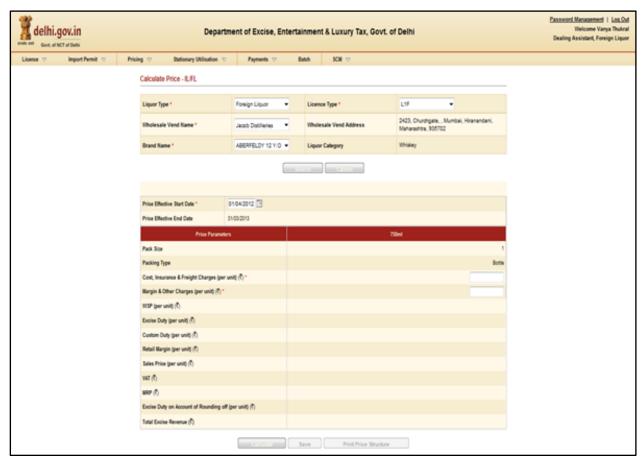


Figure 23: Calculate Price for IL/FL - Screen 2

- 5. Enter the required details and click **Calculate**.
- 6. Click **Save**.

After successful saving, a confirmation message is displayed on the top of the screen.



- Click**Print Price Structure** to print the price structure.
- Click**Cancel** to go back to the previous screen.



Figure 24: Calculate Price for IL/FL – Screen 3



4.3 Price Calculation – CL by Dealing Assistant (CL)

This section lists the steps to be followed for Price Calculation – CL by Dealing Assistant (CL).

For Price Calculation – CL by Dealing Assistant (CL)

- 1. Login to the ESCIMS systemas instructed in section 2.1.
- 2. From **Pricing** menu, select **Calculate Country Liquor Price** functionality. The Calculate Country Liquor Price page appears as depicted in following figure.

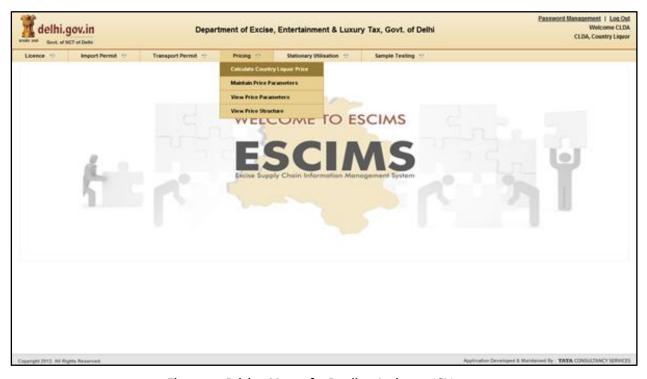


Figure 25: Pricing Menus for Dealing Assistant (CL)

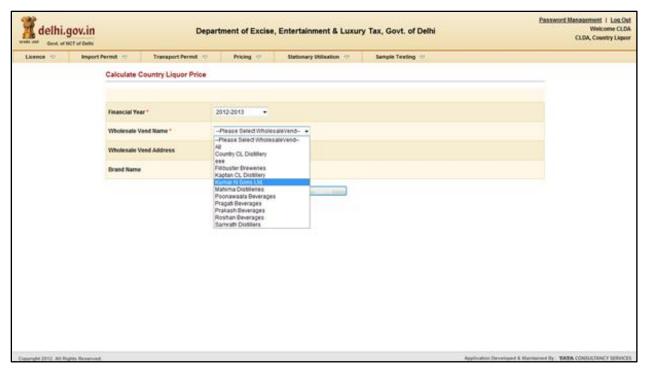


Figure 26: Select Financial Year& Wholesale Vend Name

- 3. Select **Financial Year& Wholesale Vend Name** from the list displayed on the page.
- 4. System displays the Wholesale Vend Address & Brand Name. Click Search.





Figure 27: Calculate Country Liquor Price - Screen 1

- 5. Select the **Price Effective Start Date**, **e**nter the required details and click **Calculate**.
- 6. Click Save.

After successful saving, a confirmation message is displayed on the top of the screen.



- Click**Print Price Structure** to print the price structure.
- Click**Cancel** to go back to the previous screen.

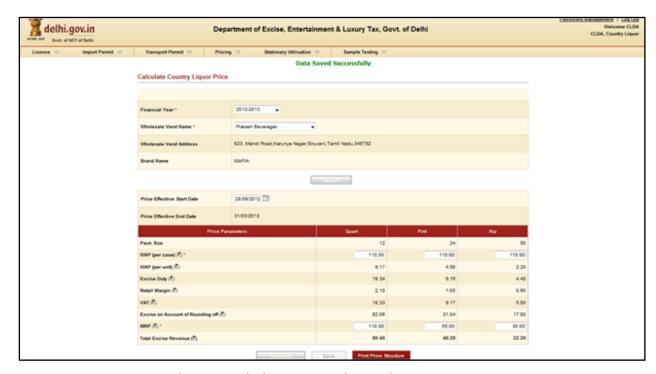


Figure 28: Calculate Country Liquor Price - Screen 2



4.4 View Price Structure – CL by Dealing Assistant (CL)

This section lists the steps to be followed to View Price Structure – CL by Dealing Assistant (CL).

To View Price Structure – CL by Dealing Assistant (CL)

- 1. Login to the ESCIMS system as instructed in section 2.1.
- 2. From **Pricing** menu, select **View Price Structure** functionality. The View Price Structure page appears as depicted in following figure.

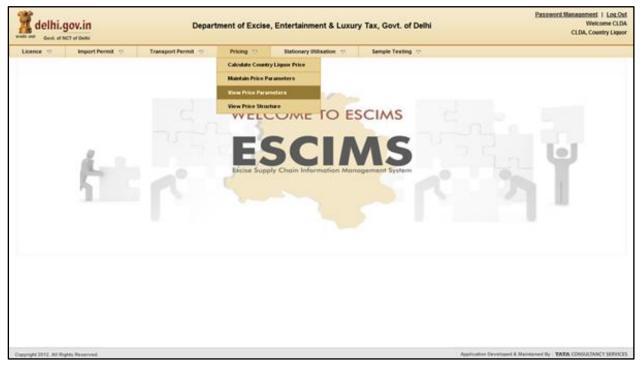


Figure 29: Pricing Menus for Dealing Assistant (CL)

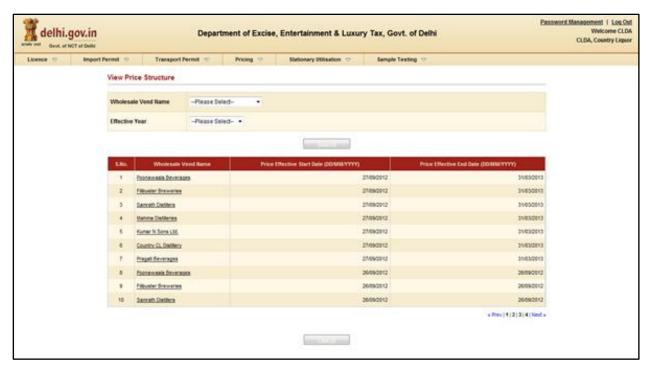


Figure 30: View Price Structure

3. You can view all the existing price structure set till date for the current financial year.



- You may also **Search** for the price structure after selecting the **Wholesale Vend Name & Effective Year**.
- Else click on the Wholesale Vend Name for more details.
- ClickCancel to go back to the previous screen.



Figure 31: View Detailed Price Structure

The system displays the details price structure of the selected Wholesale Vend.

