

Department of Excise, Entertainment and Luxury Tax



USER MANUAL

ESCIMS

Excise Supply Chain Information Management System

USER MANUAL

Permits Application

Version -I



ESCIMS

Excise Supply Chain Information Management System

Department of Excise, Entertainment and Luxury Tax

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About This Manual

Purpose

This manual has been written to help you understand and use the Excise Supply Chain Information Management System (ESCIMS)-Permits application. It presents the functional capabilities and operational details of Permits application and contains the procedures that you should know for performing your business tasks using the application.

The database maintenance tasks have not been covered in this manual.

Intended Audience

This manual is primarily intended for users of the 4 Delhi Government Corporations, Delhi Excise Department, Wholesale Vends and Bonded Warehouse (BWH).

Prerequisites for Use

Following are the prerequisites for understanding this manual:

Functional – Basic understanding of operation of liquor manufacturing and distribution process.

Technical - Basic understanding of working of computers and Hand-held Terminal (HHT) Device is required. You must be familiar with data-entry operations.

Organisation of the Manual

This manual is organised as follows:

Introduction provides an overview of the Permits application. It also details the hardware and software requirements, and its interfaces with other systems.

Getting Started takes you on a quick tour of Permits application. It gives a brief introduction about the general working features of the application that you should keep in mind while working.

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List of Abbreviations

Abbreviation/ Acronym	Expansion
AC	Assistant Commissioner
BWH	Bonded Ware House
CL	Country Liquor
DC	Deputy Commissioner
FL	Foreign Liquor
GM	General Manager
HHT	Hand Held Terminal
IL	Indian Liquor
IP	Import Permit
TP	Transport Permit
TTP	Transit Transport Permit

INTRODUCTION

1 Introduction to ESCIMS

The Excise Supply Chain Information Management System (ESCIMS) Permits is a simple internet-based application between the Department of Excise, Entertainment and Luxury Tax and its stakeholders including Distilleries, Bonded Warehouses (BWH), Corporation and Private Vends, Canteen Store Depots, Hotels, Clubs and Restaurants.

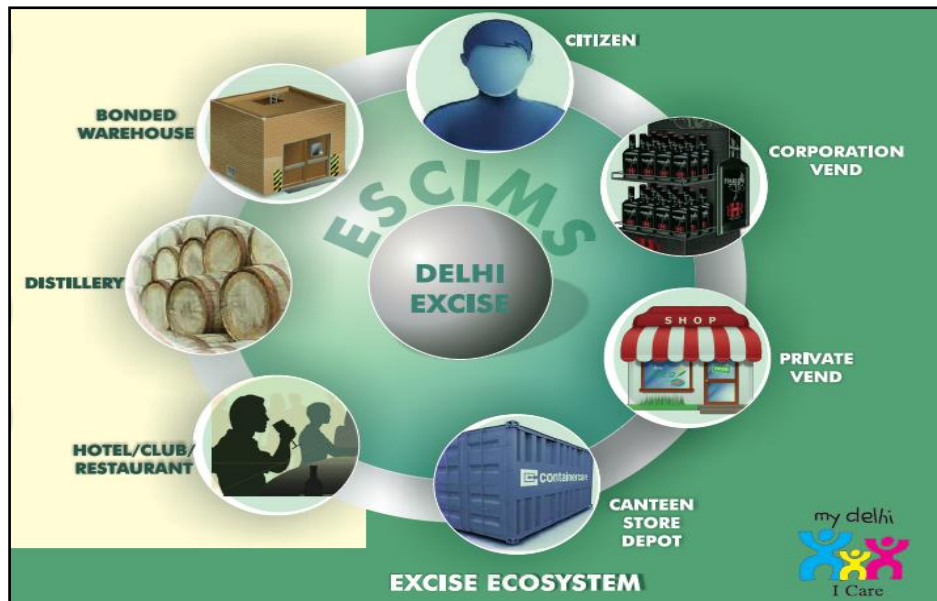


Figure 1: ESCIMS ECOSYSTEM

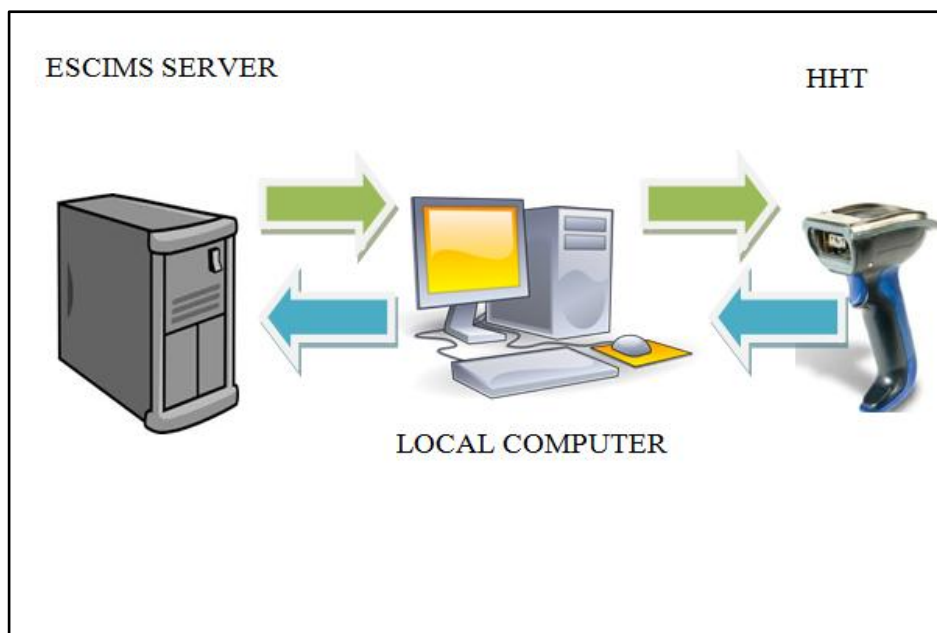


Figure 2: Information Flow at ESCIMS

The application has been developed as a part of the ecosystem to:

- automate the supply distribution
- ease out operations

- bring in transparency
- control the supply chain management of liquor distribution

1.1 About Permits Branch

The Permits branch issues various types of permits such as Import Permit (IP), Transport Permit (TP), Transit Transport Permit (TTP) etc. for the movement of liquor inside the state of Delhi. The Permits application helps in performing all the tasks of the Permits branch.

1.2 Features of Permits Branch

The Permits business system covers the following functionalities:-

- **Demand Order and Import Permit**
 - Receive Security Guarantee by Dealing Assistant (Permits)
 - Maintain IP Route by Dealing Assistant (Permits and CL)
 - Approve IP Route by Assistant Commissioner (Permits) and GM Excise
 - Place Demand Order by Bonded Warehouse User
 - View and Cancel Demand Order Application Placed by Bonded Warehouse User
 - Process Demand Order by Dealing Assistant (Permits)
 - Approve Demand Order and Generate Import Permit by AC (Permits)
 - Cancel Import Permit by AC (Permits) and GM Excise
- **Print Import Permit, Transport Permit and Stationary Utilisation**
 - Issue Stationary by Dealing Assistant (Permits and CL)
 - Print Import Permit by Wholesale Vend
 - Print Import Permit by Excise Inspector
 - Print Import Permit by Dealing Assistant (Permits and CL)
 - Print Transport Permit by Excise Inspector
 - Mark Stationary as Damaged by Wholesale Vend and Excise Inspector
 - Apply for Stationary Utilisation by Wholesale Vend and Excise Inspector
 - Process Stationary Utilisation by Dealing Assistant (Permits and CL)
 - Approve Stationary Utilisation by Assistant Commissioner (Permits) and GM Excise
- **Purchase Order and Transport Permit**
 - Place Weekly Purchase Order by Corporation Entry Level User
 - Process Weekly Purchase Order by Corporation Reviewer Level User
 - Process Weekly Purchase Order by Corporation Approver Level User
 - Place Ad-hoc Purchase Order by Corporation Entry Level User
 - Process Ad-hoc Purchase Order by Corporation Reviewer Level User

- Process Ad-hoc Purchase Order by Corporation Approver Level User
- Process Purchase Order by Dealing Assistant (Permits)
- Approve Purchase Order and Generate Transport Permit by AC (Permits)
- **Revalidation of Import Permit**
 - Apply for Revalidation of Import Permit by Bonded Warehouse User
 - Process Revalidation of Import Permit by Excise Inspector
 - Process Revalidation of Import Permit by Dealing Assistant (Permits and CL)
 - Process Revalidation of Import Permit by AC (Permits) and GM Excise
 - Approve Revalidation of Import Permit by DC Excise
 - Pay Revalidation Fee by Bonded Warehouse User
 - Manual Revalidation of Import Permit by Dealing Assistant (Permits and CL)
 - View Revalidation Application Placed by Bonded Warehouse User
- **Revalidation of Transport Permit**
 - Apply for Revalidation of Transport Permit by Bonded Warehouse User
 - Process Revalidation of Transport Permit by Excise Inspector
 - Process Revalidation of Transport Permit by Dealing Assistant (Permits and CL)
 - Process Revalidation of Transport Permit by AC (Permits) and GM Excise
 - Approve Revalidation of Transport Permit by DC Excise
 - Pay Revalidation Fee by Bonded Warehouse User
 - Manual Revalidation of Transport Permit by Dealing Assistant (Permits and CL)
 - View Revalidation Application Placed by Bonded Warehouse User
- **Permission for Opening of Bonded Warehouse on Dry Day**
 - Apply for opening of Bonded Warehouse on Dry Day
 - View Dry Day Application Placed by Bonded Warehouse User
 - Process Dry Day Application by Deputy Commissioner (Excise)
- **Export Permit**
 - Apply for Export Permit
 - View Export Permit Application Placed by Bonded Warehouse User and Dealer
 - Process Export Permit Application by Dealing Assistant (Permits)
 - Approve Export Permit Application by AC (Permits)
 - Print Export Permit by Dealing Assistant (Permits)
 - Receive Export Permit by Dealing Assistant (Permits)
 - Cancel Export Permit by Dealing Assistant (Permits) and AC (Permits)

1.3 User Roles and Access Rights

The user roles are limited to input the data and send the same to ESCIMS. The login ID is to confirm the identity of the user to prevent manhandling of the device. There are no separate Admin/User roles.

The user is allowed access to certain necessary functions of the device required to operate the same efficiently.

GETTING STARTED

Logging in ESCIMS

2 Getting Started

The chapter covers logging in and accessing the basic required functionality of the Permits application.

2.1 Logging In

Access to the ESCIMS application is limited to authorised users. To access the application, you must first log on to ESCIMS using your user ID and password.

2.1.1 Creating a User ID

The login ID will be created at the ESCIMS core application. The Vend in charge will be given the User ID and the Password. The Vend in charge can create 5 User IDs in turn for the vend users.

2.1.2 Setting a Password

The ESCIMS application will set the password for all the IDs of vend users.

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Excise Department

"Department of Excise, Entertainment & Luxury Tax Govt. of Delhi : Revenue is the most important input for an able, efficient and resourceful administration. In India since ancient times, there has been a well planned, well defined, clear, strong and just system of revenue collection. With the passage of time there have been changes in the system of revenue collection. Today we find various tax free items, which were earlier used to be taxed. "

User Login

Username: L312012490

Password: ••••••••

Submit **Reset**

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Figure 3: Login Screen

DEMAND ORDER and IMPORT PERMIT

Through ESCIMS

3 Demand Order and Import Permit

This chapter covers placing of Demand Order and generating Import Permit.

3.1 Receive Security Guarantee by Dealing Assistant (Permits)

This section lists the steps to be followed to receive Security Guarantee by Dealing Assistant (Permits).

To Receive Security Guarantee by Dealing Assistant (Permits)

1. Login to the ESCIMS system.

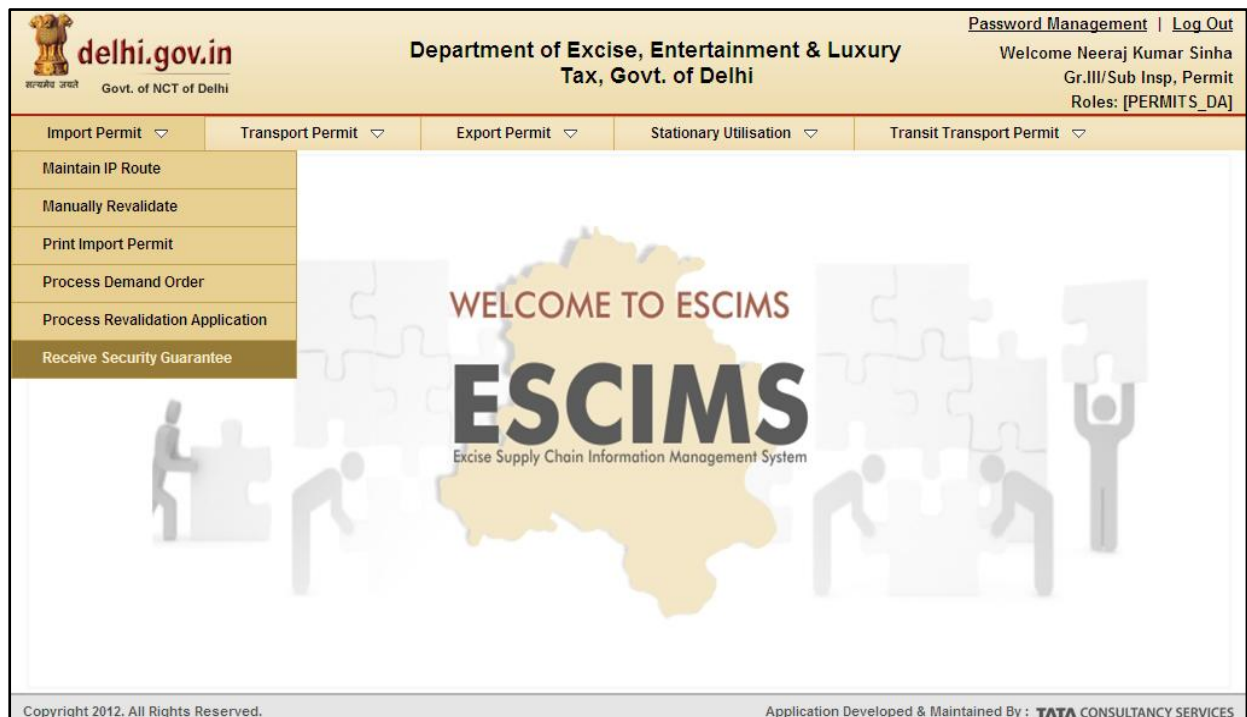



Figure 4: Receive Security Guarantee Menus for Dealing Assistant (Permits)

2. Access **Receive Security Guarantee** functionality under **Import Permit** menu.



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**Department of Excise, Entertainment & Luxury
Tax, Govt. of Delhi**

[Password Management](#) | [Log Out](#)
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp, Permit
Roles: [PERMITS_DA]

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Stationary Utilisation ▾
Transit Transport Permit ▾

Receive Security Guarantee from Wholesale Vend

Licence Type *	L1 ▾
Wholesale Vend *	MAURYA DISTILLERS & BOTTLERS P ▾
Wholesale Vend Address	360-361 INDUSTRIAL AREA, PHASE-I CHANDIGARH, CHANDIGARH, UT, UNK, 99999
Balance Security Guarantee Amount (₹)	0.00
Security Guarantee Amount (₹) *	1000000
Available Security Guarantee Amount (₹)	1000000.00

Save
Cancel

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Figure 5: Work-list Screen

3. Select **Licence Type**, **Wholesale Vend** and enter the **Security Guarantee Amount**.
4. Click the **Save** button.
The Security Guarantee Amount for the selected wholesale vend is saved.



- Click **Cancel** to go back to the previous screen.

3.2 Maintain IP Route by Dealing Assistant (Permitsand CL)

This section lists the steps to be followed to maintain IP Route by Dealing Assistant (PermitsandCountry Liquor (CL)).

To Maintain IP Route by Dealing Assistant (Permitsand CL)

1. Login to the ESCIMS system.



Figure6: Maintain IP Route Menus for Dealing Assistant (Permitsand CL)

2. Access the **Maintain IP Route** functionality under **Import Permit** menu.


		Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi		Password Management Log Out Welcome Neeraj Kumar Sinha Gr.III/Sub Insp, Permit Roles: [PERMITS_DA]	
Import Permit ▾	Transport Permit ▾	Export Permit ▾	Stationary Utilisation ▾	Transit Transport Permit ▾	
Maintain IP Route Details					
Licence Type *	L1 ▾				
Wholesale Vend Name *	Kanda Distillers IL ▾	Additional Source/ Unit Name *	Rhishikesh Suppliers ▾		
Additional Source/ Unit Address	Gohana, aaaaaa, JIIND, Narwana, Manipur, 765765		Distance from Delhi (kms)	78.0	
Route Details					
Route ID					
Route Details *	JIND- MANIPUR-DLI				
File Number *	F-102				
<input type="button" value="Save"/> <input type="button" value="Cancel"/>					
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Figure 7: Maintain IP Route Detail Screen for Dealing Assistant (Permits and CL)

3. Select **Licence Type**, **Wholesale Vend Name**, **Additional Source/Unit Name** (if any), enter **Route Details** and **File Number** (if any).

Click the **Save** button.

P Route details for the selected wholesale vend are sent for further approval.

The system displays confirmation message along with the Route ID.


		Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi		Password Management Log Out Welcome Neeraj Kumar Sinha Gr.III/Sub Insp, Permit Roles: [PERMITS_DA]	
Import Permit ▾	Transport Permit ▾	Export Permit ▾	Stationary Utilisation ▾	Transit Transport Permit ▾	
Data Saved Successfully with Route ID : R097					
Maintain IP Route Details					
Licence Type *	L1 ▾				
Wholesale Vend Name *	Kanda Distillers IL ▾	Additional Source/ Unit Name *	Rhishikesh Suppliers ▾		
Additional Source/ Unit Address	Gohana, aaaaaa, JIIND, Narwana, Manipur, 765765		Distance from Delhi (kms)	78.0	
Route Details					
Route ID	R097				
Route Details *	JIND- MANIPUR-DLI				
File Number *	F-102				
<input type="button" value="Save"/> <input type="button" value="Cancel"/>					
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Figure 8: Confirmation Message after Saving the IP Route



- Click **Cancel** to go back to the previous screen.

3.3 Approve IP Route by Assistant Commissioner (Permits) and GM Excise

This section lists the steps to be followed to approve IP Route by Assistant Commissioner (Permits) and General Manager (GM) Excise.


To Approve IP Route by Assistant Commissioner (Permits) and GM Excise

1. Login to the ESCIMS system.



Figure 9: Approve IP Route Menus for Assistant Commissioner (Permits) and GM Excise

2. Access the **Maintain IP Route** functionality under **Import Permit** menu.

 delhi.gov.in <small>सत्यमेव जयते</small> Govt. of NCT of Delhi		Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi		Password Management Log Out Welcome Rajendra Prasad Asstt. Commissioner, Permit Roles: [PERMITS_AC]	
Import Permit ▾	Transport Permit ▾	Export Permit ▾	Stationary Utilisation ▾	Grievance ▾	
Transit Transport Permit ▾		SCM ▾			

Maintain IP Route Details

Licence Type *	L1 ▾		
Wholesale Vend Name *	Kanda Distillers IL ▾	Additional Source/ Unit Name *	Rhishikesh Suppliers ▾
Additional Source/ Unit Address	Gohana, aaaaaa, JIIND, Narwana, Manipur, 765765	Distance from Delhi (kms)	78.0

Route Details	
Route ID	R097
Route Details	JIND- MANIPUR-DLI
File Number	F-102

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Figure 10: Maintain IP Route Detail Screen for Assistant Commissioner (Permits) and GM Excise

3. Select **Licence Type**, **Wholesale Vend Name** and **Additional Source/Unit Name (if any)**. System displays the IP Route details entered by the DA.
4. Click the **Approve** button.
IP Route details for the selected wholesale vend are approved in the system.



- Click **Reject** to reject the IP Route details entered by the DA. IP Route details for the selected wholesale vend are rejected in the system.
- Click **Cancel** to go back to the previous screen.



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**Department of Excise, Entertainment & Luxury
Tax, Govt. of Delhi**

[Password Management](#) | [Log Out](#)
Welcome Rajendra Prasad
Asstt. Commissioner, Permit
Roles: [PERMITS_AC]

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Stationary Utilisation ▾
Grievance ▾

Transit Transport Permit ▾
SCM ▾

IP Route successfully approved

Maintain IP Route Details

Licence Type *	<div style="border: 1px solid black; padding: 2px;">L1 ▾</div>		
Wholesale Vend Name *	<div style="border: 1px solid black; padding: 2px;">Kanda Distillers IL ▾</div>	Additional Source/ Unit Name *	<div style="border: 1px solid black; padding: 2px;">Rhishikesh Suppliers ▾</div>
Additional Source/ Unit Address	Gohana, aaaaaa, JIIND, Narwana, Manipur, 765765		Distance from Delhi (kms) 78.0

Route Details	
Route ID	R097
Route Details	JIND- MANIPUR-DLI
File Number	F-102

Approve

Reject


Cancel

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Figure 11: Confirmation Message after Approving the IP Route

System displays confirmation message along with the Route ID.



- Click **Cancel** to go back to the previous screen.

3.4 Place Demand Order by Bonded Warehouse User

This section lists the steps to be followed for placing the Demand Order by BWH User.

To Place Demand Order by BWH User for Indian Liquor (IL)

1. Login to the ESCIMS system.



Figure 12: Demand Order Menus for BWH User

2. Access **Place Demand Order - Indian Liquor** functionality under **Import Permit** menu.

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Welcome Chatterjee Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

Place Demand Order

Distiller Name *	--Please Select--	Distiller Address	
Warehouse Name	--Please Select-- Chatterjee Distillers	Warehouse Address	2432, Vikas Kunj, New delhi, North Delhi, Delhi, 134124
Payee Code	WV00438	Import Fee Ledger Balance (₹)	195275.00
Licence Fee Ledger Balance (₹)	200000.00	Additional Duty Ledger Balance (₹)	200000.00
Available Security Guarantee Amount (₹)			

IP Details

IP Route ID	Start Point	Route	End Point

Last Received Export Pass Number * Last Received Export Pass Date *

S.No.	Liquor Category *	Brand Name *	Brand Size (ml) *	Liquor Strength (%)	Pack Size	Warehouse Inventory (cases)	Order Quantity In Transit (cases)	Suggested Quantity (cases)	Requested Quantity (cases) *	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)	Select
1	--Please Select--	--Please Select--	--Please Select--		0	0	0	0	<input type="text"/>	0	0	0	0	0	<input type="checkbox"/>

[+ Add Row](#) [X Delete Row](#)

Quantity In Bulk Litres	Import Fee Payable (₹)	Additional Duty Payable (₹)	Licence Fee Payable (₹)	Total Fee Payable (₹)

Utilised Security Guarantee Amount (₹)

[Calculate](#) [Submit](#) [Cancel](#)

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Figure 13: Selecting Distiller Name

3. Select **Distiller Name** from the drop-down.

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Welcome Chatterjee Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

Place Demand Order

Distiller Name *	Chatterjee Distillers	Distiller Address	2354, Karunya Nagar, Coimbatore, Siruvani, Maharashtra, 841114
Warehouse Name	Chatterjee Godowns	Warehouse Address	2432, Vikas Kunj, New delhi, North Delhi, Delhi, 134124
Payee Code	WV00438	Import Fee Ledger Balance (₹)	199775.00
Licence Fee Ledger Balance (₹)	200000.00	Additional Duty Ledger Balance (₹)	200000.00
Available Security Guarantee Amount (₹)	199983428.00		

IP Details

IP Route ID	Start Point	Route	End Point
R217	Coimbatore	CBE-HYD-AGR-NDA-DEL	DELHI

Last Received Export Pass Number * Last Received Export Pass Date *

S.No.	Liquor Category *	Brand Name *	Brand Size (ml) *	Liquor Strength (%)	Pack Size	Warehouse Inventory (cases)	Order Quantity In Transit (cases)	Suggested Quantity (cases)	Requested Quantity (cases) *	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)	Select
1	--Please Select-- Beer Whiskey	--Please Select--	--Please Select--		0	0	0	0	<input type="text"/>	0	0	0	0	0	<input type="checkbox"/>

[+ Add Row](#) [X Delete Row](#)

Quantity In Bulk Litres	Import Fee Payable (₹)	Additional Duty Payable (₹)	Licence Fee Payable (₹)	Total Fee Payable (₹)

Utilised Security Guarantee Amount (₹)

[Calculate](#) [Submit](#) [Cancel](#)

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Figure 14: Entering the Demand Order Details

4. Enter the **Last Received Export Pass Number**.
5. Select the **Last Received Export Pass Date**.
6. Select **Liquor Category, Brand Name and BrandSize** for the order.
7. Enter the **Requested Quantity**.



- To add more line items, click the **Add Row** link. A blank row is displayed to enter more line item.
- To delete line items, select the line item to delete and click the **Delete Row** link. The selected row is deleted.



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 Welcome Chatterjee Godowns

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Dry Day Permission ▾
Transit Transport Permit ▾
SCM ▾
WareHouse Functions ▾

Calculations successfully done

Place Demand Order

Distiller Name *	Chatterjee Distillers ▾	Distiller Address	2364, Karunya Nagar, Coimbatore, Siruvani, Maharashtra, 641114
Warehouse Name	Chatterjee Godowns	Warehouse Address	2432, Vikas Kunj, New Delhi, North Delhi, Delhi, 134124
Payee Code	WV00438	Import Fee Ledger Balance (₹)	199775.00
Licence Fee Ledger Balance (₹)	200000.00	Additional Duty Ledger Balance (₹)	200000.00
Available Security Guarantee Amount (₹)	199963428.00		

IP Details

IP Route ID	Start Point	Route	End Point
R217	Coimbatore	CBE-HYD-AGR-NDA-DEL	DELHI

Last Received Export Pass Number *

Last Received Export Pass Date *

S.No.	Liquor Category	Brand Name	Brand Size (ml)	Liquor Strength (%)	Pack Size	Warehouse Inventory (cases)	Order Quantity In Transit (cases)	Suggested Quantity (cases)	Requested Quantity (cases)	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)	Select
1	Beer ▾	MILLER HIGH LIFE BEER ▾	330 ▾	NA	24	0	1600	0	200	0.00	0.00	0.00	1500000.00	0.00	<input type="checkbox"/>
2	Whiskey ▾	EVERYDAY GOLD WHISKY ▾	750 ▾	NA	12	0	5	2	100	0.00	4500.00	219.45	1499937.30	0.00	<input type="checkbox"/>

[+ Add Row](#)
[X Delete Row](#)

Quantity In Bulk Litres	2484.00	Import Fee Payable (₹)	4500.00	Additional Duty Payable (₹)	0.00	Licence Fee Payable (₹)	0.00	Total Fee Payable (₹)	4500.00
Utilised Security Guarantee Amount (₹)								449818.00	

Calculate
Submit
Cancel


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Figure 15: Calculate the Payable Fees

8. Click the **Calculate** button to calculate the payable fees.



- Click **Cancel** to go back to the previous screen.



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Welcome Chatterjee Godowns

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Dry Day Permission ▾
Transit Transport Permit ▾
SCM ▾
WareHouse Functions ▾

Request Submitted Successfully with Demand Order Number: DO240912000265

Place Demand Order

Distiller Name *	Chatterjee Distillers ▾	Distiller Address	2384, Karunya Nagar, Coimbatore, Siruvani, Maharashtra, 641114
Warehouse Name	Chatterjee Godowns	Warehouse Address	2432, Vikas Kunj, New delhi, North Delhi, Delhi, 134124
Payee Code	WV00438	Import Fee Ledger Balance (₹)	199775.00
Licence Fee Ledger Balance (₹)	200000.00	Additional Duty Ledger Balance (₹)	200000.00
Available Security Guarantee Amount (₹)	199983428.00		

IP Details

IP Route ID	Start Point	Route	End Point
R217	Coimbatore	CBE-HYD-AGR-NDA-DEL	DELHI

Last Received Export Pass Number *

Last Received Export Pass Date *

S.No.	Liquor Category	Brand Name	Brand Size (ml)	Liquor Strength (%)	Pack Size	Warehouse Inventory (cases)	Order Quantity In Transit (cases)	Suggested Quantity (cases)	Requested Quantity (cases)	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)	Select
1	Beer ▾	MILLER HIGH LIFE BEER ▾	330 ▾	NA	24	0	1600	0	200	0.00	0.00	0.00	1500000.00	0.00	<input type="checkbox"/>
2	Whiskey ▾	EVERYDAY GOLD WHISKY ▾	750 ▾	NA	12	0	5	2	100	0.00	4500.00	219.45	1499937.30	0.00	<input type="checkbox"/>

[+ Add Row](#) [X Delete Row](#)

Quantity In Bulk Litres	2484.00	Import Fee Payable (₹)	4500.00	Additional Duty Payable (₹)	0.00	Licence Fee Payable (₹)	0.00	Total Fee Payable (₹)	4500.00
-------------------------	---------	------------------------	---------	-----------------------------	------	-------------------------	------	-----------------------	---------

Utilised Security Guarantee Amount (₹)

4499818.00

Calculate
Submit
Cancel

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Figure 16: Submit the Demand Order

- Click the **Submit** button to submit the demand order. The Demand Order reference number is displayed at the top of the screen for future reference.



- Click **Cancel** to go back to the previous screen.

3.5 View and Cancel Demand Order Application Placed by Bonded Warehouse User

This section lists the steps to be followed to view and cancel Demand Order Application Placed by BWH User.

To View and Cancel Demand Order Application Placed by BWH User

1. Login to the ESCIMS system.



Figure 17: Demand Order Menus for BWH User

2. Access **View Demand Order** functionality under Import Permit menu.



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**Department of Excise, Entertainment & Luxury
Tax, Govt. of Delhi**

[Password Management](#) | [Log Out](#)
Welcome Jagpin Storages IL
Roles: [ILFL_BWHUSER]

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Grievance ▾
Dry Day Permission ▾
SCM ▾

WareHouse Functions ▾

View Demand Order

Search

Demand Order Number Demand Order Status --Please Select-- ▾ Search

[Select All](#)

S.No.	Wholesale Vend Name	Order Date (DD/MM/YYYY)	Demand Order Number	Demand Order Status	Select
1	Jagpin IL Pvt. Ltd.	18/10/2012	D0181012000193	Pending Processing	<input type="checkbox"/>
2	Jagpin IL Pvt. Ltd.	09/10/2012	D0091012000057	Approved & Import Permit Generated	<input type="checkbox"/>

Comments *

Cancel Demand Order
Cancel


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Figure 18: View and Cancel Demand Order Screen

3. To cancel the demand order, enter the **Comments**.
4. Select the demand order to cancel.



- You may also **Search** for the demand order on the basis of **Demand Order Number and Demand Order Status**.
- Click the Demand **Order Number** for more details.
- Click **Cancel** to go back to the previous screen.



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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

[Password Management](#) | [Log Out](#)
Welcome Jagpin Storages IL
Roles: [JLFL_BW/HUSER]

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Grievance ▾
Dry Day Permission ▾
SCM ▾
WareHouse Functions ▾

View Demand Order

Demand Order Number	DO181012000193	Demand Order Date	18/10/2012
Distiller Name	Jagpin IL Pvt. Ltd.	Distiller Address	A 24, F-22256, LALAWATI, MUMBAI, MUMBAI, Maharashtra, 110092
Warehouse Name	Jagpin Storages IL	Warehouse Address	2412, Vikaspuri, New delhi, West Delhi, Delhi, 220454
Payee Code	WV00055	Import Fee Ledger Balance (₹)	114470.00
Licence Fee Ledger Balance (₹)	200000.00	Additional Duty Ledger Balance (₹)	100000.00
Available Security Guarantee Amount (₹)	13970031.64		

IP Details

IP Route ID	Start Point	Route	End Point
R001	MUMBAI	MUM-PNE-GWL-AGR-NDA-DEL	DELHI

Last Received Export Pass Number	EXP 12345	Last Received Export Pass Date	10/10/2012
----------------------------------	-----------	--------------------------------	------------

S.No.	Liquor Category	Brand Name	Brand Size (ml)	Liquor Strength (%)	Pack Size	Warehouse Inventory (cases)	Order Quantity In Transit (cases)	Suggested Quantity (cases)	Requested Quantity (cases)	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)
1	Whisky	BP	375	50.0	24	0	0	0	20	0.00	225.00	0.00	1499448.00	0.00
2	Whisky	BP	180	50.0	48	108	0	34	40	0.00	432.00	428.00	1499874.00	0.00

Quantity in Bulk Litres	525.80	Import Fee Payable (₹)	657.00	Additional Fee Payable (₹)	0.00	Licence Fee Payable (₹)	0.00	Total Fee Payable (₹)	657.00
-------------------------	--------	------------------------	--------	----------------------------	------	-------------------------	------	-----------------------	--------

Utilised Security Guarantee Amount (₹)	49128.00
--	----------

Comments *

Cancel Demand Order
Cancel

Figure 19: Demand Order Details

- To cancel the demand order, enter **Comments** and click the **Cancel Demand Order**. The demand order is cancelled.



- Click **Cancel** to go back to the previous screen.

3.6 Process Demand Order by Dealing Assistant (Permits)

This section lists the steps to be followed to process Demand Order by Dealing Assistant (Permits).

To Process Demand Order by Dealing Assistant (Permits)

1. Login to the ESCIMS system

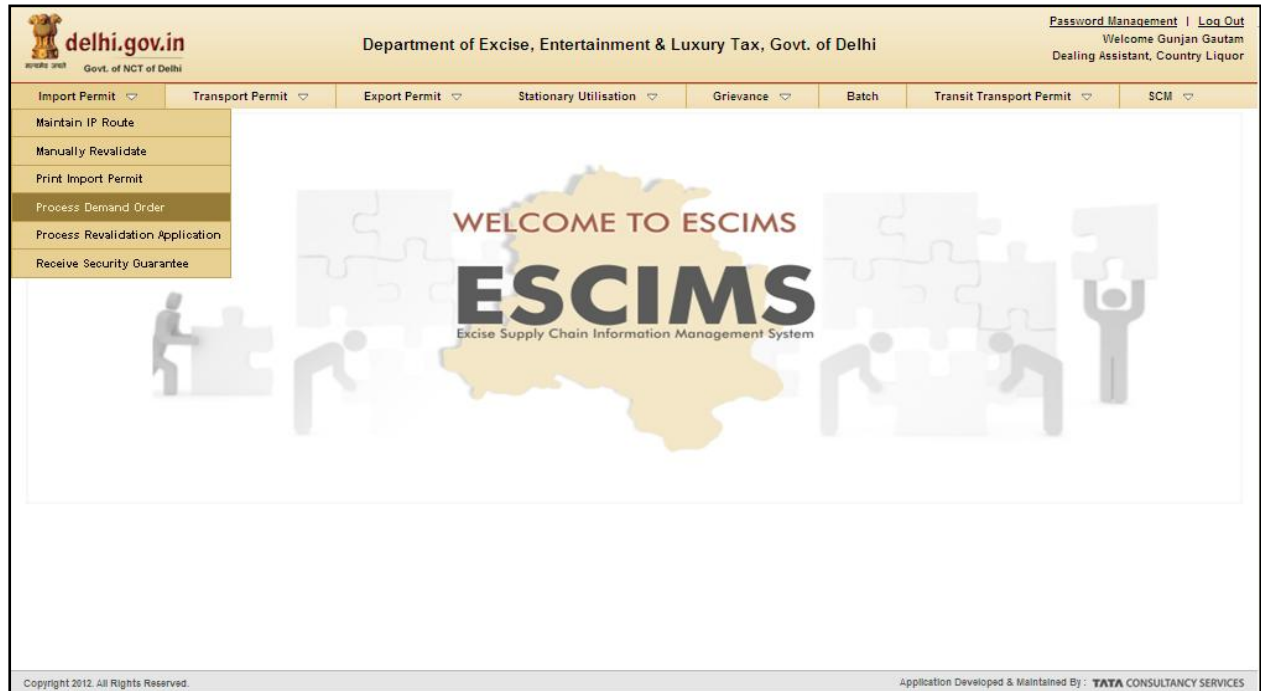


Figure 20: Demand Order Menus for Dealing Assistant (Permits)

2. Access **Process Demand Order** functionality under Import Permit menu.
The Work-list screen opens

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Gunjan Gautam
Dealing Assistant, Country Liquor

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Grievance ▾ Batch Transit Transport Permit ▾ SCM ▾

Process Demand Order

Search

Demand Order Number

[Select All](#)

S.No.	Order Date (DD/MM/YYYY)	Demand Order Number	Select
1	24/09/2012	DO240912000285	<input type="checkbox"/>

Comments *


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Figure 21: Work-list Screen

- To process the Demand Order, enter comments, select the Demand Order and click the **Process** button. The selected Demand Order is processed.



- To reject the Demand Order, enter comments, select the Demand Order and click the **Reject**. The selected Demand Order is rejected.
- Click the Demand **Order Number** for more details.
- Click **Cancel** to go back to the previous screen.



Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Welcome Gunjan Gautam
Dealing Assistant, Country Liquor

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Stationary Utilisation ▾
Grievance ▾
Batch
Transit Transport Permit ▾
SCM ▾

Process Demand Order

Demand Order Number	DO240912000285	Demand Order Date	24/09/2012
Distiller Name	Chatterjee Distillers	Distiller Address	2364, Karunya Nagar, , Coimbatore, Siruvani, Maharashtra, 641114
Warehouse Name	Chatterjee Godowns	Warehouse Address	2432, Vikas Kunj, , New delhi, North Delhi, Delhi, 134124
Payee Code	WV00438	Import Fee Ledger Balance (₹)	195275.00
Licence Fee Ledger Balance (₹)	200000.00	Additional Duty Ledger Balance (₹)	200000.00
Available Security Guarantee Amount (₹)	199533812.00		

IP Details

IP Route ID	Start Point	Route	End Point
R217	Coimbatore	CBE-HYD-AGR-NDA-DEL	DELHI

Last Received Export Pass Number	EXP 12345	Last Received Export Pass Date	19/09/2012
----------------------------------	-----------	--------------------------------	------------

S.No.	Liquor Category	Brand Name	Brand Size (ml)	Liquor Strength (%)	Pack Size	Warehouse Inventory (cases)	Order Quantity In Transit (cases)	Suggested Quantity (cases)	Requested Quantity (cases)	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)
1	Beer	MILLER HIGH LIFE BEER	330	NA	24	0	1800	0	200	0.00	0.00	0.00	1500000.00	0.00
2	Whiskey	EVERYDAY GOLD WHISKY	750	NA	12	0	5	2	100	0.00	4500.00	219.45	1489937.30	0.00

Quantity in Bulk Litres	2484.00	Import Fee Payable (₹)	4500.00	Additional Fee Payable (₹)	0.00	Licence Fee Payable (₹)	0.00	Total Fee Payable (₹)	4500.00
-------------------------	---------	------------------------	---------	----------------------------	------	-------------------------	------	-----------------------	---------

Utilised Security Guarantee Amount (₹)	449518.00
--	-----------

Comments *

Process
Reject
Cancel

Figure 22: Process Demand Order Details

4. To process the Demand Order, enter comments and click the **Process** button. The Demand Order is processed.



- To reject the Demand Order, enter comments and click the **Reject**. The Demand Order is rejected.
- Click **Cancel** to go back to the previous screen.

3.7 Approve Demand Order and Generate Import Permit by AC (Permits)

This section lists the steps to be followed to approve Demand Order and Generate Import Permit by Assistant Commissioner (AC Permits).

To Approve Demand Order and Generate Import Permit by AC (Permits)

1. Login to the ESCIMS system.

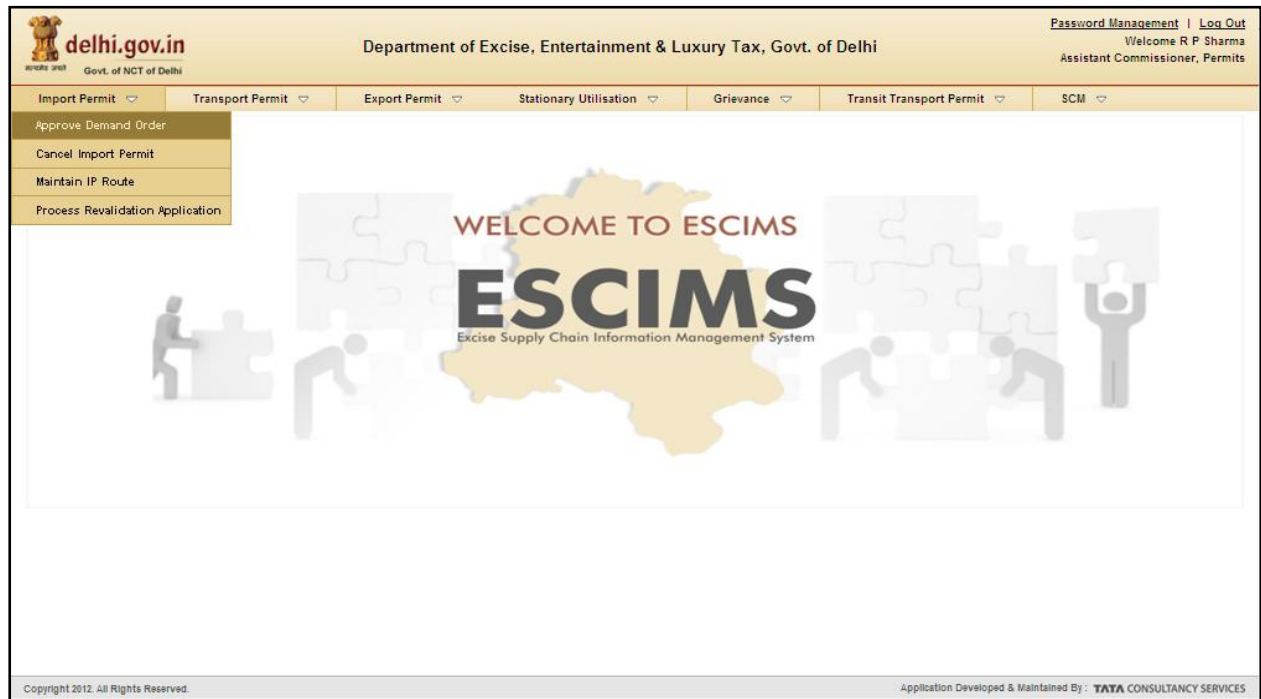


Figure 23: Demand Order Menus for Assistant Commissioner (Permits)

2. Access **Approve Demand Order** functionality under Import Permit menu.
The Work-list screen opens.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome R P Sharma
Assistant Commissioner, Permits

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Grievance ▾ Transit Transport Permit ▾ SCM ▾

Approve Demand Order

Search

Demand Order Number Search

Select All

S.No.	Order Date (DD/MM/YYYY)	Demand Order Number	Select
1	24/09/2012	DO240912000285	<input type="checkbox"/>

Comments *

Approve Reject Cancel


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Figure 24: Work-list Screen

- To approve the Demand Order, enter comments, select the Demand Order and click the **Approve** button. The selected Demand Order is approved and IP is generated.



- To reject the Demand Order, enter comments, select the Demand Order and click the **Reject**. The selected Demand Order is rejected.
- Click the Demand **Order Number** for more details.
- Click **Cancel** to go back to the previous screen.



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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

[Password Management](#) | [Log Out](#)
Welcome R P Sharma
Assistant Commissioner, Permits

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Stationary Utilisation ▾
Grievance ▾
Transit Transport Permit ▾
SCM ▾

Request Approved Successfully
Import Permit Number Issued : IPN240912002353

Approve Demand Order

Demand Order Number	DO240912000285	Demand Order Date	24/09/2012
Distiller Name	Chatterjee Distillers	Distiller Address	2364, Karunya Nagar, , Coimbatore, Siruvani, Maharashtra, 641114
Warehouse Name	Chatterjee Godowns	Warehouse Address	2432, Vikas Kunj, , New delhi, North Delhi, Delhi, 134124
Payee Code	WV00438	Import Fee Ledger Balance (₹)	195275.00
Licence Fee Ledger Balance (₹)	200000.00	Additional Duty Ledger Balance (₹)	200000.00
Available Security Guarantee Amount (₹)	199533812.00		

IP Details

IP Route ID	Start Point	Route	End Point
R217	Coimbatore	CBE-HYD-AGR-NDA-DEL	DELHI

Last Received Export Pass Number	EXP 12345	Last Received Export Pass Date	19/09/2012
----------------------------------	-----------	--------------------------------	------------

S.No.	Liquor Category	Brand Name	Brand Size (ml)	Liquor Strength (%)	Pack Size	Warehouse Inventory (cases)	Order Quantity In Transit (cases)	Suggested Quantity (cases)	Requested Quantity (cases)	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)
1	Beer	MILLER HIGH LIFE BEER	330	NA	24	0	1800	0	200	0.00	0.00	0.00	1500000.00	0.00
2	Whiskey	EVERYDAY GOLD WHISKY	750	NA	12	0	105	2	100	0.00	4500.00	219.45	1499937.30	0.00

Quantity in Bulk Litres	2484.00	Import Fee Payable (₹)	4500.00	Additional Fee Payable (₹)	0.00	Licence Fee Payable (₹)	0.00	Total Fee Payable (₹)	4500.00
-------------------------	---------	------------------------	---------	----------------------------	------	-------------------------	------	-----------------------	---------

Utilised Security Guarantee Amount (₹)	449516.00
--	-----------

Comments History

Figure 25: Process Demand Order Details

3.8 Cancel Import Permit by AC (Permits)and GM Excise

This section lists the steps to be followed for cancelling Import Permit by AC (Permits)and GM Excise.

To Cancel Import Permit by AC (Permits)and GM Excise

1. Login to the ESCIMS system.



Figure 26: Import Permit Menus for AC (Permits)and GM Excise

2. Access **Cancel Import Permit** functionality under Import Permit menu.

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Password Management | Log Out
Welcome Manish Garg
GM(Excise), Excise
Roles: [CL_GMEXCISE, RESTAURANT_AC]

Licence ▾ Import Permit ▾ Transport Permit ▾ Stationary Utilisation ▾ Grievance ▾ Sample Testing ▾ SCM ▾

Cancel Import Permit

Search

Import Permit Number

Select All

S.No.	Wholesale Vend Name	Issue Date (DD/MM/YYYY)	Import Permit Number	Status	Select
1	DESI DISTILLERS CL	23/11/2012	IPN231112000158	Approved & Import Permit Generated	<input type="checkbox"/>
2	DESI DISTILLERS CL	23/11/2012	IPN231112000155	Approved & Import Permit Generated	<input type="checkbox"/>
3	DESI DISTILLERS CL	23/11/2012	IPN231112000154	Approved & Import Permit Generated	<input type="checkbox"/>
4	DESI DISTILLERS CL	18/11/2012	IPN181112000153	Approved & Import Permit Generated	<input type="checkbox"/>
5	DESI DISTILLERS CL	18/11/2012	IPN181112000152	Approved & Import Permit Generated	<input type="checkbox"/>
6	DESI DISTILLERS CL	18/11/2012	IPN181112000151	Approved & Import Permit Generated	<input type="checkbox"/>
7	DESI DISTILLERS CL	08/11/2012	IPN081112000150	Approved & Import Permit Generated	<input type="checkbox"/>
8	DESI DISTILLERS CL	08/11/2012	IPN081112000149	Approved & Import Permit Generated	<input type="checkbox"/>
9	DESI DISTILLERS CL	08/11/2012	IPN081112000148	Approved & Import Permit Generated	<input type="checkbox"/>
10	DESI DISTILLERS CL	01/11/2012	IPN011112000147	Approved & Import Permit Generated	<input type="checkbox"/>

« Prev | 1 | 2 | Next »

Comments

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Figure 27: Cancel Import Permit Work-list Screen

- Work-list screen opens.
- To cancel the Import Permit, enter **Comments**, select the Import Permit to cancel and click the **Cancel Import Permit**. The selected Import Permit is cancelled.



- You may also **Search** for the application on the basis of **Import Permit Number**.
- Click the **Import Permit Number** for more details.
- Click **Cancel** to go back to the previous screen.



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Tax, Govt. of Delhi**

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Welcome Manish Garg
GM(Excise), Excise
Roles: [CL_GMEXCISE,
RESTAURANT_AC]

Licence ▾
Import Permit ▾
Transport Permit ▾
Stationary Utilisation ▾
Grievance ▾
Sample Testing ▾

SCM ▾

Import Permit Details

Import Permit Number	IPN231112000156	Date of Issue	23/11/2012	Date of Expiry	30/11/2012
Distiller Name	DESI DISTILLERS CL				
Distiller Address	2352,GFUSDG, PATNA, SURAJGDH, Bihar, 934689				
Warehouse Name	DESI GODOWNS	Warehouse Address	6832, MANGOLPURI, NEW DELHI, North West Delhi, DELHI, 110023		

S.No.	Description of Country Liquor	Strength	Quantity (dozen bottles)	Quantity (bulk litres)
1	GULAB	50.0	125	270

Comments *

Cancel Import Permit
Cancel

Figure 28: Import Permit Details

5. To cancel the Import Permit, enter **Comments** and click the **Cancel Import Permit**. The Import Permit is cancelled.



- Click **Cancel** to go back to the previous screen.

PRINT IMPORT PERMIT, TRANSPORT PERMIT and STATIONARY UTILISATION

Through ESCIMS

4 Print Import Permit, Transport Permit and Stationary Utilisation

This chapter covers the printing of Import Permit, Transport Permit and Stationary Utilisation.

4.1 Issue Stationary by Dealing Assistant (Permits and CL)

This section lists the steps to be followed to issue stationary by Dealing Assistant (Permits and CL).

To Issue Stationary by Dealing Assistant (Permits and CL)

1. Login to the ESCIMS system.

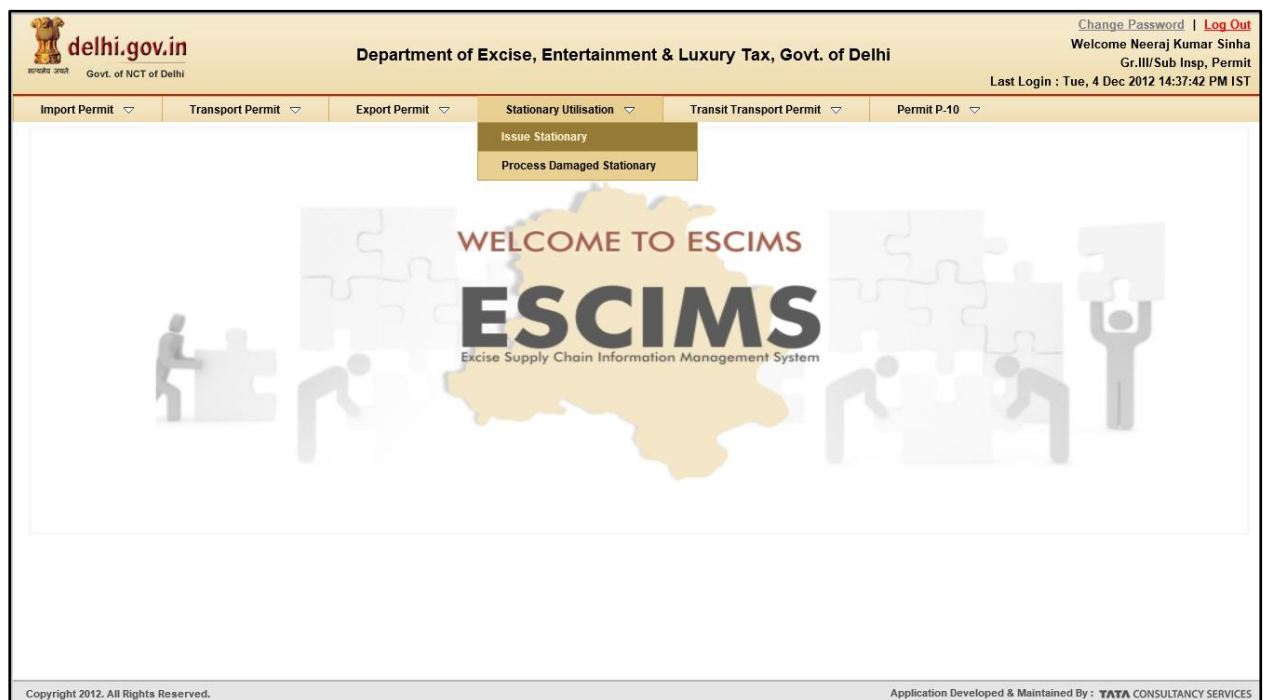


Figure 29: Issue Stationary Menus for Dealing Assistant (Permits and CL)

2. Access **Issue Stationary** functionality under Stationary Utilisation menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Change Password | Log Out
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp, Permit
Last Login : Mon, 3 Dec 2012 10:24:26 AM IST

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Transit Transport Permit ▾ Permit P-10 ▾

Issue Stationary Against IP & TP

Permit Type *	Import Permit ▾
Licence Type *	L1 ▾
Wholesale Vend *	Bacardi India Pvt. Ltd. ▾
Wholesale Vend Address	STREET NO.2, GAT 2, BANGALORE, Karnataka, 110002
Unit Name *	Bacardi India Pvt. Ltd. ▾
Unit Address	STREET NO.2, GAT 2, BANGALORE, Karnataka, 110002
Wholesale Vend or Bonded Warehouse to Issue Stationary *	Wholesale Vend ▾
Enter Stationary Serial Number *	IP00005001 to IP00005100
Number of Stationary Issued	100

Issue Stationary **Cancel**

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Figure 30: Issue Stationary Screen for Dealing Assistant (Permits and CL)

3. Select **Permit Type**, **Licence Type**, **Wholesale Vend**, **Unit Name**, **Wholesale Vend or BWH to Issue Stationary** and enter **Stationary Serial Number**.
4. Click the **Issue Stationary** button.
Stationary issued to the selected wholesale vend is saved.



- Click **Cancel** to go back to the previous screen.

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Change Password | Log Out
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp, Permit
Last Login : Mon, 3 Dec 2012 10:24:26 AM IST

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Transit Transport Permit ▾ Permit P-10 ▾

Stationary Issued Successfully

Issue Stationary Against IP & TP

Permit Type *	--Please Select-- ▾
Licence Type *	--Please Select-- ▾
Wholesale Vend *	--Please Select-- ▾
Wholesale Vend Address	
Unit Name *	--Please Select-- ▾
Unit Address	
Wholesale Vend or Bonded Warehouse to Issue Stationary *	--Please Select-- ▾
Enter Stationary Serial Number *	
Number of Stationary Issued	0

Issue Stationary **Cancel**

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Figure 31: Confirmation Message after Issuing Stationary

5. System displays confirmation message after issuing the stationary.



- Click **Cancel** to go back to the previous screen.

4.2 Print Import Permit by Wholesale Vend

This section lists the steps to be followed for printing of Import Permit by wholesale vend.


To Print Import Permit by Wholesale Vend

1. Login to the ESCIMS system.



Figure 32: Print Import Permit Menus for Wholesale Vend

2. Access **Print Import Permit** functionality under Import Permit menu.



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Welcome DESI DISTILLERS CL
Roles: [CL_VVUSER]

Licence ▾
Import Permit ▾
Stationary Utilisation ▾
Payments ▾
SCM ▾

[Print Import Permit](#)

Wholesale Vend Name	DESI DISTILLERS CL
Wholesale Vend Address	2352,GFUSDG, PATNA, SURAJGDH, Bihar, 834589

Search

S.No.	Import Permit Number	Date of Issue (DD/MM/YYYY)	Date of Expiry (DD/MM/YYYY)	Status	Select Stationary Serial Number
1	IPN231112000154	23/11/2012	30/11/2012	Approved & Import Permit Generated	Stationary Serial Number
2	IPN231112000155	23/11/2012	30/11/2012	Approved & Import Permit Generated	Stationary Serial Number
3	IPN231112000156	23/11/2012	30/11/2012	Approved & Import Permit Generated	Stationary Serial Number
4	IPN181112000151	18/11/2012	22/11/2012	Approved & Import Permit Generated	Stationary Serial Number
5	IPN181112000152	18/11/2012	22/11/2012	Approved & Import Permit Generated	Stationary Serial Number
6	IPN181112000153	18/11/2012	22/11/2012	Approved & Import Permit Generated	Stationary Serial Number
7	IPN081112000148	08/11/2012	15/11/2012	Approved & Import Permit Generated	Stationary Serial Number
8	IPN081112000149	08/11/2012	15/11/2012	Approved & Import Permit Generated	Stationary Serial Number
9	IPN081112000150	08/11/2012	15/11/2012	Approved & Import Permit Generated	Stationary Serial Number
10	IPN011112000145	01/11/2012	07/11/2012	Approved & Import Permit Generated	Stationary Serial Number

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Figure 33: Select Stationary Number for Printing of Import Permit

3. To print the Import Permit, click the **Stationary Serial Number**.



- You may also **Search** for the Import Permit on the basis of **Import Permit Number**.
- Click the **Import Permit Number** for more details.
- Click **Cancel** to go back to the previous screen.


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Welcome DESI DISTILLERS CL
Roles: [CL_WVUSER]

Licence ▾ | Import Permit ▾ | Stationary Utilisation ▾ | Payments ▾ | SCM ▾

Select Stationary Serial Number

S.No.	Stationary Type	Stationary Serial Number	Select
1	Import Permit	IP00000800	<input type="checkbox"/>
2	Import Permit	IP00000801	<input type="radio"/>
3	Import Permit	IP00000802	<input type="radio"/>
4	Import Permit	IP00000803	<input type="radio"/>
5	Import Permit	IP00000804	<input type="radio"/>
6	Import Permit	IP00000805	<input type="radio"/>
7	Import Permit	IP00000806	<input type="radio"/>
8	Import Permit	IP00000807	<input type="radio"/>
9	Import Permit	IP00000808	<input type="radio"/>
10	Import Permit	IP00000809	<input type="radio"/>


« Prev | 1 | 2 | Next »

Print Dispatch Copy | Print Distiller Copy | Cancel

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Figure 34: Select Stationary Number

- To print the Import Permit, select the Stationary Serial Number and click the **Print Dispatch Copy** or **Print Distillery Copy** button. The selected copy of Import Permit is printed.



- Click **Cancel** to go back to the previous screen.


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[Password Management](#) | [Log Out](#)
Welcome DESI DISTILLERS CL
Roles: [CL_WVUSER]

Licence ▾ | Import Permit ▾ | Stationary Utilisation ▾ | Payments ▾ | SCM ▾

Print Import Permit Details

Import Permit Number	IPN231112000154	Date of Issue	23/11/2012	Date of Expiry	30/11/2012
Distiller Name	DESI DISTILLERS CL	Distiller Address	2352, GFUSDG, PATNA, SURAJGDH, Bihar, 934689		
Warehouse Name	DESI GODOWNS	Warehouse Address	6832, MANGOLPURI, NEW DELHI, North West Delhi, DELHI, 110023		

S.No.	Description of Country Liquor	Strength	Quantity (dozen bottles)	Quantity (bulk litres)
1	GULAB	50.0	60	540


Select Stationary Serial Number

Stationary Serial Number


Cancel

Figure 35: Import Permit Details for Printing

5. Click the **Stationary Serial Number** to print the Import Permit.



- Click **Cancel** to go back to the previous screen.



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[Password Management](#) | [Log Out](#)
Welcome DESI DISTILLERS CL
Roles: [CL_WVUSER]

Licence ▾
Import Permit ▾
Stationary Utilisation ▾
Payments ▾
SCM ▾

Select Stationary Serial Number

S.No.	Stationary Type	Stationary Serial Number	Select
1	Import Permit	IP00000800	<input type="checkbox"/>
2	Import Permit	IP00000801	<input type="checkbox"/>
3	Import Permit	IP00000802	<input type="checkbox"/>
4	Import Permit	IP00000803	<input type="checkbox"/>
5	Import Permit	IP00000804	<input type="checkbox"/>
6	Import Permit	IP00000805	<input type="checkbox"/>
7	Import Permit	IP00000806	<input type="checkbox"/>
8	Import Permit	IP00000807	<input type="checkbox"/>
9	Import Permit	IP00000808	<input type="checkbox"/>
10	Import Permit	IP00000809	<input type="checkbox"/>


[« Prev](#) | [1](#) | [2](#) | [Next »](#)

Print Dispatch Copy
Print Distiller Copy
Cancel

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Figure 36: Select Stationary Number

6. To print the Import Permit, select the Stationary Serial Number and click the **Print Dispatch Copy** or **Print Distillery Copy**. The selected copy of Import Permit is printed.



- Click **Cancel** to go back to the previous screen.

4.3 Print Import Permit by Excise Inspector

This section lists the steps to be followed for printing of Import Permit by Excise Inspector.

To Print Import Permit by Excise Inspector

1. Login to the ESCIMS system.



Figure 37: Print Import Permit Menus for Wholesale Vend

2. Access **Print Import Permit** functionality under Import Permit menu.

S.No.	Import Permit Number	Date of Issue (DD/MM/YYYY)	Date of Expiry (DD/MM/YYYY)	Demand Order Number	Status	Select Stationary Serial Number
1	IPN031212001442	03/12/2012	08/12/2012	DO031212000195	Approved & Import Permit Generated	Stationary Serial Number
2	IPN151112000970	15/11/2012	08/12/2012	DO151112000034	Printed	Stationary Serial Number

Figure 38: Select Stationary Number for Printing of Import Permit

3. Select **Branch, Warehouse Name** and Click the **Search**.
4. To print the Import Permit, Click the **Stationary Serial Number**.



- You may also **Search** for the Import Permit on the basis of **Import Permit Number**.
- Click on the Import **Permit Number** for more details.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Change Password | Log Out
Welcome S K Yadav
Gr.II/Inspector, IMFL
Last Login : 12/12/2012 11:25 AM IST

Import Permit ▾ Transport Permit ▾ Stationary Utilisation ▾ Sample Testing ▾ SCM ▾

Select Stationary Serial Number

S.No.	Stationary Type	Stationary Serial Number	Select
1	Import Permit	IP00002010	<input checked="" type="radio"/>
2	Import Permit	IP00002011	<input type="radio"/>
3	Import Permit	IP00002012	<input type="radio"/>
4	Import Permit	IP00002013	<input type="radio"/>
5	Import Permit	IP00002014	<input type="radio"/>
6	Import Permit	IP00002015	<input type="radio"/>
7	Import Permit	IP00002016	<input type="radio"/>
8	Import Permit	IP00002017	<input type="radio"/>
9	Import Permit	IP00002018	<input type="radio"/>
10	Import Permit	IP00002019	<input type="radio"/>

« Prev | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | Next »

Print Bonded Warehouse Copy Cancel

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Figure 39: Select Stationary Number

- To print the Import Permit, select the Stationary Serial Number and Click the **PrintBWH Copy**. The selected copy of Import Permit is printed.



- Click **Cancel** to go back to the previous screen.

Import Permit ▾ Transport Permit ▾ Stationary Utilisation ▾ Sample Testing ▾ SCM ▾

Print Import Permit Details

Import Permit Number	IPN031212001442	Issue Date	03/12/2012
Demand Order Number	DO031212000195	Demand Order Date	03/12/2012
Name of Distillery/Brewery	Bhutan Distillers IL	Address of Distillery/Brewery	9234, SINGUR, KOLKATTA, WORLI, West Bengal, 454997
Warehouse Name	Bhutan Storages IL	Warehouse Address	582, KARAMPURA, NEW DELHI, West Delhi, Delhi, 110045
Payee Code	WV00002	Import Fee Ledger Balance (₹)	470842.00
Licence Fee Ledger Balance (₹)	200050.00	Additional Duty Ledger Balance (₹)	234459.00
Company Name	Kapoor Industries Pvt Ltd	Available Security Guarantee Amount (₹)	98974055.25

IP Details

IP Route ID	Start Point	Route	End Point
R050	KOLKATTA	KOL-MGS-ALH-KAN-BLD-DEL	DELHI

Last Received Export Pass Number: EXP005 Last Received Export Pass Date: 03/12/2012

S.No.	Brand Name	Brand Size	Liquor Strength (%)	Warehouse Inventory (kegs)	Order Quantity In Transit (kegs)	Suggested Quantity (kegs)	Requested Quantity (kegs)	Additional Duty (₹)	Import Fee (₹)	Calculated Licence Fee (₹)	Balance Licence Fee (₹)	Licence Fee Required (₹)
1	BEERL1 Draught Beer	50000	5	0	5	0	5	0.00	16170.00	0.00	1496327.82	0.00

Quantity in Bulk Litres	250.00	Import Fee Payable (₹)	16170.00	Additional Fee Payable (₹)	0.00	Licence Fee Payable (₹)	0.00	Total Fee Payable (₹)	16170.00
-------------------------	--------	------------------------	----------	----------------------------	------	-------------------------	------	-----------------------	----------

Utilised Security Guarantee Amount (₹) 16200.05

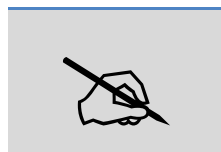
Select Stationary Serial Number

Stationary Serial Number

Cancel

Figure 40: Import Permit Details for Printing

6. Click the **Stationary Serial Number** to print the Import Permit.



- Click **Cancel** to go back to the previous screen.

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Change Password | Log Out
Welcome S K Yadav
Gr.II/Inspector, IMFL
Last Login : 12/12/2012 11:25 AM IST

Import Permit ▾ Transport Permit ▾ Stationary Utilisation ▾ Sample Testing ▾ SCM ▾

Select Stationary Serial Number

S.No.	Stationary Type	Stationary Serial Number	Select
1	Import Permit	IP00002010	<input checked="" type="radio"/>
2	Import Permit	IP00002011	<input type="radio"/>
3	Import Permit	IP00002012	<input type="radio"/>
4	Import Permit	IP00002013	<input type="radio"/>
5	Import Permit	IP00002014	<input type="radio"/>
6	Import Permit	IP00002015	<input type="radio"/>
7	Import Permit	IP00002016	<input type="radio"/>
8	Import Permit	IP00002017	<input type="radio"/>
9	Import Permit	IP00002018	<input type="radio"/>
10	Import Permit	IP00002019	<input type="radio"/>

« Prev | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | Next »

Print Bonded Warehouse Copy Cancel

Figure 41: Select Stationary Number

7. To print the Import Permit, select the Stationary Serial Number and click the **Print BWH Copy**. The selected copy of Import Permit is printed.



- Click **Cancel** to go back to the previous screen.

4.4 Print Import Permit by Dealing Assistant (Permits and CL)

This section lists the steps to be followed for printing of Import Permit by Dealing Assistant (Permits and CL).

To Print Import Permit by Dealing Assistant (Permits and CL)

1. Login to the ESCIMS system.

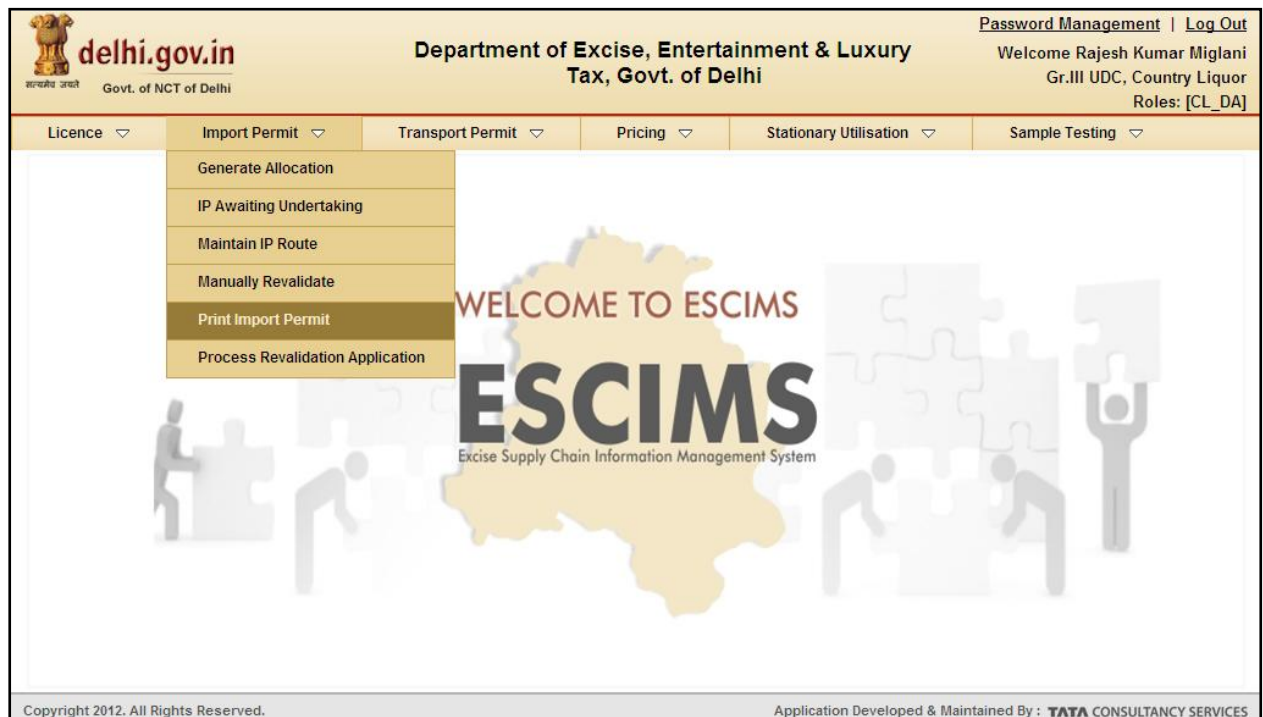



Figure 42: Print Import Permit Menus for Dealing Assistant (Permits and CL)

2. Access **Print Import Permit** functionality under Import Permit menu.


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 सरकार गवर्नर
 Govt. of NCT of Delhi

Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Welcome Rajesh Kumar Miglani
 Gr.III UDC, Country Liquor
 Roles: [CL_DA]











Licence ▾ Import Permit ▾ Transport Permit ▾ Pricing ▾ Stationary Utilisation ▾ Sample Testing ▾

Print Import Permit

Search

Import Permit Number

Search

S.No.	Import Permit Number	Date of Issue (DD/MM/YYYY)	Date of Expiry (DD/MM/YYYY)	Status	Print Import Permit
1	IPN231112000154	23/11/2012	30/11/2012	Approved & Import Permit Generated	
2	IPN231112000155	23/11/2012	30/11/2012	Approved & Import Permit Generated	
3	IPN231112000156	23/11/2012	30/11/2012	Approved & Import Permit Generated	
4	IPN161112000151	16/11/2012	22/11/2012	Approved & Import Permit Generated	
5	IPN161112000152	16/11/2012	22/11/2012	Approved & Import Permit Generated	
6	IPN161112000153	16/11/2012	22/11/2012	Approved & Import Permit Generated	
7	IPN081112000148	08/11/2012	15/11/2012	Approved & Import Permit Generated	
8	IPN081112000149	08/11/2012	15/11/2012	Approved & Import Permit Generated	
9	IPN081112000150	08/11/2012	15/11/2012	Approved & Import Permit Generated	
10	IPN011112000145	01/11/2012	07/11/2012	Approved & Import Permit Generated	

« Prev | 1 | 2 | Next »

Print Cancel


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Figure 43: Select Import Permit for Printing

- To print the Import Permit, select the Import Permit to print and Click the **Print**. The selected Import Permit is printed.



- You may also **Search** for the Import Permit on the basis of **Import Permit Number**.
- Click the **Import Permit Number** for more details.
- Click **Cancel** to go back to the previous screen.



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Tax, Govt. of Delhi**

[Password Management](#) | [Log Out](#)
Welcome Rajesh Kumar Miglani
Gr.III UDC, Country Liquor
Roles: [CL_DA]

Licence ▾
Import Permit ▾
Transport Permit ▾
Pricing ▾
Stationary Utilisation ▾
Sample Testing ▾

Print Import Permit Details

Import Permit Number	IPN231112000154	Date of Issue	23/11/2012	Date of Expiry	30/11/2012
Distiller Name	DESI DISTILLERS CL	Distiller Address	2352, GFUSDG, PATNA, SURAJGDH, Bihar, 934689		
Warehouse Name	DESI GODOWNS	Warehouse Address	6832, MANGOLPURI, NEW DELHI, North West Delhi, DELHI, 110023		

S.No.	Description of Country Liquor	Strength	Quantity (dozen bottles)	Quantity (bulk litres)
1	GULAB	50.0	60	540

Print IP
Cancel

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Figure 44: Import Permit Details for Printing

4. Click the **Print IP** to print the Import Permit. The Import Permit is printed



- Click **Cancel** to go back to the previous screen.

4.5 Print Transport Permit by Excise Inspector

This section lists the steps to be followed for printing of Transport Permit by Excise Inspector.

To Print Transport Permit by Excise Inspector

1. Login to the ESCIMS system.



Figure 45: Print Transport Permit Menus for Wholesale Vend

2. Access **Print Transport Permit** functionality under Transport Permit menu.

S.No.	Transport Permit Number	Purchase Order Number	Date of Issue (DD/MM/YYYY)	Date of Expiry (DD/MM/YYYY)	Status	Select Stationary Serial Number
1	TPN111212000259	PO111212000273	11/12/2012	13/12/2012	Printed	Select Stationary Number
2	TPN111212000262	PO111212000275	11/12/2012	13/12/2012	Printed	Select Stationary Number
3	TPN111212000263	PO111212000276	11/12/2012	13/12/2012	Printed	Select Stationary Number

Figure 46: Select Stationary Number for Printing of Transport Permit

3. Select **Branch, Warehouse Name** and Click the **Search**.
4. To print the Transport Permit, click the **Stationary Serial Number**.



- You may also **Search** for the Transport Permit on the basis of **Transport Permit Number**.
- Click the **Transport Permit Number** for more details.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Change Password | Log Out
Welcome S K Yadav
Gr.II/Inspector, IMFL
Last Login : 12/12/2012 11:25 AM IST

Import Permit ▾ Transport Permit ▾ Stationary Utilisation ▾ Sample Testing ▾ SCM ▾

Select Stationary Serial Number

S.No.	Stationary Type	Stationary Serial Number	Select
1	Transport Permit	TP00000604	<input checked="" type="radio"/>
2	Transport Permit	TP00000605	<input type="radio"/>
3	Transport Permit	TP00000606	<input type="radio"/>
4	Transport Permit	TP00000607	<input type="radio"/>
5	Transport Permit	TP00000608	<input type="radio"/>
6	Transport Permit	TP00000609	<input type="radio"/>
7	Transport Permit	TP00000610	<input type="radio"/>
8	Transport Permit	TP00000611	<input type="radio"/>
9	Transport Permit	TP00000612	<input type="radio"/>
10	Transport Permit	TP00000613	<input type="radio"/>

« Prev | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Next »

Print Transport Permit Cancel

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Figure 47: Select Stationary Number

- To print the Transport Permit, select the Stationary Serial Number and Click the **Print Transport Permit**. The selected copy of Transport Permit is printed.



- Click **Cancel** to go back to the previous screen.

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Change Password | Log Out
Welcome S K Yadav
Gr.II/Inspector, IMFL
Last Login : 12/12/2012 11:25 AM IST

Import Permit ▾ Transport Permit ▾ Stationary Utilisation ▾ Sample Testing ▾ SCM ▾

Transport Permit Detail

Transport Permit Number	TPN111212000259	Purchase Order Number	PO111212000273	Status	Printed
Bonded Warehouse Name	ASeven warehouse	Bonded Warehouse Address	ADDRESS, , CITY, Central Delhi, Delhi, 112323		
Vend Name	HARPREET SINGH VENDS RG ILFL	Vend Address	DRUDH ROAD, , NEWDELHI, North Delhi , DELHI, 981891		
Transport Permit Issue Date	11/12/2012	Transport Permit Valid Upto	13/12/2012		

Order Detail

S.No.	Liquor Category	Liquor Brand	Size (ml)	Pack Size	Order Quantity (cases)
1	Vodka	VODKAFL1TESTUSER106	750	1	1

Select Stationary Serial Number

Stationary Serial Number

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Figure 48: Transport Permit Details for Printing

- Click the **Stationary Serial Number** to print the Transport Permit.

- Click **Cancel** to go back to the previous screen.

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Change Password | Log Out
Welcome S K Yadav
Gr.II/Inspector, IMFL
Last Login : 12/12/2012 11:25 AM IST

Import Permit ▾ Transport Permit ▾ Stationary Utilisation ▾ Sample Testing ▾ SCM ▾

Select Stationary Serial Number

S.No.	Stationary Type	Stationary Serial Number	Select
1	Transport Permit	TP00000604	<input checked="" type="radio"/>
2	Transport Permit	TP00000605	<input type="radio"/>
3	Transport Permit	TP00000606	<input type="radio"/>
4	Transport Permit	TP00000607	<input type="radio"/>
5	Transport Permit	TP00000608	<input type="radio"/>
6	Transport Permit	TP00000609	<input type="radio"/>
7	Transport Permit	TP00000610	<input type="radio"/>
8	Transport Permit	TP00000611	<input type="radio"/>
9	Transport Permit	TP00000612	<input type="radio"/>
10	Transport Permit	TP00000613	<input type="radio"/>

« Prev | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Next »

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Figure 49: Select Stationary Number

- To print the Transport Permit, select the Stationary Serial Number and click the **Print Transport Permit**. The selected copy of Transport Permit is printed.



- Click **Cancel** to go back to the previous screen.

4.6 Mark Stationary as Damaged by Wholesale Vend and Excise Inspector

This section lists the steps to be followed to Mark Stationary as Damaged by Wholesale Vend and Excise Inspector.

To Mark Stationary as Damaged by Wholesale Vend and Excise Inspector

1. Login to the ESCIMS system.

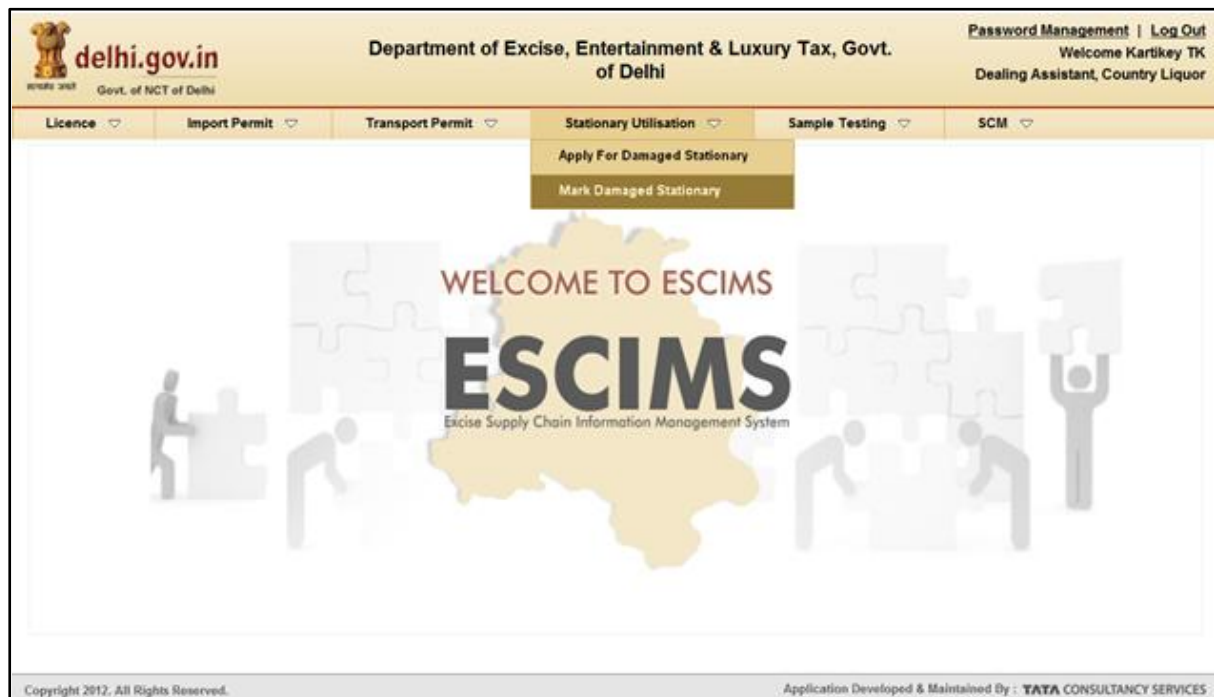


Figure 50: Stationary Utilisation Menus for Dealing Assistant (Permits and CL)

2. Access **Mark Damaged Stationary** functionality under Stationary Utilisation menu.

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Govt. of NCT of Delhi

Change Password | Log Out
Welcome rajasthan alwar
Last Login : Fri, 30 Nov 2012 14:55:26 PM IST

Licence ▾ Import Permit ▾ Stationary Utilisation ▾ Grievance ▾ Payments ▾ Transit Transport Permit ▾ SCM ▾

Mark Damaged Stationary Against IP/TP

Wholesale Vend Name: rajasthan alwar
Wholesale Vend Address: AAA,AAA,Nagaland,111111
Select Permit Type *: Import Permit ▾
Enter Stationary Serial Number *: IP00006001,IP00006002,II IP00000001,IP00000002.. OR TP00000001,TP00000002..

Search

S.No.	Stationary Serial Number	Reason	Delete Row
1	IP00006001	ok	<input checked="" type="checkbox"/>
2	IP00006002	ok	<input checked="" type="checkbox"/>
3	IP00006003	ok	<input checked="" type="checkbox"/>
4	IP00006004	ok	<input checked="" type="checkbox"/>

✖ Delete Row

Submit Cancel

Figure 51: Mark Stationary as Damaged Screen for Wholesale Vend and Excise Inspector

3. Select **Wholesale Vend/BWH Name**, **Permit Type** and enter **Stationary Serial Number** for marking as damaged.
4. Click the **Search**. Stationary numbers entered by the user are displayed on the screen.
5. Enter the **Reason**, and click the **Submit**. The selected stationary serial numbers are marked as damaged.



- To delete line items, select the desired line item and click the **Delete Row**. The selected row is deleted.
- Click **Cancel** to go back to the previous screen.

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Govt. of NCT of Delhi

Change Password | Log Out
Welcome rajasthan alwar
Last Login : Fri, 30 Nov 2012 14:55:26 PM IST

Licence ▾ Import Permit ▾ Stationary Utilisation ▾ Grievance ▾ Payments ▾ Transit Transport Permit ▾ SCM ▾

Stationary Marked As Damaged Successfully

Mark Damaged Stationary Against IP/TP

Wholesale Vend Name: rajasthan alwar
Wholesale Vend Address: AAA,AAA,Nagaland,111111
Select Permit Type *: Import Permit ▾
Enter Stationary Serial Number *: IP00006001,IP00006002,II IP00000001,IP00000002.. OR TP00000001,TP00000002..

Search

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Figure 52: Confirmation Message after Marking Stationary as Damaged

6. System displays confirmation message after marking the stationary as damaged.



- Click **Cancel** to go back to the previous screen.

4.7 Apply for Stationary Utilisation by Wholesale Vend and Excise Inspector

This section lists the steps to be followed to apply for Stationary Utilisation by Wholesale Vend and Excise Inspector.

To Apply for Stationary Utilisation by Wholesale Vend and Excise Inspector

1. Login to the ESCIMS system.

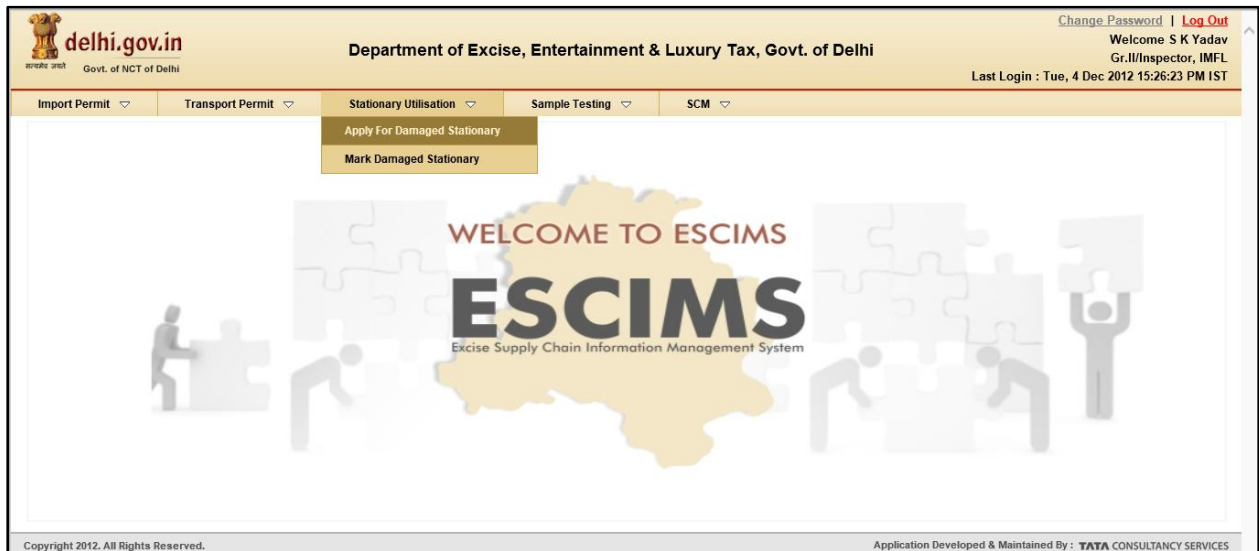


Figure 53: Stationary Utilisation Menus for Wholesale Vend and Excise Inspector

2. Access **Apply for Damaged Stationary** functionality under Stationary Utilisation menu.

S.No.	Permit Type	Date Of Marking (DD/MM/YYYY)	Stationary Serial Number	Reason	Select To Intimate
1	Import Permit	04/12/2012	IP00006001	ok	<input checked="" type="checkbox"/>
2	Import Permit	04/12/2012	IP00006002	ok	<input checked="" type="checkbox"/>
3	Import Permit	04/12/2012	IP00006003	ok	<input checked="" type="checkbox"/>
4	Import Permit	04/12/2012	IP00006004	ok	<input checked="" type="checkbox"/>

Figure 54: Apply for Stationary Utilisation Screen for Wholesale Vend and Excise Inspector

3. Select **Wholesale Vend/BWH Name** and **Permit Type**.
4. Select the **Stationary Serial Number** for intimation, enter Comments and Click the **Proceed to Intimate**.



- Click **Cancel** to go back to the previous screen.

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Change Password | Log Out
Welcome rajasthan alwar
Last Login : Fri, 30 Nov 2012 14:55:26 PM IST

Licence ▾ Import Permit ▾ Stationary Utilisation ▾ Grievance ▾ Payments ▾ Transit Transport Permit ▾ SCM ▾

Processed Successfully with Stationary Reference Number : SRN0412120025

Apply for Utilization against Damaged Stationary

Wholesale Vend Name	rajasthan alwar
Wholesale Vend Address	AAA, , AAAA ,Nagaland, 111111
Permit Type	Import Permit ▾

[Select All](#)

S.No.	Permit Type	Date Of Marking (DD/MM/YYYY)	Stationary Serial Number	Reason	Select To Intimate
No Records Exist					

Comments *

Figure 55: Confirmation Message after Applying for Stationary Utilisation

5. System displays confirmation message after applying for stationary utilisation.



- Click **Cancel** to go back to the previous screen.

4.8 Process Stationary Utilisation by Dealing Assistant (Permits and CL)

This section lists the steps to be followed for processing Stationary Utilisation by Dealing Assistant (Permits and CL).

To Process Stationary Utilisation by Dealing Assistant (Permits and CL)

1. Login to the ESCIMS system.

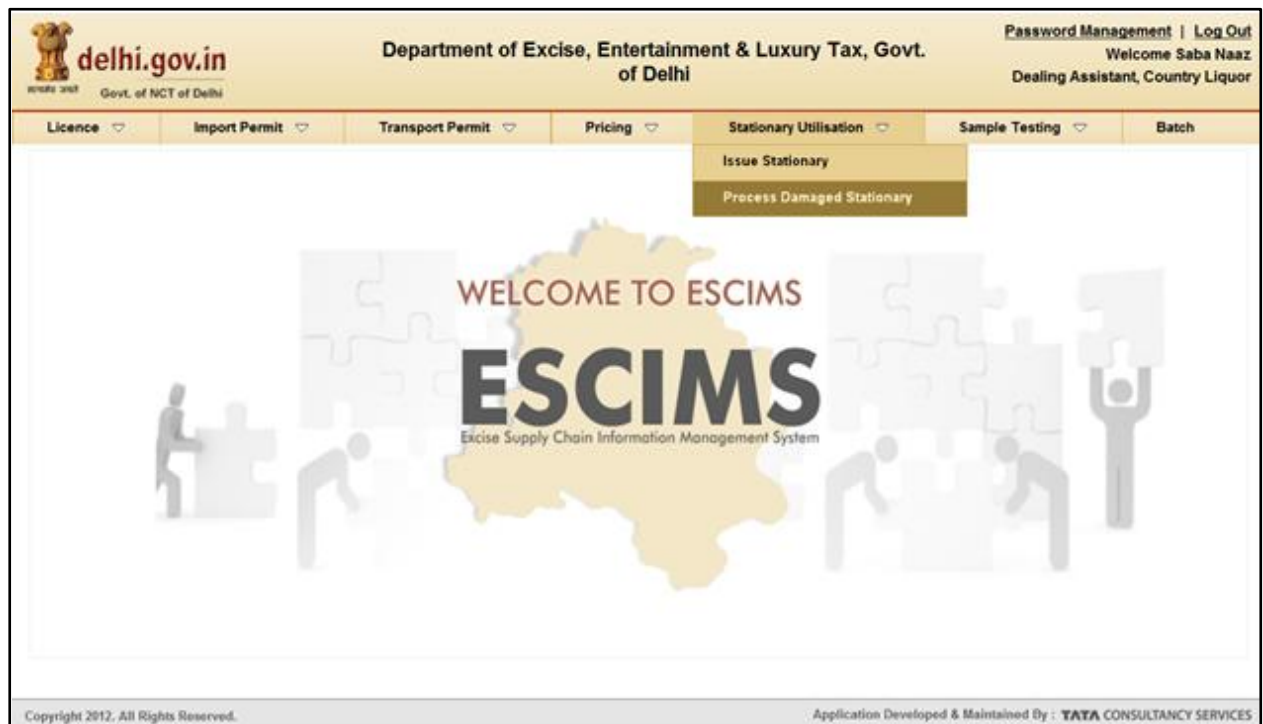


Figure 56: Stationary Utilisation Menus for Dealing Assistant (Permits and CL)

2. Access **Process Damaged Stationary** functionality under Stationary Utilisation menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Change Password | Log Out
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp, Permit
Last Login : Tue, 4 Dec 2012 14:41:22 PM IST

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Transit Transport Permit ▾ Permit P-10 ▾

Process Utilization against Damaged Stationary

Search

Stationary Reference Number

S.No.	Application Date (DD/MM/YYYY)	Stationary Reference Number	Permit Type	Status
1	04/12/2012	SRN0412120025	Import Permit	Submitted

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Figure 57: Work-list Screen

- Work-list screen opens.
- To process the stationary utilisation application, click the **Stationary Reference Number** for more details.

- You may also **Search** for the application on the basis of **Stationary Reference Number**.
- Click **Cancel** to go back to the previous screen.

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Change Password | Log Out
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp, Permit
Last Login : Tue, 4 Dec 2012 14:41:22 PM IST

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Transit Transport Permit ▾ Permit P-10 ▾

Process Utilization against Damaged Stationary

Application Date (DD/MM/YYYY)	04/12/2012	Application Status	Submitted
Stationary Reference Number	SRN0412120025	Permit Type	Import Permit
Wholesale Vend Name	rajasthan alwar	Wholesale Vend Address	AAAA, Nagaland

S.No.	Date Of Marking (DD/MM/YYYY)	Stationary Serial Number	Reason	Document Received
1	04/12/2012	IP00006004	ok	Yes ▾
2	04/12/2012	IP00006003	ok	Yes ▾
3	04/12/2012	IP00006002	ok	Yes ▾
4	04/12/2012	IP00006001	ok	Yes ▾

Comments*

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Figure 58: Process Stationary Utilisation Application Details

5. To process the stationary utilisation application, enter **Comments**, mark **Documents Received** as **Yes/No** and click the **Process**. The stationary utilisation application is processed.



- Click **Cancel** to go back to the previous screen.

4.9 Approve Stationary Utilisation by Assistant Commissioner (Permits) and GM Excise

This section lists the steps to be followed for approving Stationary Utilisation by Assistant Commissioner (Permits) and GM Excise.

To Approve Stationary Utilisation by Assistant Commissioner (Permits) and GM Excise

1. Login to the ESCIMS system.



Figure 59: Stationary Utilisation Menus for Assistant Commissioner (Permits) and GM Excise

2. Access **Approve Damaged Stationary** functionality under Stationary Utilisation menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Change Password | Log Out
Welcome Rajendra Prasad
Asstt. Commissioner, Permit
Last Login : Tue, 4 Dec 2012 16:04:06 PM IST

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Grievance ▾ Transit Transport Permit ▾ SCM ▾ Permit P-10 ▾

Approve Utilization against Damaged Stationary

Search

Stationary Reference Number Search

S.No.	Application Date (DD/MM/YYYY)	Stationary Reference Number	Permit Type	Status	Select
1	04/12/2012	SRN0412120025	Import Permit	Processed	<input type="checkbox"/>

Comments *

Approve Reject Cancel


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Figure 60: Work-list Screen

- Work-list screen opens.
- To approve the stationary utilisation application, enter **Comments**, select the stationary utilisation application and Click the **Approve**. The selected stationary utilisation application is approved.



- To reject the stationary utilisation application, enter **Comments**, select the stationary utilisation application and Click the **Reject**. The selected stationary utilisation application is rejected.
- You may also **Search** for the application on the basis of **Stationary Reference Number**.
- Click the **Stationary Reference Number** for more details.
- Click **Cancel** to go back to the previous screen.



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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

[Change Password](#) | [Log Out](#)
 Welcome Rajendra Prasad
 Asstt. Commissioner, Permit
 Last Login : Tue, 4 Dec 2012 16:04:06 PM IST

Import Permit ▾
Transport Permit ▾
Export Permit ▾
Stationary Utilisation ▾
Grievance ▾
Transit Transport Permit ▾
SCM ▾
Permit P-10 ▾

Approve Utilization against Damaged Stationary

Application Date (DD/MM/YYYY)	04/12/2012	Application Status	Processed
Stationary Reference Number	SRN0412120025	Permit Type	Import Permit
Wholesale Vend Name	rajasthan alwar	Wholesale Vend Address	AAAA, Nagaland

S.No.	Date Of Marking (DD/MM/YYYY)	Stationary Serial Number	Reason	Document Received
1	04/12/2012	IP00006004	ok	Yes
2	04/12/2012	IP00006003	ok	Yes
3	04/12/2012	IP00006002	ok	Yes
4	04/12/2012	IP00006001	ok	Yes

Comments History

Task Name	Designation	User Name	Comments	Date
Submitted	Dealing Assistant	Neeraj Kumar Sinha	Processed	04/12/2012
Process Initiation	Applicant	rajasthan alwar	Applied for Intimation	04/12/2012

Comments*

Approve
Reject
Cancel

Figure 61: Approve Stationary Utilisation Application Details

5. To approve the stationary utilisation application, enter **Comments** and click the **Approve**. The stationary utilisation application is approved.



- To reject the stationary utilisation application, enter **Comments** and Click the **Reject**. The stationary utilisation application is rejected.
- Click **Cancel** to go back to the previous screen.

PURCHASE ORDER and TRANSPORT PERMIT

Through ESCIMS

5 Purchase Order and Transport Permit

This chapter covers placing of Purchase Order and Generation of Transport Permit.

5.1 Place Weekly Purchase Order by Corporation Entry Level User

This section lists the steps to be followed for placing the Weekly Purchase Order by Corporation Entry Level User.

To Place Weekly Purchase Order by Corporation Entry Level User

1. Login to the ESCIMS system.




Figure 62: Purchase Order Menus for Corporation Entry Level User

2. Access **Place Weekly Purchase Order** functionality under Purchase Order menu.

Home Page Purchase Order Log Off							
Weekly Purchase Order (Indian Liquor) - Corporation Vend							
Purchase Order Number		PO181012000265		Order Date		18/10/2012	
Corporation Details		18-A, D D A, SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024		Ledger Balance (₹)		1337678.06	
Payee Code		2000001		Order Status		New	
S.No.	Vend Id	Vend Name	Vend Address	Last Purchase Order Date (DD/MM/YYYY)	Current Order Quantity (cases)	Excise Duty (₹)	
1	1KLB1	PADAM SINGH ROAD	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999		14	0.00	
2	BDVCL	ROHINI SEC-15(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999		13	0.00	
3	GOECL	GOVIND PURI(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999		13	0.00	
4	JDECL	ALIPUR (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999		11	0.00	
5	KTNCL	KRTI NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999		4	1134.04	
6	MXNCL	MUKHERJEE NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999		5	1134.04	
Total Order Quantity (cases)					60	Total Excise Duty(₹)	2268.08
Comments* <input type="text"/>							
<input type="button" value="Save"/> <input type="button" value="Submit"/> <input type="button" value="Cancel"/>							

Figure 63: Purchase Order Details

3. Enter **Comments** and Click the **Submit** for submitting the Purchase Order.



- Click the **Vend Id** for order details of vend.
- Click the **Save** to save the purchase order. The saved purchase order can be accessed later.
- Click **Cancel** to go back to the previous screen.

delhi.gov.in		Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi		Password Management Log Out							
Welcome sanjayCharangoo		Entry level, DTDC		Roles: [DTDC_ENTRYLEVEL]							
Home Page Purchase Order Log Off											
Weekly Purchase Order (Indian Liquor) Corporation Vend											
Purchase Order Number		PO181012000265		Order Date							
Corporation Details		DTDC18-A, D D A, SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024		Store Size							
Vend Details		PADAM SINGH ROAD 18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999		Order Status							
Insurance Value (₹)		0		Inventory Value(₹)							
				0							
S.No.	Liquor Category	Liquor Brand	Size (ml)	Pack Size	Current Inventory (bottles)	Order In Transit (cases)	Suggested Quantity (cases)	Total Order Quantity (cases)	Warehouse Inventory (cases)	Excise Duty Per Bottle (₹)	Excise Duty (₹)
1	Whisky	ARISTOCRAT WHISKY	750	12	0	0	4	4	0	0	0.00
2	Vodka	ARTIC VODKA NRL GREEN APPLE	180	48	0	0	1	1	0	0	0.00
3	Rum	BACARDI DRAGON B OR STRB RUM	750	12	0	0	4	4	0	0	0.00
4	Rum	BACARDI GOLD RUM	750	12	0	0	4	4	0	0	0.00
5	Rum	BACARDI LIMON ORIGINAL CITRUS	180	48	0	0	1	1	0	0	0.00
6	Rum	BACARDI LIMON ORIGINAL CITRUS	60	150	0	0	0	0	0	0	0.00
Total Excise Duty(₹)										0.00	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>											

Figure 64: Purchase Order Details for Vend

4. Edit the **Total Order Quantity** and click the **Save**.



- Click **Cancel** to go back to the previous screen.

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Welcome **sanjayCharangoo**
Entry level, DTTDC
Roles: [DTTDC_ENTRYLEVEL]

[Home Page](#) [Purchase Order](#) [Log Off](#)

Request processed successfully for approval

Weekly Purchase Order (Indian Liquor) - Corporation Vend

Purchase Order Number	PO181012000265	Order Date	18/10/2012
Corporation Details	18-A, D.D.A. SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024	Ledger Balance (₹)	1337678.06
Payee Code	2000001	Order Status	Entry Level Processed

S.No.	Vend Id	Vend Name	Vend Address	Last Purchase Order Date (DD/MM/YYYY)	Current Order Quantity (cases)	Excise Duty (₹)
1	18L81	PADAM SINGH ROAD	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	4	0.00
2	BDVCL	ROHINI SEC-15(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
3	GDVCL	GOVIND PURI(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
4	JDVCL	ALIPUR (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
5	KTVCL	KIRTI NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
6	MKVCL	MUKHERJEE NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
Total Order Quantity (cases)					8	Total Excise Duty(₹) 0.00

Comments*

[Cancel Purchase Order](#) [Cancel](#)

Figure 65: Submit the Purchase Order

- Click the **Submit** to submit the purchase order. The Purchase Order reference number is displayed at the top of the screen for future reference.



- Click the **Cancel Purchase Order** to cancel the submitted purchase order.
- Click **Cancel** to go back to the previous screen.

5.2 Process Weekly Purchase Order by Corporation Reviewer Level User

This section lists the steps to be followed for processing the weekly Purchase Order by Corporation Reviewer Level User.

To Process Weekly Purchase Order by Corporation Reviewer Level User

1. Login to the ESCIMS system.



Figure 66: Purchase Order Menus for Corporation Reviewer Level User

2. Access **Process Purchase Order** functionality under Purchase Order menu.

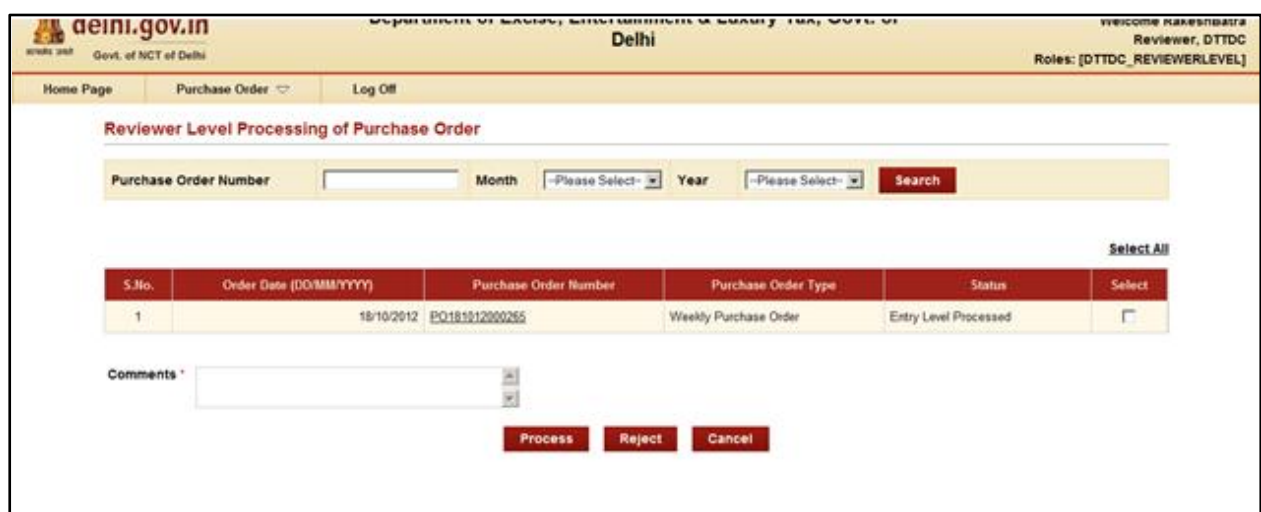


Figure 67: Work-list Screen

3. Work-list screen opens.

4. To process the Purchase Order, enter comments, select the Purchase Order and Click the **Process Purchase Order**. The selected Purchase Order is processed.



- To reject the Purchase Order, enter comments, select the Purchase Order and click the **Reject**. The selected Purchase Order is rejected.
- Click the Purchase **Order Number** for more details.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Permissions Management | Log Out
Welcome Rakesh Batra
Reviewer, DTDC
Roles: [DTDC_REVIEWERLEVEL]

Home Page Purchase Order Log Off

Weekly Purchase Order (Indian Liquor) - Corporation Vend

Purchase Order Number	PO181012000285	Order Date	18/10/2012
Corporation Details	18-A, D.D.A. SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024	Ledger Balance (₹)	1337678.06
Payee Code	2000001	Order Status	Entry Level/Processed

S.No.	Vend Id	Vend Name	Vend Address	Last Purchase Order Date (DD/MM/YYYY)	Current Order Quantity (cases)	Excise Duty (₹)
1	15181	PADAM SINGH ROAD	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM DELHI, 99999		4	0.00
2	80001	ROHINI SEC-15(CD)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM DELHI, 99999		0	0.00
3	00001	GOVIND PURI(CD)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM DELHI, 99999		0	0.00
4	10001	ALPURI (CD)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM DELHI, 99999		0	0.00
5	00001	KORTI NAGAR(CD)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM DELHI, 99999		0	0.00
6	10001	MUKHERJEE NAGAR(CD)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM DELHI, 99999		0	0.00

Total Order Quantity (cases) 4 Total Excise Duty(₹) 0.00

Comments History

Task Name	Designation	User Name	Comments	Date
Process Initiation	Applicant	Scharangoo	okk	18/10/2012

Comments*

Process Reject Cancel

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Figure 68: Purchase Order Details

5. Enter **Comments** and click the **Process** for processing the Purchase Order.



- Click the **Vend Id** for order details of vend.
- To reject the Purchase Order, enter comments and Click the **Reject**. The Purchase Order is rejected.
- Click **Cancel** to go back to the previous screen.

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Password Management | Log Out
Welcome sanjayCharangoo
Entry level: DTTDC
Roles: [DTTDC_ENTRYLEVEL]

Home Page Purchase Order Log Off

Weekly Purchase Order (Indian Liquor) Corporation Vend

Purchase Order Number: PO181012000265 Order Date: 18/10/2012

Corporation Details: DTTDC18-A, D.D.A.SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024 Store Size:

Vend Details: PADAM SINGH ROAD 18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999 Order Status: New

Insurance Value (₹): 0 Inventory Value (₹): 0

S.No.	Liquor Category	Liquor Brand	Size (ml)	Pack Size	Current Inventory (bottles)	Order In Transit (cases)	Suggested Quantity (cases)	Total Order Quantity (cases)	Warehouse Inventory (cases)	Excise Duty Per Bottle (₹)	Excise Duty (₹)
1	Whisky	ARISTOCRAT WHISKY	750	12	0	0	4	4	0	0	0.00
2	Vodka	ARTIC VODKA NRI GREEN APPLE	180	48	0	0	1	1	0	0	0.00
3	Rum	BACARDI DRAGON B OR STRB RUM	750	12	0	0	4	4	0	0	0.00
4	Rum	BACARDI GOLD RUM	750	12	0	0	4	4	0	0	0.00
5	Rum	BACARDI LIMON ORIGINAL CITRUS	180	48	0	0	1	1	0	0	0.00
6	Rum	BACARDI LIMON ORIGINAL CITRUS	60	150	0	0	0	0	0	0	0.00

Total Excise Duty (₹): 0.00

Save Cancel

Figure 69: Purchase Order Details for Vend

6. Edit the **Total Order Quantity** and Click the **Save**.



- Click **Cancel** to go back to the previous screen.

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Password Management | Log Out
Welcome Chandramohan
Approver, DTTDC
Roles: [DTTDC_APPROVERLEVEL]

Home Page Purchase Order Log Off

Request processed successfully for approval

Approver Level Processing of Purchase Order

Purchase Order Number: Month: Year: Search

S.No.	Order Date (DD/MM/YYYY)	Purchase Order Number	Purchase Order Type	Status	Select
No Records Exist					

Comments *

Process Reject Cancel

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Figure 70: Submit the Purchase Order

7. Click the **Submit** to submit the purchase order.



- Click **Cancel** to go back to the previous screen.

5.3 Process Weekly Purchase Order by Corporation Approver Level User

This section lists the steps to be followed for processing the Weekly Purchase Order by Corporation Approver Level User.

To Process Weekly Purchase Order by Corporation Approver Level User

1. Login to the ESCIMS system.

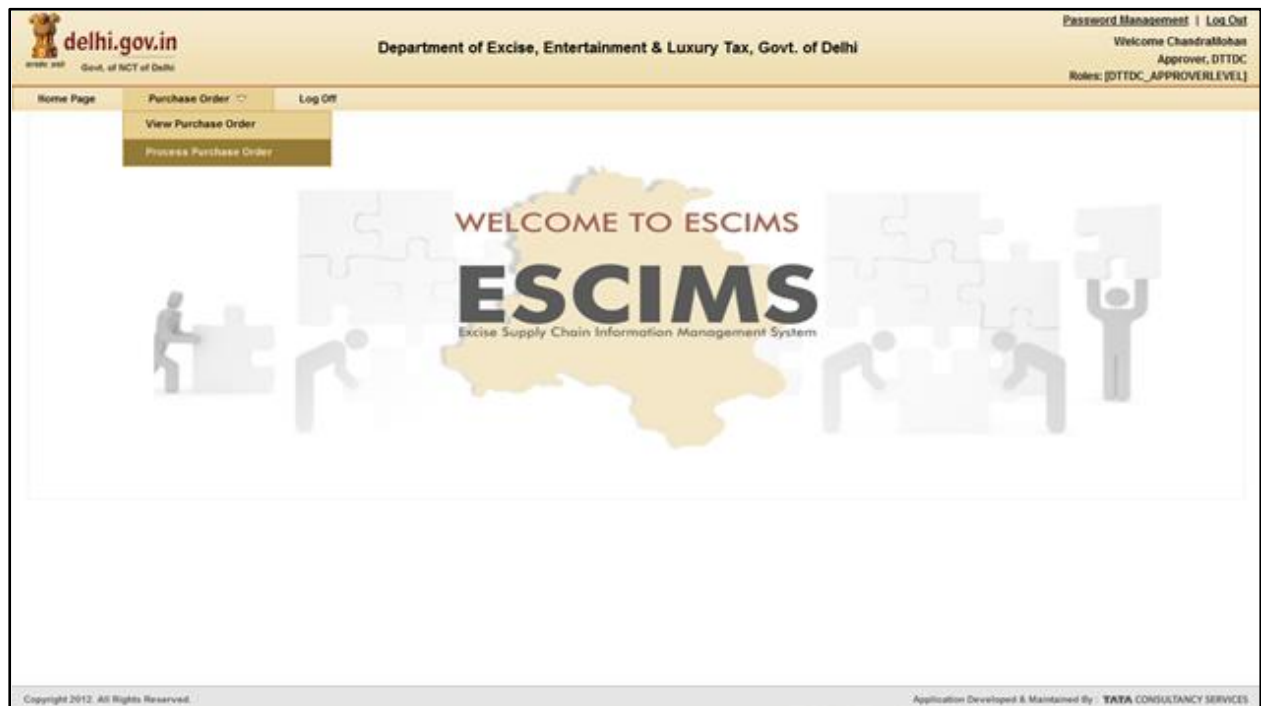


Figure 71: Purchase Order Menus for Corporation Approver Level User

2. Access **Process Purchase Order** functionality under Purchase Order menu.

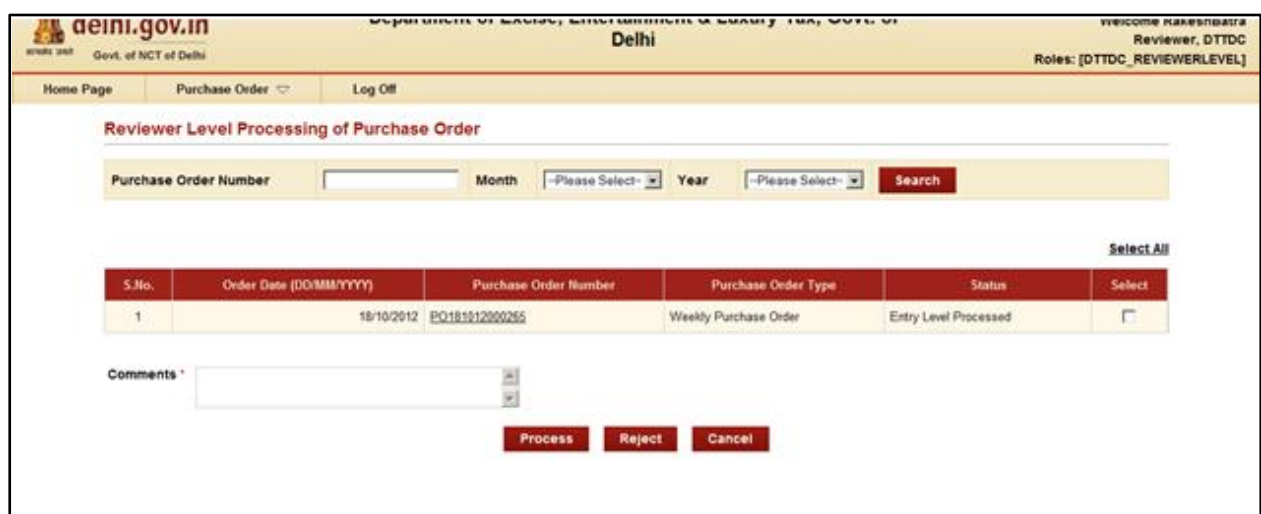


Figure 72: Work-list Screen

3. Work-list screen opens.

4. To process the Purchase Order, enter comments, select the Purchase Order and click the **Process Purchase Order**. The selected Purchase Order is processed.



- To reject the Purchase Order, enter comments, select the Purchase Order and click the **Reject**. The selected Purchase Order is rejected.
- Click the Purchase **Order Number** for more details.
- Click **Cancel** to go back to the previous screen.

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Home Page Purchase Order Log Off

Weekly Purchase Order (Indian Liquor) - Corporation Vend

Purchase Order Number: PO181012000265 Order Date: 18/10/2012

Corporation Details: 18-A, D.D.A.SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024 Ledger Balance (₹): 1337578.06

Payee Code: 2000001 Order Status: Reviewer Level Processed

S.No.	Vend Id	Vend Name	Vend Address	Last Purchase Order Date (DD/MM/YYYY)	Current Order Quantity (cases)	Excise Duty (₹)
1	151B1	PADAM SINGH ROAD	18A DDA SCO COMPLEX, DEFENCE COLONY NEW DELHI, ASHRAM DELHI, 99999	18/10/2012	3	6156.00
2	80VCL	ROHINI SEC-15(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY NEW DELHI, ASHRAM DELHI, 99999	18/10/2012	0	0.00
3	00PCL	GOVIND PURI(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY NEW DELHI, ASHRAM DELHI, 99999	18/10/2012	0	0.00
4	00PCL	ALIPUR (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY NEW DELHI, ASHRAM DELHI, 99999	18/10/2012	0	0.00
5	07HCL	KORTI NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY NEW DELHI, ASHRAM DELHI, 99999	18/10/2012	0	0.00
6	180CL	MUKHERJEE NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY NEW DELHI, ASHRAM DELHI, 99999	18/10/2012	0	0.00

Total Order Quantity (cases): 3 Total Excise Duty(₹): 6156.00

Comments History

Task Name	Designation	User Name	Comments	Date
Entry Level Processed	Reviewer Level User	RJatra	okk	18/10/2012
Process Initiation	Applicant	SCharangoo	okk	18/10/2012

Comments:

Process Reject Cancel

Figure 73: Purchase Order Details

5. Enter **Comments** and Click the **Process** for processing the Purchase Order.



- Click the **Vend Id** for order details of vend.
- To reject the Purchase Order, enter comments and Click the **Reject**. The Purchase Order is rejected.
- Click **Cancel** to go back to the previous screen.

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Home Page Purchase Order Log Off

Weekly Purchase Order (Indian Liquor) Corporation Vend

Purchase Order Number: PO181012000265 Order Date: 18/10/2012

Corporation Details: DTTDC18-A, D.D.A.SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024 Store Size:

Vend Details: PADAM SINGH ROAD 18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999 Order Status: New

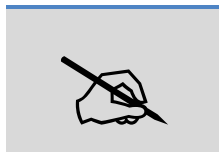
Insurance Value (₹): 0 Inventory Value (₹): 0

S.No.	Liquor Category	Liquor Brand	Size (ml)	Pack Size	Current Inventory (bottles)	Order In Transit (cases)	Suggested Quantity (cases)	Total Order Quantity (cases)	Warehouse Inventory (cases)	Excise Duty Per Bottle (₹)	Excise Duty (₹)
1	Whisky	ARISTOCRAT WHISKY	750	12	0	0	4	4	0	0	0.00
2	Vodka	ARTIC VODKA NRI GREEN APPLE	180	48	0	0	1	1	0	0	0.00
3	Rum	BACARDI DRAGON B OR STRB RUM	750	12	0	0	4	4	0	0	0.00
4	Rum	BACARDI GOLD RUM	750	12	0	0	4	4	0	0	0.00
5	Rum	BACARDI LIMON ORIGINAL CITRUS	180	48	0	0	1	1	0	0	0.00
6	Rum	BACARDI LIMON ORIGINAL CITRUS	60	150	0	0	0	0	0	0	0.00
Total Excise Duty(₹)											0.00

Save Cancel

Figure 74: Purchase Order Details for Vend

6. Edit the **Total Order Quantity** and click the **Save**.



- Click **Cancel** to go back to the previous screen.

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Home Page Purchase Order Log Off

Request processed successfully for approval

Approver Level Processing of Purchase Order

Purchase Order Number: Month: Year: Search

S.No.	Order Date (DD/MM/YYYY)	Purchase Order Number	Purchase Order Type	Status	Select
No Records Exist					

Comments *

Process Reject Cancel

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Figure 75: Submit the Purchase Order

7. Click the **Submit** to submit the purchase order.



- Click **Cancel** to go back to the previous screen.

5.4 Place Ad-hoc Purchase Order by Corporation Entry Level User

This section lists the steps to be followed for placing the Ad-hoc Purchase Order by Corporation Entry Level User.

To Place Ad-hoc Purchase Order by Corporation Entry Level User

1. Login to the ESCIMS system

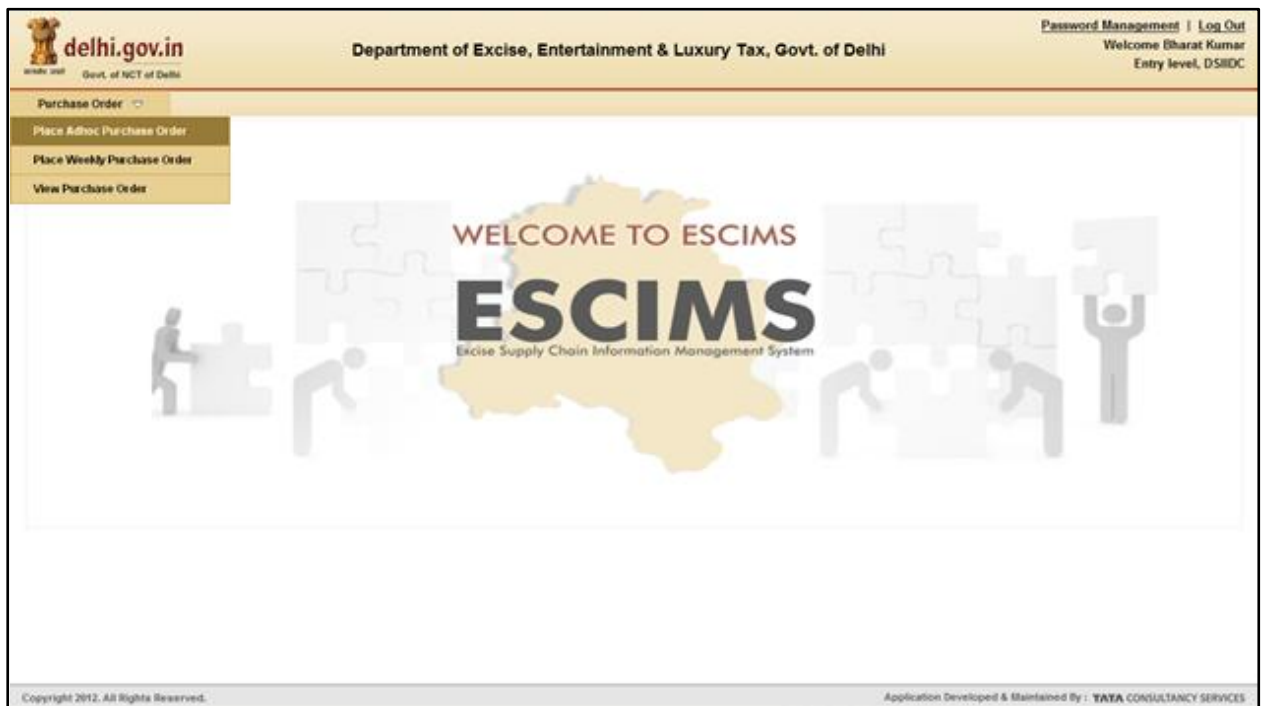


Figure 76: Purchase Order Menus for Corporation Entry Level User

2. Access **Place Ad-hoc Purchase Order** functionality under Purchase Order menu.

Govt. of NCT of Delhi Entry level, DSBDC

Purchase Order

Place Adhoc Purchase Order

Purchase Order Number		Order Status	New	Order Date	12/10/2012
Vend Name *	RAMAN VEND RG ILFL	Corporation Details	N-Block, Bombay Life Building ,Connaught Circus ,Delhi ,New Delhi ,110001		
Vend Address	RAJENDRA ROAD,NEWDELHI,DELHI,114152	Store Size			
Account Balance (₹)	15941591.43	Liquor Type *	Indian Liquor		

Do you want to create Adhoc order from Balance Quantity?

Submit

S.No.	Liquor Category	Liquor Brand	Size (ml)	Pack Size	Current Vend Inventory (cases)	Order Quantity in Transit (cases)	Order Quantity (cases)	Warehouse Inventory (cases)	Excise Duty Per Bottle (₹)	Total Excise Duty (₹)	Select
1	Whisky	BP	180	48	0	1	2	247	17.63	1692.48	<input type="checkbox"/>

[Add Row](#) [Delete Row](#)

Insurance Value (₹)	0	Vends Inventory Value (₹)	17.63	Total Excise Duty (₹)	1692.48
---------------------	---	---------------------------	-------	-----------------------	---------

Save **Submit** **Cancel**

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Figure 77: Purchase Order Details

3. Select **Vend Name**, **Liquor Type**, **Balance Order Quantity to Use** and Click the **Submit**.
4. Select **Liquor Category**, **Brand Name** and **Size**. Enter **Order Quantity** and Click the **Submit** for submitting the Purchase Order.



- To add more line items, click the **Add Row**. A blank row is displayed to enter more line item.
- To delete line items, select the line item to delete and click the **Delete Row**. The selected row is deleted.
- Click the **Save** to save the purchase order. The saved purchase order can be accessed later.
- Click **Cancel** to go back to the previous screen.

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Password Management | Log Out
Welcome Bharat Kumar
Entry level, DSIDDC

Purchase Order

Request Submitted Successfully with Purchase Order Number: PO131012000170

Adhoc Purchase Order

Purchase Order Number	PO131012000170	Order Date	13/10/2012
Corporation Details	N-Block, Bombay Life Building, Connaught Circus, Delhi	Account Balance(₹)	15939151.43
Vend Name	RAMAN VEND RG ILFL	Store Size	
Vend Address	RAJENDRA ROAD, NEWDELHI, DELHI	Order Status	Entry Level Processed

S.No.	Liquor Category	Liquor Brand	Size	Pack Size	Current Vend Inventory (cases)(kegs)	Order Quantity in Transit (cases)(kegs)	Order Quantity (cases)(kegs)	Warehouse Inventory (cases)(kegs)	Excise Duty Per Bottle (₹)	Excise Duty (₹)
1	Whisky	BP	180	48	0	0	4	217	17.63	3384.96
Total Excise Duty(₹)										3384.96

Comments*

Cancel

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Figure 78: Submit the Purchase Order

- After submitting, the Purchase Order reference number is displayed at the top of the screen for future reference.



- Click **Cancel** to go back to the previous screen.

5.5 Process Ad-hoc Purchase Order by Corporation Reviewer Level User

This section lists the steps to be followed for processing the Ad-hoc Purchase Order by Corporation Reviewer Level User.

To Process Ad-hoc Purchase Order by Corporation Reviewer Level User

1. Login to the ESCIMS system.

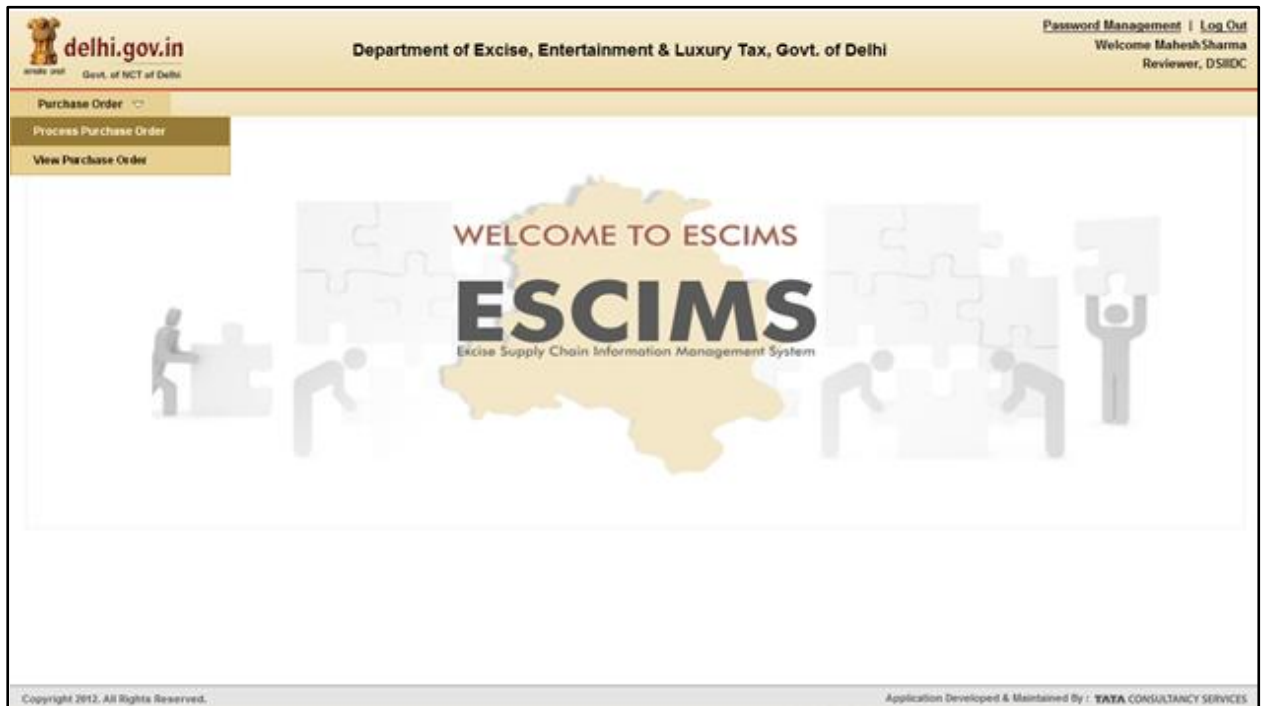


Figure 79: Purchase Order Menus for Corporation Reviewer Level User

2. Access **Process Purchase Order** functionality under Purchase Order menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Mahesh Sharma
Reviewer, DSIDOC

Purchase Order

Reviewer Level Processing of Purchase Order

Purchase Order Number Month Year

[Select All](#)

S.No.	Order Date (DDMM/YYYY)	Purchase Order Number	Purchase Order Type	Status	Select
1	13/10/2012	PO131012000170	Ad-hoc Purchase Order	Entry Level Processed	<input type="checkbox"/>
2	12/10/2012	PO121012000159	Ad-hoc Purchase Order	Entry Level Processed	<input type="checkbox"/>
3	12/10/2012	PO121012000158	Ad-hoc Purchase Order	Entry Level Processed	<input type="checkbox"/>

Comments *

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Figure 80: Work-list Screen

- Work-list screen opens.
- To process the Purchase Order, enter comments, select the Purchase Order and click the **Process Purchase Order**. The selected Purchase Order is processed.



- To reject the Purchase Order, enter comments, select the Purchase Order and Click the **Reject**. The selected Purchase Order is rejected.
- Click the **Purchase Order Number** for more details.
- Click **Cancel** to go back to the previous screen.

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 Welcome Mahesh Sharma
 Reviewer, DSIIDC

Purchase Order

Adhoc Purchase Order

Purchase Order Number	PO131012000170	Order Date	13/10/2012
Corporation Details	H-Block, Bombay Life Building, Connaught Circus, Delhi	Account Balance(₹)	15939151.43
Vend Name	RAMAN VEND RG ILFL	Store Size	
Vend Address	RAJENDRA ROAD, NEWDELHI, DELHI	Order Status	Entry Level Processed

S.No.	Liquor Category	Liquor Brand	Size	Pack Size	Current Vend Inventory (cases) (kegs)	Order Quantity in Transit (cases) (kegs)	Order Quantity (cases) (kegs)	Warehouse Inventory (cases) (kegs)	Excise Duty Per Bottle (₹)	Excise Duty (₹)	
1	Whisky	BP	180	48	0	3	4	217	17.63	3384.96	
										Total Excise Duty(₹)	3384.96

Comments*

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Figure 81: Purchase Order Details

5. Enter **Comments** and click the **Process** for processing the Purchase Order.



- You can edit the **Order Quantity**.
- To reject the Purchase Order, enter comments and click the **Reject**. The Purchase Order is rejected.
- Click **Cancel** to go back to the previous screen.

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 Welcome Mahesh Sharma
 Reviewer, DSIIDC

Purchase Order

Request Processed Successfully

Reviewer Level Processing of Purchase Order

Purchase Order Number Month Year

[Select All](#)

S.No.	Order Date (DDMM/YYYY)	Purchase Order Number	Purchase Order Type	Status	Select
1	12/10/2012	PO121012000159	Ad-hoc Purchase Order	Entry Level Processed	<input type="checkbox"/>
2	12/10/2012	PO121012000156	Ad-hoc Purchase Order	Entry Level Processed	<input type="checkbox"/>

Comments*

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Figure 82: Submit the Purchase Order

6. Click the **Submit** to submit the purchase order.



- Click **Cancel** to go back to the previous screen.

5.6 Process Ad-hoc Purchase Order by Corporation Approver Level User

This section lists the steps to be followed for processing the Ad-hoc Purchase Order by Corporation Approver Level User.

To Process Ad-hoc Purchase Order by Corporation Approver Level User

1. Login to the ESCIMS system.

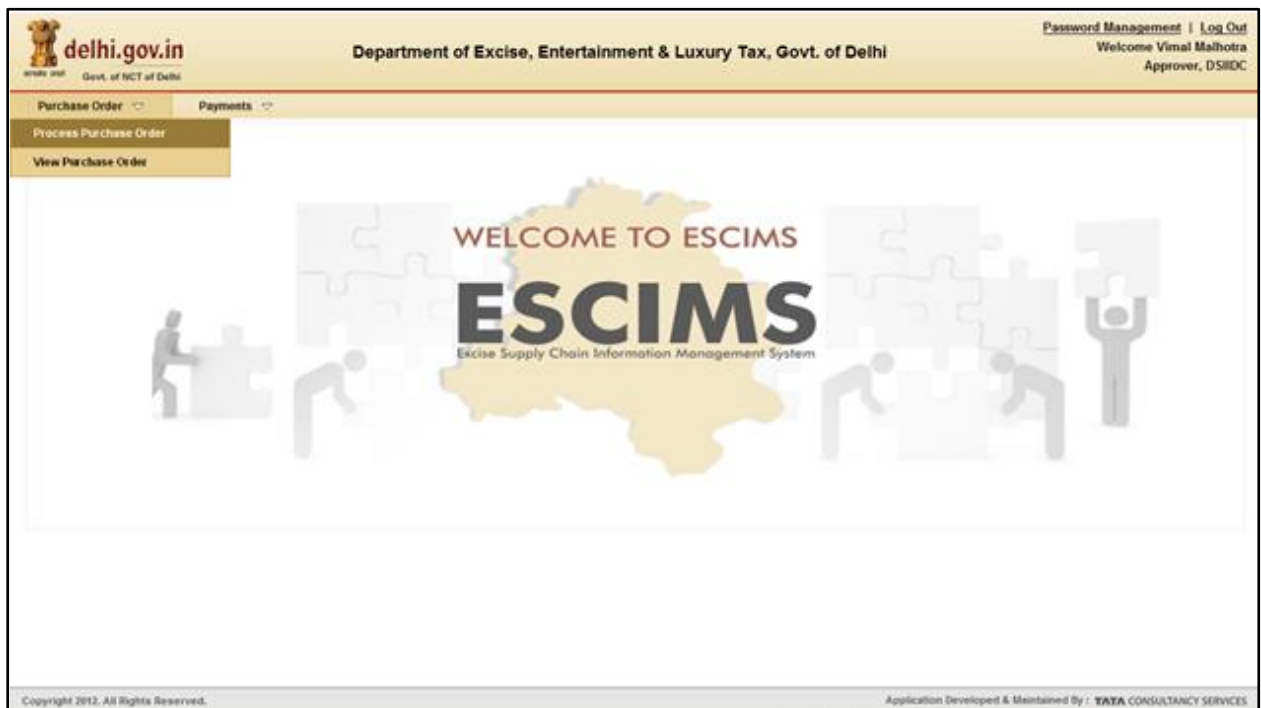


Figure 83: Purchase Order Menus for Corporation Approver Level User

2. Access **Process Purchase Order** functionality under Purchase Order menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Vimal Malhotra
Approver, DSIDC

Purchase Order Payments

Approver Level Processing of Purchase Order

Purchase Order Number Month Year

Select All

S.No.	Order Date (DD/MM/YYYY)	Purchase Order Number	Purchase Order Type	Status	Select
1	13/10/2012	PO131012000170	Ad-hoc Purchase Order	Reviewer Level Processed	<input type="checkbox"/>
2	05/10/2012	PO051012000005	Ad-hoc Purchase Order	Reviewer Level Processed	<input type="checkbox"/>

Comments *

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Figure 84: Work-list Screen

- Work-list screen opens.
- To process the Purchase Order, enter comments, select the Purchase Order and click the **Process Purchase Order**. The selected Purchase Order is processed.



- To reject the Purchase Order, enter comments, select the Purchase Order and click the **Reject**. The selected Purchase Order is rejected.
- Click the **Purchase Order Number** for more details.
- Click **Cancel** to go back to the previous screen.

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 Welcome Mahesh Sharma
 Reviewer, DSIIDC

Purchase Order ▾

Adhoc Purchase Order

Purchase Order Number	PO131012000170	Order Date	13/10/2012
Corporation Details	H-Block, Bombay Life Building, Connaught Circus, Delhi	Account Balance(₹)	15939151.43
Vend Name	RAMAN VEND RG ILFL	Store Size	
Vend Address	RAJENDRA ROAD, NEWDELHI, DELHI	Order Status	Entry Level Processed

S.No.	Liquor Category	Liquor Brand	Size	Pack Size	Current Vend Inventory (cases) (kegs)	Order Quantity in Transit (cases) (kegs)	Order Quantity (cases) (kegs)	Warehouse Inventory (cases) (kegs)	Excise Duty Per Bottle (₹)	Excise Duty (₹)
1	Whisky	BP	180	48	0	3	4	217	17.63	3384.96
Total Excise Duty(₹)										3384.96

Comments*

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Figure 85: Purchase Order Details

5. Enter **Comments** and click the **Process** for processing the Purchase Order.



- You can edit the **Order Quantity**.
- To reject the Purchase Order, enter comments and click the **Reject**. The Purchase Order is rejected.
- Click **Cancel** to go back to the previous screen.

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 Welcome Vimal Malhotra
 Approver, DSIIDC

Purchase Order ▾ Payments ▾

Request Processed Successfully

Approver Level Processing of Purchase Order

Purchase Order Number Month Year

[Select All](#)

S.No.	Order Date (DD/MM/YYYY)	Purchase Order Number	Purchase Order Type	Status	Select
1	05/10/2012	PO051012000005	Ad-hoc Purchase Order	Reviewer Level Processed	<input type="checkbox"/>

Comments*

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Figure 86: Submit the Purchase Order

6. Click the **Submit** to submit the purchase order.



- Click **Cancel** to go back to the previous screen.

5.7 Process Purchase Order by Dealing Assistant (Permits)

This section lists the steps to be followed for processing of the Purchase Order by DA (Permits).

To Process Purchase Order by DA (Permits)

1. Login to the ESCIMS system.

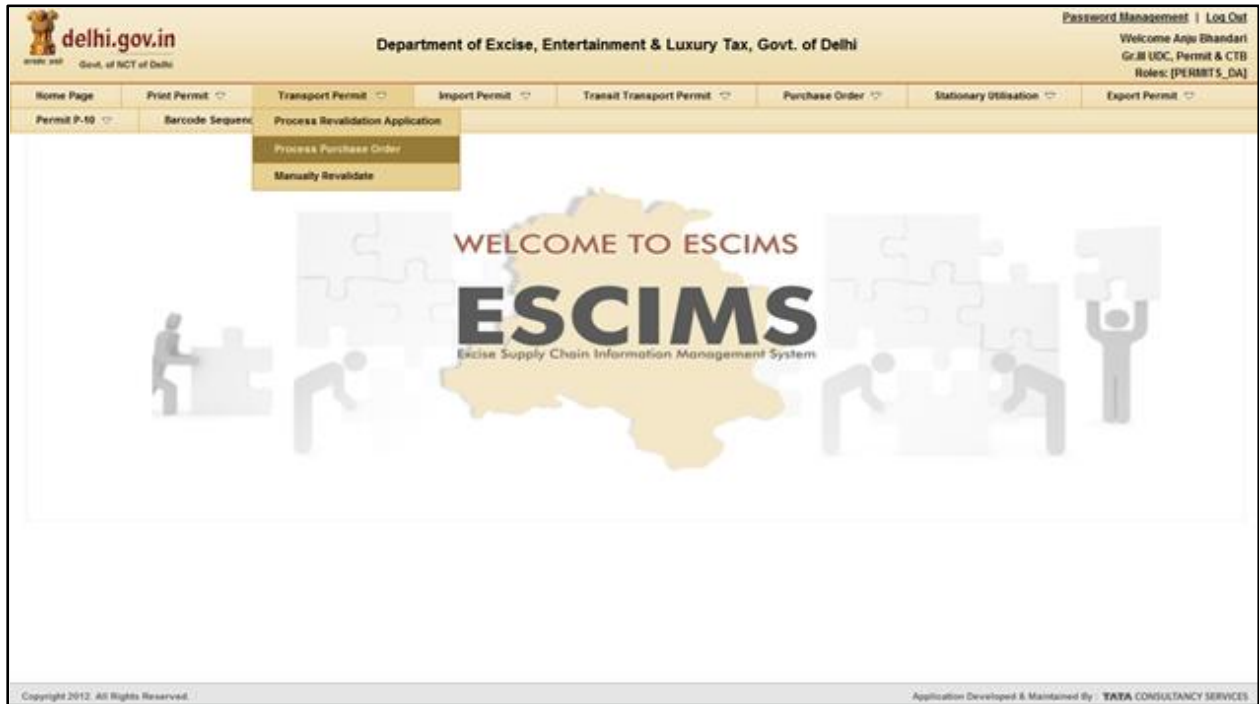


Figure 87: Transport Permit Menus for Dealing Assistant (Permits)

2. Access **Process Purchase Order** functionality under Transport Permit menu

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Home Page | Print Permit | Transport Permit | Import Permit | Transit Transport Permit | Purchase Order | Stationary Utilisation | Export Permit

Permit P-50 | Barcode Sequence | Log Off

Process Purchase Order - First Level

Purchase Order Number: Month: Year: Search

Select All

S.No.	Order Date (DD/MM/YYYY)	Purchase Order Number	Purchase Order Raised By	Purchase Order Type	Select
1	16/10/2012	PQ181012000265	Corporation Vnd	Weekly Purchase Order	<input type="checkbox"/>
2	17/10/2012	PQ171012000254	Hotel	Ad-hoc Purchase Order	<input type="checkbox"/>

Comments *

Process Purchase Order | Reject | Cancel

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Figure 88: Work-list Screen

- Work-list screen opens.
- To process the Purchase Order, enter comments, select the Purchase Order and click the **Process Purchase Order**. The selected Purchase Order is processed.



- To reject the Purchase Order, enter comments, select the Purchase Order and click the **Reject**. The selected Purchase Order is rejected.
- Click the **Purchase Order Number** for more details.
- Click **Cancel** to go back to the previous screen.

Permit P-10 Barcode Sequence Log Off

Weekly Purchase Order (Indian Liquor) - Corporation Vend

Purchase Order Number	PO181012000265	Order Date	18/10/2012
Corporation Details	18-A, D.D.A.SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024	Ledger Balance (₹)	1331522.06
Payee Code	2000001	Order Status	Pending Processing

S.No.	Vend Id	Vend Name	Vend Address	Last Purchase Order Date (DD/MM/YYYY)	Current Order Quantity (cases)	Excise Duty (₹)
1	18L81	PADAM SINGH ROAD	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	3	6156.00
2	80VGL	ROHRI SEC-15 (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
3	00PGL	GOVIND PURI (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
4	00PGL	ALPUR (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
5	87NGL	KIRTI NAGAR (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
6	80NGL	MUKHERJEE NAGAR (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00

Total Order Quantity (cases) 3 Total Excise Duty (₹) 6156.00

Comments History

Task Name	Designation	User Name	Comments	Date
Reviewer Level Processed	Approver Level User	CMohan	okk	18/10/2012
Entry Level Processed	Reviewer Level User	RBatra	okkk	18/10/2012
Process Initiation	Applicant	SCharangoo	okk	18/10/2012

Comments*

Process Reject Cancel

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Figure 89: Process Weekly Purchase Order Details

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Welcome Anju Bhandari
Gr.III UDC, Permit & CTB

Import Permit Transport Permit Export Permit Stationary Utilisation Transit Transport Permit

Adhoc Purchase Order

Purchase Order Number	PO131012000170	Order Date	13/10/2012
Corporation Details	N-Block, Bombay Life Building, Connaught Circus, Delhi	Account Balance (₹)	15935766.43
Vend Name	RAMAN VEND RO ILFL	Store Size	
Vend Address	RAJENDRA ROAD, NEW DELHI, DELHI	Order Status	Pending Processing

S.No.	Liquor Category	Liquor Brand	Size	Pack Size	Current Vend Inventory (cases) (kegs)	Order Quantity in Transit (cases) (kegs)	Order Quantity (cases) (kegs)	Warehouse Inventory (cases) (kegs)	Excise Duty Per Bottle (₹)	Excise Duty (₹)
1	Whisky	BP	180	48	0	7	4	217	17.63	3384.96

Previous Excise Duty (₹)	3384.96	Difference in Excise Duty (₹)		Total Excise Duty (₹)	3384.96
--------------------------	---------	-------------------------------	--	-----------------------	---------

Comments History

Task Name	Designation	User Name	Comments	Date
Reviewer Level Processed	Approver Level User	Vimal Mahotra	okk	13/10/2012
Entry Level Processed	Reviewer Level User	MareshSharma	okk	13/10/2012

Comments*

Figure 90: Process Ad-hoc Purchase Order Details

- To process the Purchase Order, enter comments and click the **Process Purchase Order**. The Purchase Order is processed.



- You may change the **Order Quantity** for the particular Vend.
- To reject the Purchase Order, enter comments and click the **Reject**. The Purchase Order is rejected.
- Click **Cancel** to go back to the previous screen.

5.8 Approve Purchase Order and Generate Transport Permit by AC (Permits)

This section lists the steps to be followed for approving Purchase Order and Generation of Transport Permit by AC (Permits).

To Approve Purchase Order and Generate Transport Permit by AC (Permits)

1. Login to the ESCIMS system.



Figure 91: Transport Permit Menus for AC (Permits)

2. Access **Approve PO and Generate TP** functionality under Transport Permit menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Rajendra Prasad
Asstt. Commissioner, Permit
Roles: [PERMITS_AC]

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Grievance ▾
Transit Transport Permit ▾ SCM ▾

Process Purchase Order - Second Level

Purchase Order Number Month Year

[Select All](#)

S.No.	Order Date (DD/MM/YYYY)	Purchase Order Number	Purchase Order Raised By	Purchase Order Type	Select
1	18/10/2012	PO181012000265	Corporation	Weekly Purchase Order	<input type="checkbox"/>

Comments *

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Figure 92: Work-list Screen

- Work-list screen opens.
- To approve the Purchase Order, enter comments, select the Purchase Order and click the **Approve PO and Generate TP**. The selected Purchase Order is approved and TP is generated.



- To reject the Purchase Order, enter comments, select the Purchase Order and Click the **Reject**. The selected Purchase Order is rejected.
- Click the Purchase **Order Number** for more details.
- Click **Cancel** to go back to the previous screen.

delhi.gov.in **Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi** [Password Management](#) | [Log Out](#)
Welcome Rajendra Prasad
Asstt. Commissioner, Permit
Roles: [PERMITS_AC]

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Grievance ▾ Transit Transport Permit ▾ SCM ▾

Weekly Purchase Order (Indian Liquor) - Corporation Vend

Purchase Order Number	PO181012000255	Order Date	18/10/2012
Corporation Details	18-A, D.D.A. SCO Complex, Defence Colony, Delhi, South Delhi, New Delhi, 110024	Ledger Balance (₹)	1331522.00
Payee Code	2000001	Order Status	First Level Processed

S.No.	Vend Id	Vend Name	Vend Address	Last Purchase Order Date (DD/MM/YYYY)	Current Order Quantity (cases)	Excise Duty (₹)
1	1KLB1	PADAM SINGH ROAD	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	3	6156.00
2	BDVCL	ROHINI SEC-15(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
3	GDPCL	GOVIND PURI(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
4	JDPCL	ALIPUR (CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
5	KTNCL	KIRTI NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
6	MKNCL	MUKHERJEE NAGAR(CL)	18A DDA SCO COMPLEX, DEFENCE COLONY, NEW DELHI, ASHRAM, DELHI, 99999	18/10/2012	0	0.00
Total Order Quantity (cases)					3	Total Excise Duty(₹) 6156.00

Comments History

Task Name	Designation	User Name	Comments	Date
Approver Level Processed	Dealing Assistant	ABhandari	PROCESS	18/10/2012
Reviewer Level Processed	Approver Level User	CMohan	okk	18/10/2012
Entry Level Processed	Reviewer Level User	RBatra	okkk	18/10/2012
Process Initiation	Applicant	SCharangoo	okk	18/10/2012

Comments +

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Figure 93: Process Weekly Purchase Order Details

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Welcome Rajendra Prasad
Asstt. Commissioner, Permit

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Grievance ▾ Transit Transport Permit ▾ SCM ▾

Adhoc Purchase Order

Purchase Order Number	PO131012000176	Order Date	13/10/2012
Corporation Details	N-Block, Bombay Life Building, Connaught Circus, Delhi	Account Balance(₹)	15925766.43
Vend Name	RAMAN VEND RG IFL	Store Size	
Vend Address	RAJENDRA ROAD, NEWDELHI, DELHI	Order Status	First Level Processed

S.No.	Liquor Category	Liquor Brand	Size	Pack Size	Current Vend Inventory (cases)(begs)	Order Quantity in Transit (cases)(begs)	Order Quantity (cases)(begs)	Warehouse Inventory (cases)(begs)	Excise Duty Per Bottle (₹)	Excise Duty (₹)
1	Whisky	BP	100	48	0	7	4	217	17.63	3364.96
Previous Excise Duty(₹)					3364.96	Difference in Excise Duty (₹)		Total Excise Duty(₹)		3364.96

Comments History

Task Name	Designation	User Name	Comments	Date
Approver Level Processed	Dealing Assistant	Anju Bhandari	ok	13/10/2012
Reviewer Level Processed	Approver Level User	Vimal Malhotra	ok	13/10/2012
Entry Level Processed	Reviewer Level User	MaheshSharma	ok	13/10/2012

Comments+

Figure 94: Process Ad-hoc Purchase Order Details

- To approve the Purchase Order, enter comments and click the **Approve PO and Generate TP**. The Purchase Order is approved and TP is generated.



- You may change the **Order Quantity** for the particular Vend.
- To reject the Purchase Order, enter comments, select the Purchase Order and click the **Reject**. The selected Purchase Order is rejected.
- Click **Cancel** to go back to the previous screen.

REVALIDATION OF IMPORT PERMIT

Through ESCIMS

6 Revalidation of Import Permit

This chapter covers the permission for revalidation of Import Permit.

6.1 Apply for Revalidation of Import Permit by Bonded Warehouse User

This section lists the steps to be followed for applying for opening of BWH on Dry Day.

To Apply for Revalidation of Import Permit by BWH User

1. Login to the ESCIMS system.



Figure 95: Import Permit Menus for BWH User

2. Access **Apply for Revalidation** functionality under Import Permit menu.

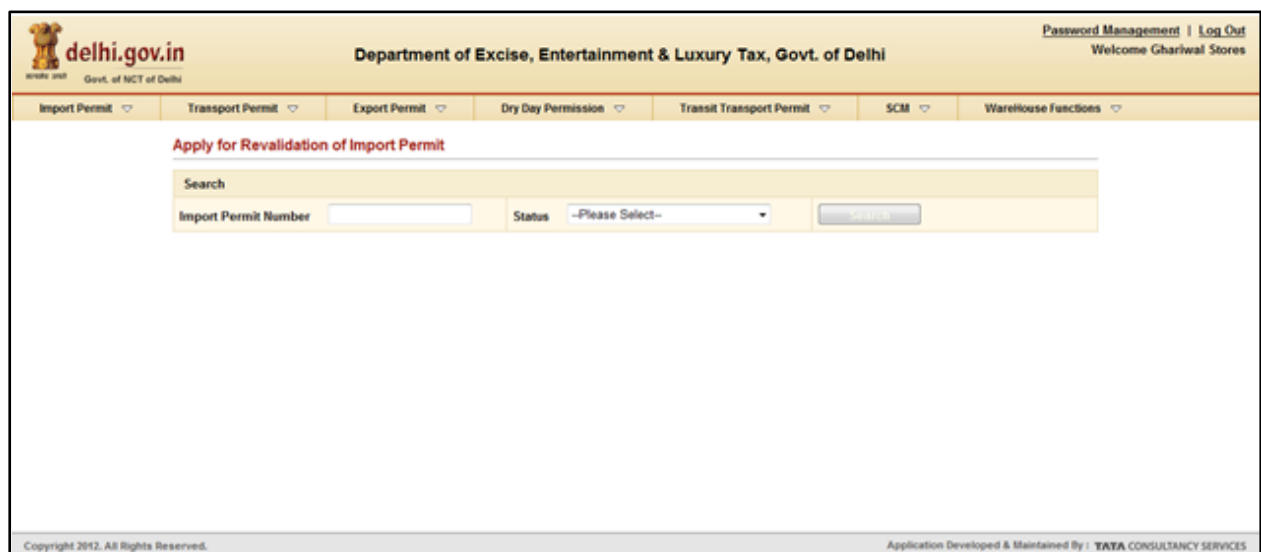


Figure 96: Search for the Import Permits for Revalidation

3. Search for the Import Permit by entering the Import Permit number and click the **Search**.



- You may also **Search** for the Import Permit on the basis of **Status**.
- Click **Cancel** to go back to the previous screen.

4. Click the **Submit** for submitting the application.

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 Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Import Permit | Transport Permit | Export Permit | Dry Day Permission | Transit Transport Permit | SCM | Warehouse Functions

Apply for Revalidation of Import Permit

Search
 Import Permit Number: IPK220812000265 Status: --Please Select--

[Select All](#)

S.No.	Issue Date (DD/MM/YYYY)	Import Permit Number	Valid Upto (DD/MM/YYYY)	Status	Revalidation Fee (₹)	Select
1	10/08/2012	IPK220812000265	30/08/2012	Expired Unexecuted	21000.0	<input checked="" type="checkbox"/>

Comments * Revalidate this Import Permit.

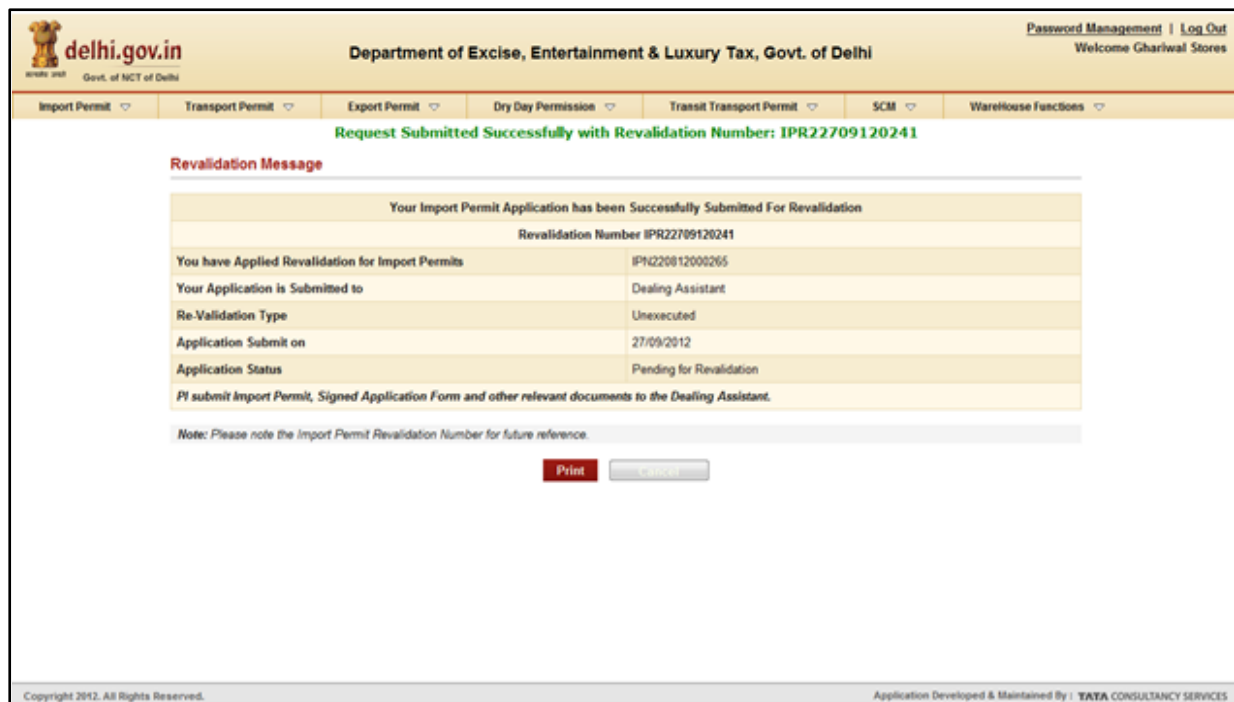
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Figure 97: Select Import Permits for Revalidation

5. Select **Import Permits** for revalidation, enter **Comments** and Click the **Submit**.



- Click the **Import Permit Number**, to view the Import Permit details.
- Click the **Select All** to select all the Import Permits displayed on the screen.
- Click **Cancel** to go back to the previous screen.



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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Ghariwal Stores

Import Permit | Transport Permit | Export Permit | Dry Day Permission | Transit Transport Permit | SCM | Warehouse Functions

Request Submitted Successfully with Revalidation Number: IPR22709120241

Revalidation Message

Your Import Permit Application has been Successfully Submitted For Revalidation	
Revalidation Number IPR22709120241	
You have Applied Revalidation for Import Permits	IPR220812000265
Your Application is Submitted to	Dealing Assistant
Re-Validation Type	Unexecuted
Application Submit on	27/09/2012
Application Status	Pending for Revalidation
Pl submit Import Permit, Signed Application Form and other relevant documents to the Dealing Assistant.	

Note: Please note the Import Permit Revalidation Number for future reference.

Print

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Figure 98: Submitted Application Details

- Click the **Print** to print the application.

Note: Revalidation number is displayed at the top of the screen for future reference.



- Click **Cancel** to go back to the previous screen.

6.2 Process Revalidation of Import Permit by Excise Inspector

This section lists the steps to be followed for processing of Revalidation of Import Permit by Excise Inspector.

To Process Revalidation of Import Permit by Excise Inspector

1. Login to the ESCIMS system.



Figure 99: Import Permit Menus for Excise Inspector

2. Access **Process Revalidation Application** functionality under Import Permit menu.

Import Permit Revalidation Worklist

Search
Import Permit Revalidation Number

Select All

S.No.	Revalidation Date (DD/MM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Document Received	Select
1	18/10/2012	IPR21810120082	IP	Pending for Revalidation	5000.00	-Please Select-	<input type="checkbox"/>
2	18/10/2012	IPR21810120081	IP	Pending for Revalidation	5000.00	-Please Select-	<input type="checkbox"/>
3	18/10/2012	IPR21810120080	IP	Pending for Revalidation	5000.00	-Please Select-	<input type="checkbox"/>
4	18/10/2012	IPR21810120079	IP	Pending for Revalidation	5000.00	-Please Select-	<input type="checkbox"/>

Comments *

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Figure 100: Work-list for Excise Inspector

- Against the Revalidation Number, mark the **Document Received** as Yes/No, select the application, enter **Comments** and click the **Process**.



- You can also **Search** for the revalidation application on the basis of **Import Permit Revalidation Number**.
- To reject the revalidation application, enter **Comments**, select the revalidation application and click the **Reject**. The selected revalidation application is rejected.
- Click the **Revalidation Number** for more details.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome S K Yadav
Gr.II/Inspector, IMFL
Roles: [EXCISEINSPECTOR]

Import Permit | Transport Permit | Stationary Utilisation | Sample Testing | SCM

Details of Application for Revalidation

Import Permit Revalidation Number: IPR21810120081

Select All

S.No.	Issue Date (DD/MM/YYYY)	Import Permit Number	Valid Upto (DD/MM/YYYY)	Status	Revalidation Fee (₹)	Document Received	Select
1	09/10/2012	IPR2181012000057	15/10/2012	Expired Inbonding	5000.00	Yes	<input type="checkbox"/>

Comments History

Task Name	Designation	User Name	Comments	Date (DD/MM/YYYY)
Process Initiation	Applicant	L312012128	Revalidate	18/10/2012

Comments: Process

Process Cancel

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Figure 101: Revalidation Application Details

- Mark the **Document Received** as Yes/No, select the Import Permit, enter **Comments** and click the **Process**.

- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome S K Yadav
Gr.II/Inspector, IMFL
Roles: [EXCISEINSPECTOR]

Import Permit | Transport Permit | Stationary Utilisation | Sample Testing | SCM

Request Processed Successfully

Import Permit Revalidation Worksheet

Search

Import Permit Revalidation Number: Search

Select All

S.No.	Revalidation Date (DD/MM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Document Received	Select
1	18/10/2012	IPR21810120080	IP	Pending for Revalidation	5000.00	-Please Select-	<input type="checkbox"/>
2	18/10/2012	IPR21810120079	IP	Pending for Revalidation	5000.00	-Please Select-	<input type="checkbox"/>

Comments:

Process Reject Cancel

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Figure 102: Confirmation Message after Processing the Application

5. System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

6.3 Process Revalidation of Import Permit by Dealing Assistant (Permits and CL)

This section lists the steps to be followed for processing of Revalidation of Import Permit by Dealing Assistant (Permits and CL).

To Process Revalidation of Import Permit by Dealing Assistant (Permits and CL)

1. Login to the ESCIMS system.



Figure 103: Import Permit Menus for Dealing Assistant (Permits and CL)

2. Access **Process Revalidation Application** functionality under Import Permit menu.

Import Permit Revalidation Worklist

Search
Import Permit Revalidation Number

Select All

S.No.	Revalidation Date (DDMM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select	Print
1	18/10/2012	IPR21810120082	IP	First Level Processed	5000.00	<input type="checkbox"/>	<input type="button" value="Print"/>
2	18/10/2012	IPR21810120081	IP	First Level Processed	5000.00	<input type="checkbox"/>	<input type="button" value="Print"/>
3	18/10/2012	IPR21810120080	IP	First Level Processed	5000.00	<input type="checkbox"/>	<input type="button" value="Print"/>
4	18/10/2012	IPR21810120073	IP	Pending for Revalidation	75.00	<input type="checkbox"/>	<input type="button" value="Print"/>

Comments *

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Figure 104: Work-list for Dealing Assistant (Permits and CL)

- Against the Revalidation Number, select the application, enter **Comments** and click the **Process**.



- You may also **Search** for the revalidation application on the basis of **Import Permit Revalidation Number**.
- Click the **Revalidation Number** for more details.
- Click **Print** to print the revalidation note-sheet.
- Click **Cancel** to go back to the previous screen.

Details of Application for Revalidation

Import Permit Revalidation Number IPR21810120081

Select All

S.No.	Issue Date (DDMM/YYYY)	Import Permit Number	Valid Upto (DDMM/YYYY)	Status	Revalidation Fee (₹)	Document Received	Select
1	08/10/2012	IPR081012000057	15/10/2012	Expired Inbonding	5000.00	Yes	<input checked="" type="checkbox"/>

Comments History

Task Name	Designation	User Name	Comments	Date (DDMM/YYYY)
Process Pending Revalidation Request	Gr. II/Inspector	syadav	Process	18/10/2012
Process Initiation	Applicant	L312012128	Revalidate	18/10/2012

Comments *

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Figure 105: Revalidation Application Details

4. Select the Import Permit, enter **Comments** and Click the **Process**.



- Click **Print** to print the revalidation note-sheet.
- Click **Cancel** to go back to the previous screen.

The screenshot displays the 'delhi.gov.in' portal for the Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi. The user is logged in as Neeraj Kumar Sinha, Gr.III/Sub Insp, Permit Roles: [PERMITS_DA]. The interface shows a navigation bar with options: Import Permit, Transport Permit, Export Permit, Stationary Utilisation, and Transit Transport Permit. A green message states 'Request Processed Successfully'. Below this is the 'Import Permit Revalidation Worklist' section, which includes a search bar and a table of revalidation records.

S.No.	Revalidation Date (DD/MM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select	Print
1	18/10/2012	ER21812120082	IP	First Level Processed	5000.00	<input type="checkbox"/>	Print
2	18/10/2012	ER21812120073	IP	Pending for Revalidation	75.00	<input type="checkbox"/>	Print

Below the table, there is a 'Comments' field with a dropdown arrow and 'Process' and 'Cancel' buttons. The footer indicates 'Copyright 2012. All Rights Reserved.' and 'Application Developed & Maintained By: TATA CONSULTANCY SERVICES'.

Figure 106: Confirmation Message after Processing the Application

5. System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

6.4 Process Revalidation of Import Permit by AC (Permits) and GM Excise

This section lists the steps to be followed for processing of Revalidation of Import Permit by AC (Permits) and GM Excise.

To Process Revalidation of Import Permit by AC (Permits) and GM Excise

1. Login to the ESCIMS system.



Figure 107: Import Permit Menus for AC (Permits) and GM Excise

2. Access **Process Revalidation Application** functionality under Import Permit menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Rajendra Prasad
Asst. Commissioner, Permit
Roles: [PERMITS_AC]

Import Permit | Transport Permit | Export Permit | Stationary Utilisation | Grievance | Transit Transport Permit | SCM

Import Permit Revalidation Worklist

Search
Import Permit Revalidation Number

Select All

S.No.	Revalidation Date (DDMMYYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select
1	18/10/2012	IPR21810120080	IP	Second Level Processed	5000.00	<input checked="" type="checkbox"/>
2	18/10/2012	IPR21810120073	IP	First Level Processed	75.00	<input type="checkbox"/>

Comments *

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Figure 108: Work-list for AC (Permits) and GM Excise

- Against the Revalidation Number, select the application, enter **Comments** and click the **Process**.



- You may also **Search** for the revalidation application on the basis of **Import Permit Revalidation Number**.
- Click the **Revalidation Number** for more details.
- To reject the revalidation application, enter comments, select the revalidation application and click the **Reject**. The selected revalidation application is rejected.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Rajendra Prasad
Asstt. Commissioner, Permit
Roles: [PERMITS_AC]

Import Permit | Transport Permit | Export Permit | Stationary Utilisation | Grievance | Transit Transport Permit | SCM

Details of Application for Revalidation

Import Permit Revalidation Number: IPR21810120081

Select All

S.No.	Issue Date (DDMMYYYY)	Import Permit Number	Valid Upto (DDMMYYYY)	Status	Revalidation Fee (₹)	Document Received	Select
1	08/10/2012	IPR081012000057	15/10/2012	Expired Inbonding	5000.00	Yes	<input checked="" type="checkbox"/>

Comments History

Task Name	Designation	User Name	Comments	Date (DDMMYYYY)
Process First Level Revalidation Request	Dealing Assistant	nsinha	Proceed	18/10/2012
Process Pending Revalidation Request	Gr II Inspector	syadav	Proceed	18/10/2012
Process Initiation	Applicant	L312012128	Revalidate	18/10/2012

Comments * Proceed

Process Cancel

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Figure 109: Revalidation Application Details

- Select the Import Permit, enter **Comments** and click the **Process**.

- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Rajendra Prasad
Asstt. Commissioner, Permit
Roles: [PERMITS_AC]

Import Permit | Transport Permit | Export Permit | Stationary Utilisation | Grievance | Transit Transport Permit | SCM

Request Processed Successfully

Import Permit Revalidation Worklist

Search

Import Permit Revalidation Number: Search

Select All

S.No.	Revalidation Date (DDMMYYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select
1	18/10/2012	IPR21810120082	IP	Second Level Processed	5000.00	<input checked="" type="checkbox"/>
2	18/10/2012	IPR21810120080	IP	Second Level Processed	5000.00	<input checked="" type="checkbox"/>
3	18/10/2012	IPR21810120073	IP	First Level Processed	75.00	<input checked="" type="checkbox"/>

Comments *

Process Reject Cancel

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Figure 110: Confirmation Message after Processing the Application

- System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

6.5 Approve Revalidation of Import Permit by DC Excise

This section lists the steps to be followed for processing of Revalidation of Import Permit by Deputy Commissioner (DC) Excise.

To Process Revalidation of Import Permit by DC Excise

1. Login to the ESCIMS system.

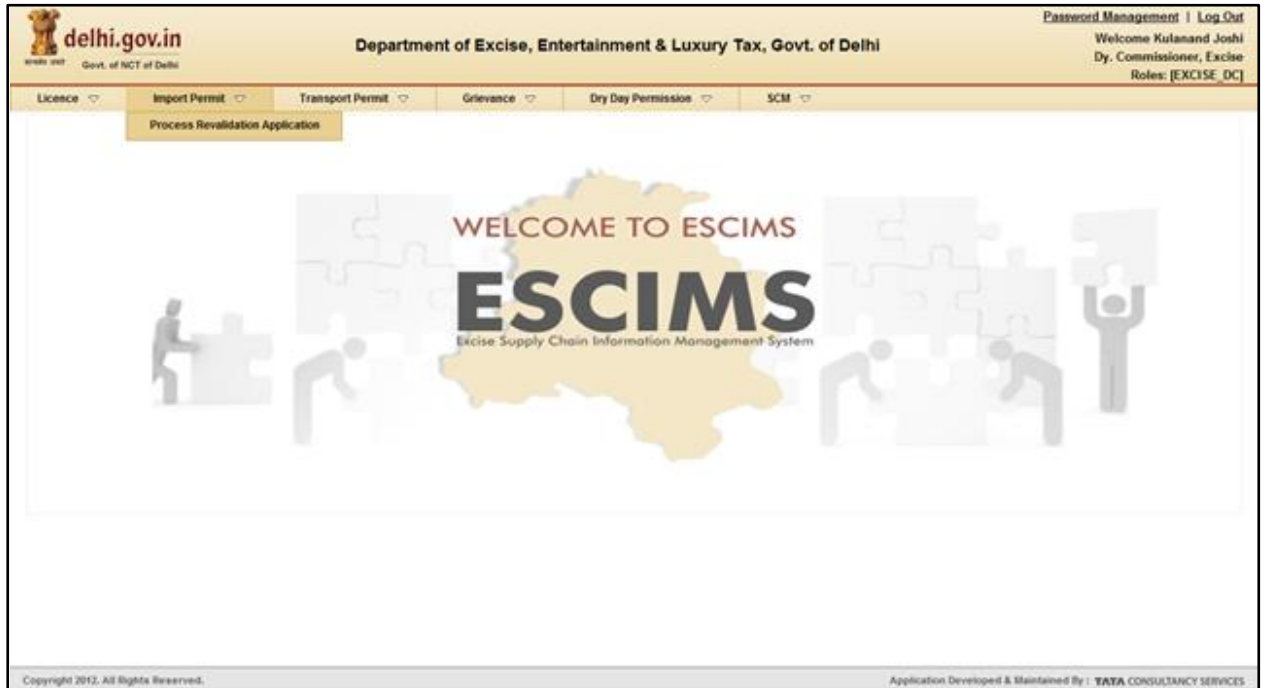


Figure 111: Import Permit Menus for DC Excise

2. Access **Process Revalidation Application** functionality under Import Permit menu.

Import Permit Revalidation Worklist

Search
Import Permit Revalidation Number

S.No.	Revalidation Date (DD/MM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)
1	18/10/2012	IPR21810120081	IP	Third Level Processed	5000.00
2	18/10/2012	IPR21810120082	IP	Third Level Processed	5000.00
3	18/10/2012	IPR21810120073	IP	Second Level Processed	75.00

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Figure 112: Work-list for DC Excise

3. Click the **Revalidation Number** for more details.



- You may also **Search** for the revalidation application on the basis of **Import Permit Revalidation Number**.
- Click **Cancel** to go back to the previous screen.

Details of Application for Revalidation

Import Permit Revalidation Number: IPR21810120081 Select All

S.No.	Issue Date (DD/MM/YYYY)	Import Permit Number	Valid Upto (DD/MM/YYYY)	Status	Revalidation Fee (₹)	Fee Applicable (₹)	Penalty (₹)	Extend Validity Till (DD/MM/YYYY)	Select
1	09/10/2012	IPR091012000057	15/10/2012	Expired Inbonding	5000.00	5000.00		31/10/2012	<input type="checkbox"/>

Comments History

Task Name	Designation	User Name	Comments	Date (DD/MM/YYYY)
Process Second level Revalidation Request	Assistant Commissioner Permits	rprasad	Proceed	18/10/2012
Process First Level Revalidation Request	Dealing Assistant	nsinha	Proceed	18/10/2012
Process Pending Revalidation Request	Gr. Inspector	syadav	Proceed	18/10/2012
Process Initiation	Applicant	L312012128	Revalidate	18/10/2012

Comments:

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Figure 113: Revalidation Application Details

4. Against the Import Permit Number, select the application, enter **Fee Applicable, Penalty (If any), Validity Till Date, Comments** and click the **Approve**.



- To reject the revalidation application, enter comments, select the revalidation application and Click the **Reject**. The selected Import permits in revalidation application are rejected
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Kulanand Joshi
Dy. Commissioner, Excise
Roles: [EXCISE_DC]

Licence ▾ Import Permit ▾ Transport Permit ▾ Grievance ▾ Dry Day Permission ▾ SCM ▾

Request Approved Successfully

Import Permit Revalidation Worklist

Search
Import Permit Revalidation Number

S.No.	Revalidation Date (DDMMYYYY)	Revalidation Number	Revalidation Type	States	Revalidation Fee (₹)
1	18/10/2012	PR21810120092	IP	Third Level Processed	5000.00
2	18/10/2012	PR21810120073	IP	Second Level Processed	75.00

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Figure 114: Confirmation Message after Processing the Application

5. System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

6.6 Pay Revalidation Fee by BWH User

This section lists the steps to be followed to Pay Revalidation Fee by BWH User.

To Pay Revalidation Fee by BWH User

1. Login to the ESCIMS system.



Figure 115: Import Permit Menus for BWH User

2. Access **Pay Fee and Print Revalidation Letter** functionality under Import Permit menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Kanda Storages IL
Roles: [ILFI_BWHUSER]

Import Permit | Transport Permit | Export Permit | Grievance | Dry Day Permission | SCM | Warehouse Functions

Pay Revalidation Fees & Print Revalidation Letter

Search
Import Permit Revalidation Number

S.No.	Revalidation Date (DDMM/YYYY)	Revalidation Number	Application Status	Fee Payable (₹)	Payment Status	Select
1	18/10/2012	IPR21810120081	Payment Pending	5000.00	Payment Pending	<input checked="" type="radio"/>
2	17/10/2012	IPR21710120049	Approved	0.00	Paid	<input type="radio"/>
3	16/10/2012	IPR21610120033	Approved	2900.00	Paid	<input type="radio"/>
4	16/10/2012	IPR21610120032	Approved	0	Paid	<input type="radio"/>
5	16/10/2012	IPR21610120031	Payment Pending	20.00	Payment Pending	<input type="radio"/>
6	16/10/2012	IPR21610120030	Approved	6000.00	Paid	<input type="radio"/>
7	16/10/2012	IPR21610120025	Approved	28540.00	Paid	<input type="radio"/>

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Figure 116: Work-list for BWH User

3. If the status against Revalidation Number is **Payment Pending**, then select the record and Click the **Pay**, else Click the **Print** to print the revalidation letter.



- Click the **Revalidation Number** for more details.
- You may also **Search** for the revalidation application on the basis of **Import Permit Revalidation Number**.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Kanda Storages IL
Roles: [ILFI_BWHUSER]

Import Permit | Transport Permit | Export Permit | Grievance | Dry Day Permission | SCM | Warehouse Functions

Mode Of Payment


Request ID: IPR21810120081 Amount Payable (₹): 5000

☒ SBI Net Banking
☐ Cheque/DD

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Figure 117: Select the Payment Mode

4. System displays the payment mode for making payment. Click the **Make Payment** for making the payment.



- Click **Cancel** to go back to the previous screen.

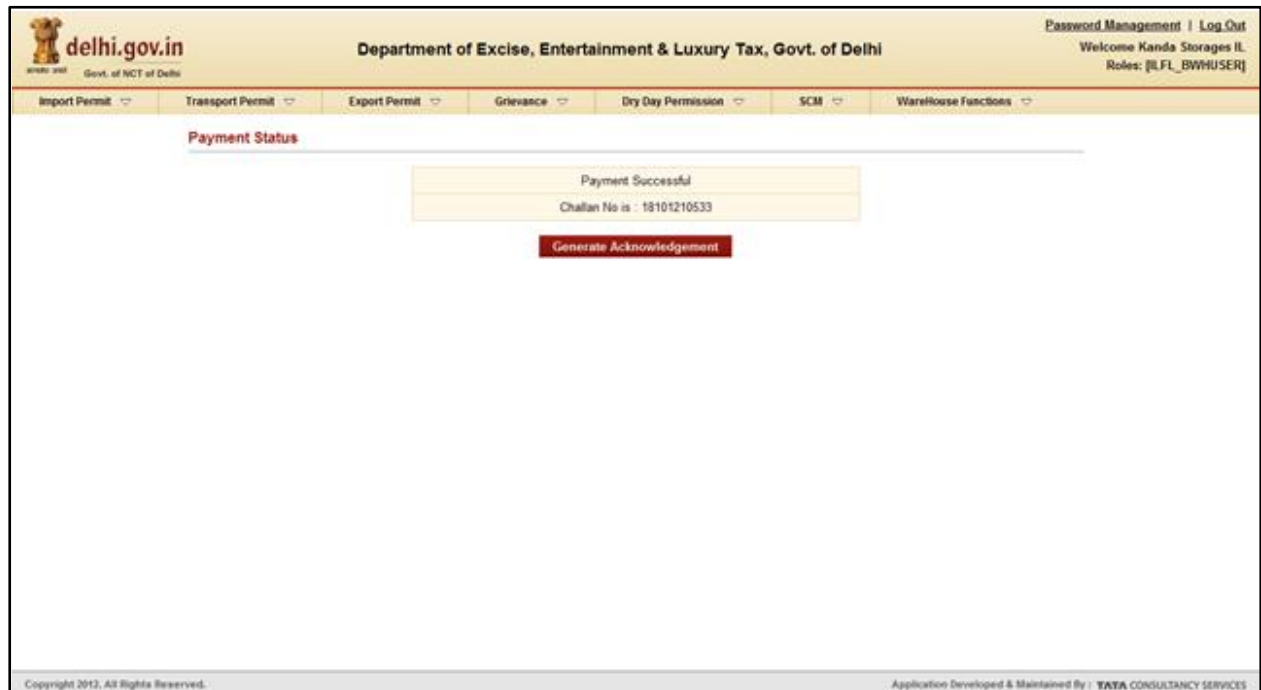


Figure 118: Confirmation after Making Successful Payment

5. System displays confirmation message after successful payment.

6.7 Manual Revalidation of Import Permit by Dealing Assistant (Permits and CL)

This section lists the steps to be followed for Manual Revalidation of Import Permit by Dealing Assistant (Permits and CL).

To Manually Revalidate the Import Permit

1. Login to the ESCIMS system.

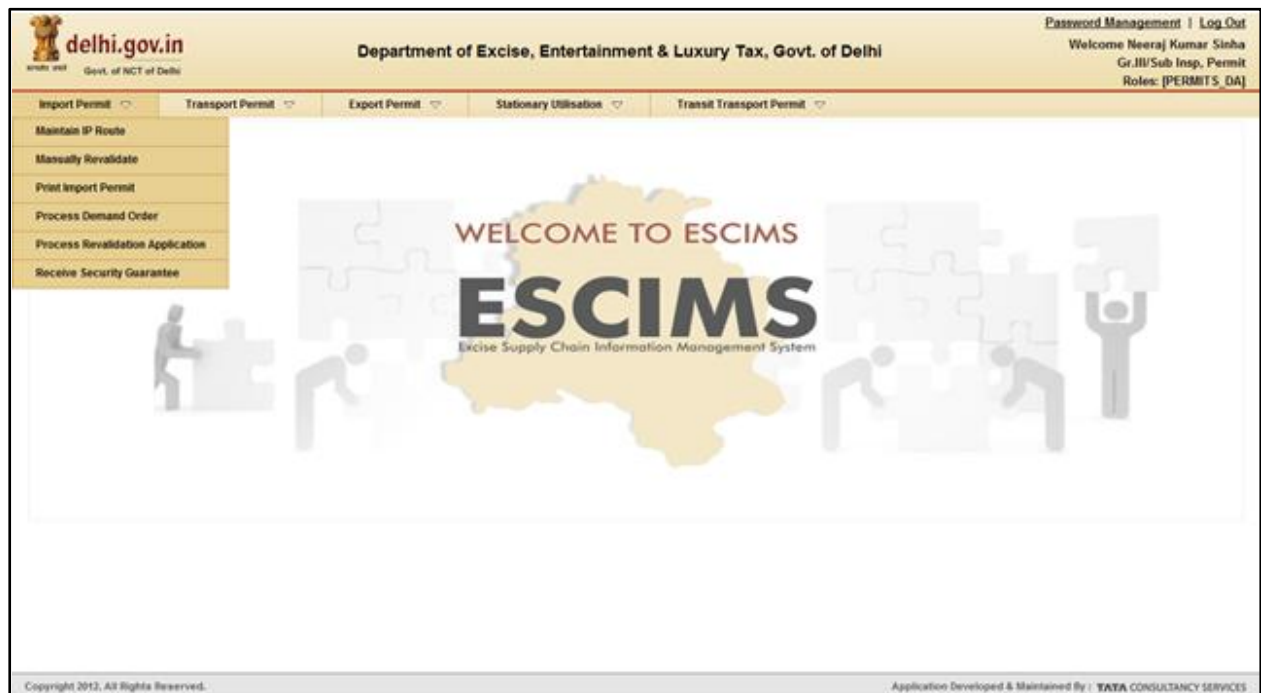


Figure 119: Import Permit Menus for Dealing Assistant (Permits and CL)

2. Access **Manually Revalidate** functionality under Import Permit menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp. Permit
Roles: [PERMITS_DA]

Import Permit | Transport Permit | Export Permit | Stationary Utilisation | Transit Transport Permit

Manual Revalidation

Search

Import Permit Number IPN091012000055 Search

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Figure 120: Search for the Import Permit Number

3. Enter the **Import Permit Number** and Click the **Search**.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp. Permit
Roles: [PERMITS_DA]

Import Permit | Transport Permit | Export Permit | Stationary Utilisation | Transit Transport Permit

Manual Revalidation

Search

Import Permit Number IPN091012000055 Search

Import Permit Number IPN091012000055 Issued Date 08/10/2012

Dealer Name Kande Chemicals S. Dealer Address 284, DEORA, SOHNA, BALLABHADH, Haryana, 200710

Warehouse Name Kande Storage S. Warehouse Address 288, ROHINI, NEW DELHI, New Delhi, Delhi, 110082

Paper Code IV1012B Ledger Balance

Available Security Guarantee Amount 100000.00

IP Details

IP No.	Import Category	Bond Type	Bond No.	Bond Amount (₹)	Bond Date	Warehouse Capacity (kg)	Bonded Quantity (kg)	Requested Quantity (kg)	Requested Quantity (kg)	Additional Fee (₹)	Import Fee (₹)	Warehouse Fee (₹)	License Fee (₹)	License Fee (₹)
1	General	General	100	40	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00
2	General	General	270	24	0	400	0	700	0.00	0.00	0.00	0.00	0.00	0.00

Quantity in Bulk (kg) 10000.00 Import Fee Payable (₹) 0000.00 License Fee Payable (₹) 0.00 Total Fee Payable (₹) 0000.00

Utilized Security Guarantee Amount (₹) 000000.00

Import Permit Status Export Reasoning Validity Date 07/10/2012

No-variation Fee/Compensation Money 0.00 Penalty 0.00

Valid Upto 25/10/2012

Comments New Issue

Approve Cancel

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Figure 121: Revalidation Application Details

4. Enter the required details and Click the **Approve**.



- Click **Cancel** to go back to the previous screen.

6.8 View Revalidation Application Placed by Bonded Warehouse User

This section lists the steps to be followed to View Revalidation Application Placed by BWH User.

To View Revalidation Application Placed by BWH User

1. Login to the ESCIMS system.



Figure 123: Import Permit Menus for BWH User

2. Access **View Revalidation Status** functionality under Import Permit Permission menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Kanda Storages IL
Roles: [ILFL_BWHUSER]

Import Permit | Transport Permit | Export Permit | Grievance | Dry Day Permission | SCM | Warehouse Functions

View Status of Revalidation Application

Search
Import Permit Revalidation Number

S.No.	Revalidation Date (DDMM/YYYY)	Revalidation Number	Status
1	18/10/2012	IPR21810120082	Rejected
2	18/10/2012	IPR21810120081	Approved
3	18/10/2012	IPR21810120080	Rejected
4	18/10/2012	IPR21810120079	Rejected
5	18/10/2012	IPR21810120073	Second Level Processed
6	17/10/2012	IPR21710120049	Approved
7	16/10/2012	IPR21610120033	Approved
8	16/10/2012	IPR21610120032	Approved
9	16/10/2012	IPR21610120031	Payment Pending
10	16/10/2012	IPR21610120030	Approved

« Prev | 1 | 2 | Next »

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Figure 124: Enter Import Permit Revalidation Number

- Click the **Revalidation Number** to view the status of the application.



- You may also **Search** for the revalidation application on the basis of **Import Permit Revalidation Number**.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Kanda Storages IL
Roles: [ILFL_BWHUSER]

Import Permit | Transport Permit | Export Permit | Grievance | Dry Day Permission | SCM | Warehouse Functions

Application Detail

Revalidation Number	IPR21810120082
You have Applied Revalidation for Import Permits	IPR09101200056
Your Application is Submitted to	PERMITS_AC
Revalidation Type	In Bonding
Application Submit on	18/10/2012
Application Status	Rejected

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Figure 125: Submitted Application Details

- System displays the detailed status of the revalidation application.



- Click **Cancel** to go back to the previous screen.

REVALIDATION OF TRANSPORT PERMIT

Through ESCIMS

7 Revalidation of Transport Permit

This chapter covers the permission for revalidation of Transport Permit.

7.1 Apply for Revalidation of Transport Permit by Bonded Warehouse User

This section lists the steps to be followed for applying for opening of BWH on Dry Day.

To Apply for Revalidation of Transport Permit by BWH User

1. Login to the ESCIMS system.

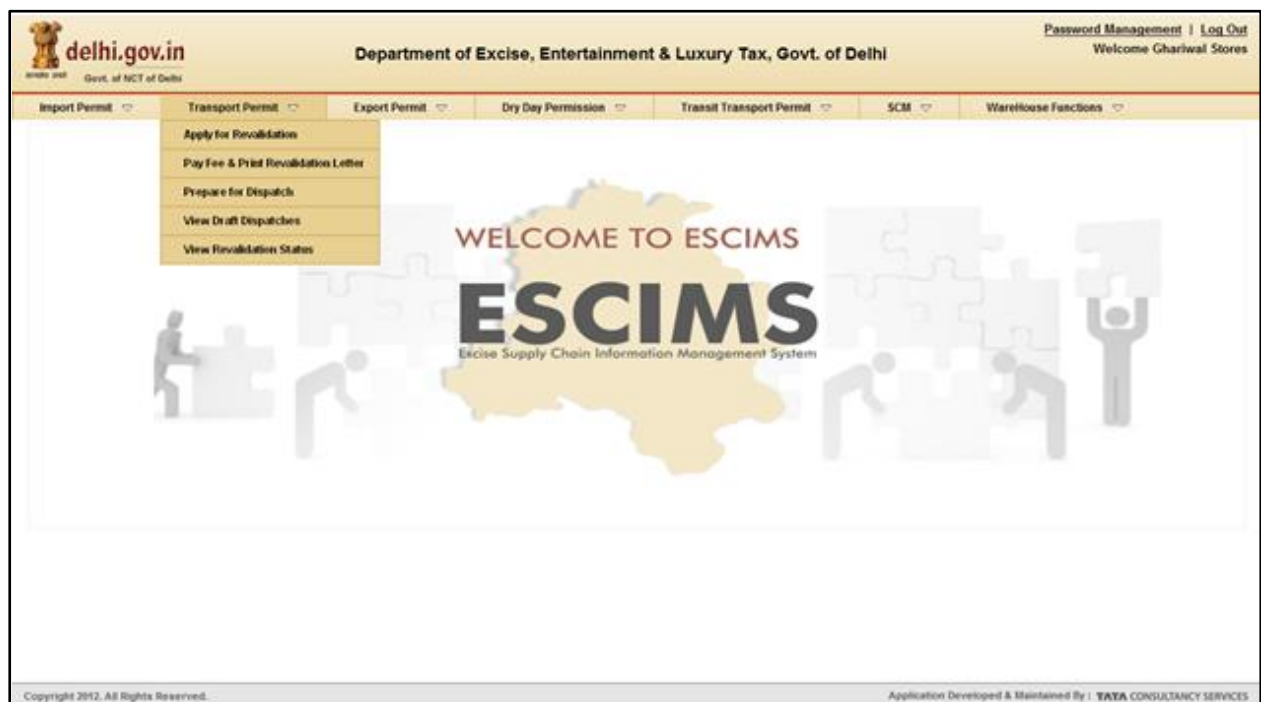


Figure 126: Transport Permit Menus for BWH User

2. Access **Apply for Revalidation** functionality under Transport Permit menu.

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Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

Apply for Revalidation of Transport Permit

Search

Transport Permit Number

S.No.	Issue Date (DD/MM/YYYY)	Transport Permit Number	Valid Upto (DD/MM/YYYY)	Status	Revalidation Fees (₹)	Select
1	10/09/2012	TPH130912000705	14/09/2012	Expired	763.92	<input type="checkbox"/>
2	10/09/2012	TPH130912000704	14/09/2012	Expired	887.04	<input type="checkbox"/>
3	10/09/2012	TPH130912000703	14/09/2012	Expired	887.04	<input type="checkbox"/>
4	11/09/2012	TPH130912000673	14/09/2012	Expired	0.00	<input type="checkbox"/>
5	11/09/2012	TPH130912000657	14/09/2012	Expired	0.00	<input type="checkbox"/>

Comments *

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Figure 127: Search for the Transport Permits for Revalidation

- Search for the Transport Permit by entering the Transport Permit number and Click the **Search**.



- Click **Cancel** to go back to the previous screen.

- Click the **Submit** for submitting the application.

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Password Management | Log Out
Welcome Ghariwal Stores

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

Apply for Revalidation of Transport Permit

Search

Transport Permit Number

[Select All](#)

S.No.	Issue Date (DDMMYYYY)	Transport Permit Number	Valid Upto (DDMMYYYY)	Status	Revalidation Fees (₹)	Select
1	10/09/2012	TPH130912000795	14/09/2012	Expired	763.92	<input type="checkbox"/>
2	10/09/2012	TPH130912000794	14/09/2012	Expired	887.04	<input checked="" type="checkbox"/>
3	10/09/2012	TPH130912000793	14/09/2012	Expired	887.04	<input checked="" type="checkbox"/>
4	11/09/2012	TPH110912000673	14/09/2012	Expired	0.00	<input type="checkbox"/>
5	11/09/2012	TPH110912000657	14/09/2012	Expired	0.00	<input type="checkbox"/>

[Prev](#) | [1](#) | [2](#) | [3](#) | [4](#) | [5](#) | [6](#) | [7](#) | [8](#) | [9](#) | [10](#) | [Next](#)

Comments *

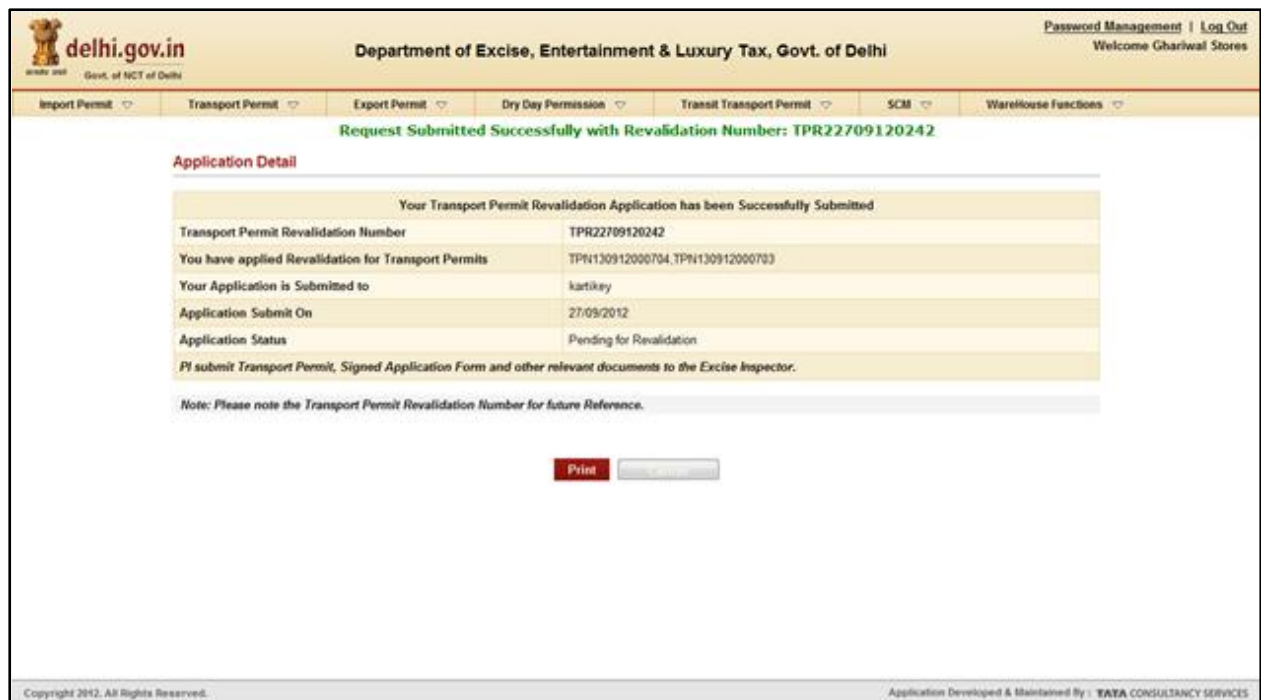
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Figure 128: Select Transport Permits for Revalidation

5. Select **Transport Permits** for revalidation, enter **Comments** and Click the **Submit**.



- Click the **Transport Permit Number** to view the Transport Permit details.
- Click the **Select All** to select all the Transport Permits displayed on the screen.
- Click **Cancel** to go back to the previous screen.



The screenshot shows the 'delhi.gov.in' website interface for the Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi. The top navigation bar includes links for 'Password Management', 'Log Out', and 'Welcome Ghariwal Stores'. A menu bar contains options like 'Import Permit', 'Transport Permit', 'Export Permit', 'Dry Day Permission', 'Transit Transport Permit', 'SCM', and 'Warehouse Functions'. The main content area displays a green message: 'Request Submitted Successfully with Revalidation Number: TPR22709120242'. Below this, under 'Application Detail', a table lists application information. At the bottom, there is a 'Print' button and a 'Cancel' button.

Your Transport Permit Revalidation Application has been Successfully Submitted	
Transport Permit Revalidation Number	TPR22709120242
You have applied Revalidation for Transport Permits	TPN130912000704, TPN130912000703
Your Application is Submitted to	kartikey
Application Submit On	27/09/2012
Application Status	Pending for Revalidation
Pl submit Transport Permit, Signed Application Form and other relevant documents to the Excise Inspector.	
Note: Please note the Transport Permit Revalidation Number for future Reference.	

Figure 129: Submitted Application Details

- Click the **Print** to print the application.

Note: Revalidation number is displayed at the top of the screen for future reference.



- Click **Cancel** to go back to the previous screen.

7.2 Process Revalidation of Transport Permit by Excise Inspector

This section lists the steps to be followed for processing of Revalidation of Transport Permit by Excise Inspector.

To Process Revalidation of Transport Permit by Excise Inspector

1. Login to the ESCIMS system.



Figure 130: Transport Permit Menus for Excise Inspector

2. Access **Process Revalidation Application** functionality under Transport Permit menu.

S.No.	Revalidation Date (DD/MM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Document Received	Select
1	27/09/2012	TPR22729120242	Transport Permit	Pending for Revalidation	1774.08	--Please Select--	<input type="checkbox"/>
2	13/09/2012	TPR20210	Transport Permit	Pending for Revalidation	0.00	--Please Select--	<input type="checkbox"/>
3	13/09/2012	TPR20207	Transport Permit	Pending for Revalidation	0.00	--Please Select--	<input type="checkbox"/>
4	12/09/2012	TPR10131	Transport Permit	Pending for Revalidation	16800.00	--Please Select--	<input type="checkbox"/>
5	04/09/2012	TPR10127	Transport Permit	Pending for Revalidation	504000.00	--Please Select--	<input type="checkbox"/>

Figure 131: Work-list for Excise Inspector

- Against the Revalidation Number, mark the **Document Received** as Yes/No, select the application, enter **Comments** and Click the **Process**.



- You may also **Search** for the revalidation application on the basis of **Transport Permit Revalidation Number**.
- To reject the revalidation application, enter **Comments**, select the revalidation application and click the **Reject**. The selected revalidation application is rejected.
- Click the **Revalidation Number** for more details.
- Click **Cancel** to go back to the previous screen.

S.No.	Issue Date (DD/MM/YYYY)	Transport Permit Number	Valid Upto (DD/MM/YYYY)	Status	Revalidation Fee (₹)	Document Received	Select
1	10/09/2012	TPN100912000485	12/09/2012	Expired	0.00	Yes	<input checked="" type="checkbox"/>

Figure 132: Revalidation Application Details

- Mark the **Document Received** as Yes/No, select the Transport Permit, enter **Comments** and click the **Process**.



- Click **Cancel** to go back to the previous screen.

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Licensee Import Permit Transport Permit Stationary Utilisation Sample Testing SCM

Request Processed Successfully

Transport Permit Revalidation Worklist

Search

Transport Permit Revalidation Number

Select All

S.No.	Revalidation Date (DD/MM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Document Received	Select
1	13/09/2012	TPR20227	Transport Permit	Pending for Revalidation	0.00	-Please Select-	<input type="checkbox"/>
2	12/09/2012	TPR10121	Transport Permit	Pending for Revalidation	15800.00	-Please Select-	<input type="checkbox"/>
3	04/09/2012	TPR10122	Transport Permit	Pending for Revalidation	504000.00	-Please Select-	<input type="checkbox"/>
4	04/09/2012	TPR10123	Transport Permit	Pending for Revalidation	385400.00	-Please Select-	<input type="checkbox"/>

Comments *

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Figure 133: Confirmation Message after Processing the Application

- System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

7.3 Process Revalidation of Transport Permit by Dealing Assistant (Permits and CL)

This section lists the steps to be followed for processing of Revalidation of Transport Permit by Dealing Assistant (Permits and CL).

To Process Revalidation of Transport Permit by Dealing Assistant (Permits and CL)

1. Login to the ESCIMS system.



Figure 134: Transport Permit Menus for Dealing Assistant (Permits and CL)

2. Access **Process Revalidation Application** functionality under Transport Permit menu.

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Password Management | Log Out
Welcome Gunjan Gautam
Dealing Assistant, Country Liquor

Import Permit Transport Permit Export Permit Stationary Utilisation Grievance Batch Transit Transport Permit SCM

Transport Permit Revalidation Worklist

Search

Transport Permit Revalidation Number

Select All

S.No.	Revalidation Date (DDMM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select	Print
1	27/09/2012	TPR22709120242	Transport Permit	First Level Processed	1774.00	<input checked="" type="checkbox"/>	<input type="button" value="Print"/>
2	13/09/2012	TPR20210	Transport Permit	First Level Processed	0.00	<input type="checkbox"/>	<input type="button" value="Print"/>

Comments *

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Figure 135: Work-list for Dealing Assistant (Permits and CL)

- Against the Revalidation Number, select the application, enter **Comments** and Click the **Process**.



- You may also **Search** for the revalidation application on the basis of **Transport Permit Revalidation Number**.
- Click the **Revalidation Number** for more details.
- Click **Print** to print the revalidation note-sheet.
- Click **Cancel** to go back to the previous screen.

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Password Management | Log Out
Welcome Gunjan Gautam
Dealing Assistant, Country Liquor

Import Permit Transport Permit Export Permit Stationary Utilisation Grievance Batch Transit Transport Permit SCM

Details of Application for Revalidation

Transport Permit Revalidation Number

Select All

S.No.	Issue Date (DDMM/YYYY)	Transport Permit Number	Valid Upto (DDMM/YYYY)	Status	Revalidation Fee (₹)	Document Received	Select
1	13/09/2012	TPR100912000485	12/09/2012	Expired	0.00	Yes	<input type="checkbox"/>

Comments History

Task Name	Designation	User Name	Comments	Date (DDMM/YYYY)
Process Pending Revalidation Request	Dealing Assistant	Kartkey TK	process from detail screen	27/09/2012
Process Initiation	Applicant	Mathur Storages	Apply	13/09/2012

Comments *

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Figure 136: Revalidation Application Details

4. Select the Transport Permit, enter **Comments** and Click the **Process**.



- Click **Print** to print the revalidation note-sheet.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Gunjan Gautam
Dealing Assistant, Country Liquor

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Grievance ▾ Batch Transit Transport Permit ▾ SCM ▾

Selected Request(s) Processed Successfully.

Transport Permit Revalidation Worklist

Search

Transport Permit Revalidation Number

[Select All](#)

S.No.	Revalidation Date (DDMM/YYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select	Print
1	13/09/2012	TPR20210	Transport Permit	First Level Processed	0.00	<input type="checkbox"/>	<input type="button" value="Print"/>

Comments *

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Figure 137: Confirmation Message after Processing the Application

5. System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

7.4 Process Revalidation of Transport Permit by AC (Permits) and GM Excise

This section lists the steps to be followed for processing of Revalidation of Transport Permit by AC (Permits) and GM Excise.

To Process Revalidation of Transport Permit by AC (Permits) and GM Excise

1. Login to the ESCIMS system.

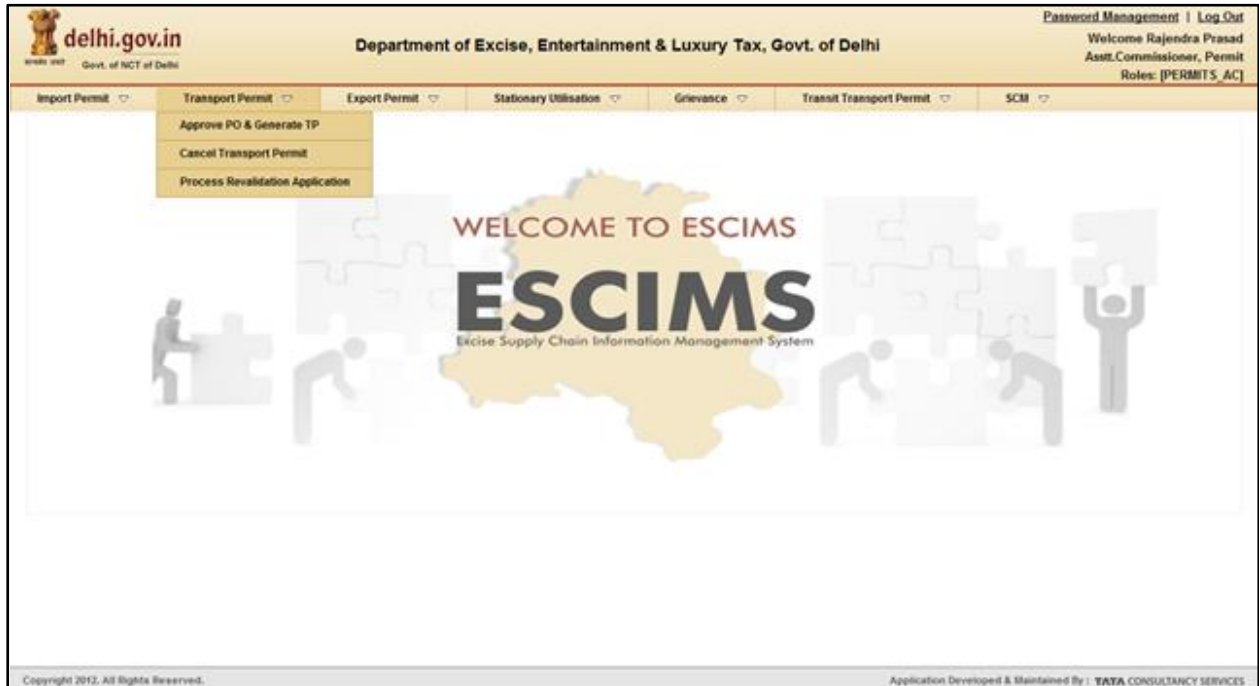


Figure 138: Transport Permit Menus for AC (Permits) and GM Excise

2. Access **Process Revalidation Application** functionality under Transport Permit menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Transport Permit Revalidation Worklist

Search
Transport Permit Revalidation Number

Select All

S.No.	Revalidation Date (DDMMYYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select
1	18/10/2012	TPR21810120076	Transport Permit	Second Level Processed	423.12	<input checked="" type="checkbox"/>
2	18/10/2012	TPR21810120075	Transport Permit	Second Level Processed	338.49	<input type="checkbox"/>
3	18/10/2012	TPR21810120074	Transport Permit	Second Level Processed	338.50	<input type="checkbox"/>

Comments *

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Figure 139: Work-list for AC (Permits) and GM Excise

- Against the Revalidation Number, select the application, enter **Comments** and Click the **Process**.



- You may also **Search** for the revalidation application on the basis of **Transport Permit Revalidation Number**.
- Click the **Revalidation Number** for more details.
- To reject the revalidation application, enter comments, select the revalidation application and click the **Reject**. The selected revalidation application is rejected
- Click **Cancel** to go back to the previous screen.

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Transport Permit Revalidation Number: TPR21810120077

Select All

S.No.	Issue Date (DDMMYYYY)	Transport Permit Number	Valid Upto (DDMMYYYY)	Status	Revalidation Fee (₹)	Document Received	Select
1	08/10/2012	TPR2181012000025	11/10/2012	Expired	908.24	Yes	<input type="checkbox"/>

Comments History

Task Name	Designation	User Name	Comments	Date (DDMMYYYY)
Process First Level Revalidation Request	Dealing Assistant	nainha	revalidate	18/10/2012
Process Pending Revalidation Request	Gr. Inspector	byadav	ok	18/10/2012
Process Initiation	Applicant	L31201257	Revalidate please	18/10/2012

Comments *

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Figure 140: Revalidation Application Details

- Select the Transport Permit, enter **Comments** and Click the **Process**.

- Click **Cancel** to go back to the previous screen.

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Request Processed Successfully

Transport Permit Revalidation Worklist

Search

Transport Permit Revalidation Number

Select All

S.No.	Revalidation Date (DDMMYYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)	Select
1	18/10/2012	TPR21810120075	Transport Permit	Second Level Processed	423.12	<input type="checkbox"/>
2	18/10/2012	TPR21810120075	Transport Permit	Second Level Processed	338.49	<input type="checkbox"/>
3	18/10/2012	TPR21810120074	Transport Permit	Second Level Processed	338.50	<input type="checkbox"/>

Comments *

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Figure 141: Confirmation Message after Processing the Application

- System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

7.5 Approve Revalidation of Transport Permit by DC Excise

This section lists the steps to be followed for processing of Revalidation of Transport Permit by DC Excise.

To Process Revalidation of Transport Permit by DC Excise

1. Login to the ESCIMS system.



Figure 142: Transport Permit Menus for DC Excise

2. Access **Process Revalidation Application** functionality under Transport Permit menu.

Transport Permit Revalidation Worklist

Search
Transport Permit Revalidation Number **Search**

S.No.	Revalidation Date (DDMMYYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)
1	18/10/2012	TPR21810120077	Transport Permit	Third Level Processed	906.24
2	18/10/2012	TPR21810120078	Transport Permit	Third Level Processed	423.12

Cancel

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Figure 143: Work-list for DC Excise

3. Click the **Revalidation Number** for more details.



- You may also **Search** for the revalidation application on the basis of **Transport Permit Revalidation Number**.
- Click **Cancel** to go back to the previous screen.

Details of Application for Revalidation

Transport Permit Revalidation Number: TPR21810120077

Select All

S.No.	Issue Date (DDMMYYYY)	Transport Permit Number	Valid Upto (DDMMYYYY)	Status	Revalidation Fee (₹)	Fee Applicable (₹)	Penalty (₹)	Extend Validity Till (DDMMYYYY)	Select
1	08/10/2012	TPR2181012000025	11/10/2012	Expired	906.24	906.24		31/10/2012	<input type="checkbox"/>

Comments History

Task Name	Designation	User Name	Comments	Date (DDMMYYYY)
Process Second level Revalidation Request	Assistant Commissioner Permits	rprasad	process	18/10/2012
Process First Level Revalidation Request	Dealing Assistant	nsinha	revalidate	18/10/2012
Process Pending Revalidation Request	Gr II/Inspector	syadav	ok	18/10/2012
Process Initiation	Applicant	L31201257	Revalidate please	18/10/2012

Comments: Revalidated

Approve **Reject** **Cancel**

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Figure 144: Revalidation Application Details

4. Against the Transport Permit Number, select the application, enter **Fee Applicable**, **Penalty (if any)**, **Validity Till Date**, **Comments** and Click the **Approve**.



- To reject the revalidation application, enter comments, select the revalidation application and click the **Reject**. The selected transport permits in revalidation application are rejected
- Click **Cancel** to go back to the previous screen.

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Transport Permit Revalidation Worklist

Request Approved Successfully

Search

Transport Permit Revalidation Number

S.No.	Revalidation Date (DDMMYYYY)	Revalidation Number	Revalidation Type	Status	Revalidation Fee (₹)
1	18/10/2012	TPR21810120075	Transport Permit	Third Level Processed	423.12

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Figure 145: Confirmation Message after Processing the Application

5. System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

7.6 Pay Revalidation Fee by Bonded Warehouse User

This section lists the steps to be followed to Pay Revalidation Fee by BWH User.

To Pay Revalidation Fee by BWH User

1. Login to the ESCIMS system.



Figure 146: Transport Permit Menus for BWH User

2. Access **Pay Fee and Print Revalidation Letter** functionality under Transport Permit menu.

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Govt. of NCT of Delhi

Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Jagpin Storages IL
Roles: [ILFI_BWHUSER]

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Grievance ▾ Dry Day Permission ▾ SCM ▾ Warehouse Functions ▾

Pay Revalidation Fees & Print Revalidation Letter

Search
Transport Permit Revalidation Number

S.No.	Revalidation Date (DDMM/YYYY)	Revalidation Number	Application Status	Fee Payable (₹)	Payment Status	Select
1	18/10/2012	TPR21810120077	Payment Pending	906.24	Payment Pending	<input type="radio"/>
2	09/10/2012	TPR20910120005	Approved	1100.00	Paid	<input type="radio"/>
3	09/10/2012	TPR20910120004	Approved	269.25	Paid	<input type="radio"/>

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Figure 147: Work-list for BWH User

3. If the status against Revalidation Number is **Payment Pending**, then select the record and click the **Pay**, else click the **Print** to print the revalidation letter.



- Click the **Revalidation Number** for more details.
- You may also **Search** for the revalidation application on the basis of **Transport Permit Revalidation Number**.
- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Jagpin Storages IL
Roles: [ILFI_BWHUSER]

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Grievance ▾ Dry Day Permission ▾ SCM ▾ Warehouse Functions ▾

Mode Of Payment

Request ID: TPR21810120077 Amount Payable (₹): 907

☒ SBI Net Banking
☐ Cheque/DD

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Figure 148: Select the Payment Mode

4. System displays the payment mode for making payment. Click the **Make Payment** for making the payment.
System displays confirmation message after successful payment.



- Click **Cancel** to go back to the previous screen.

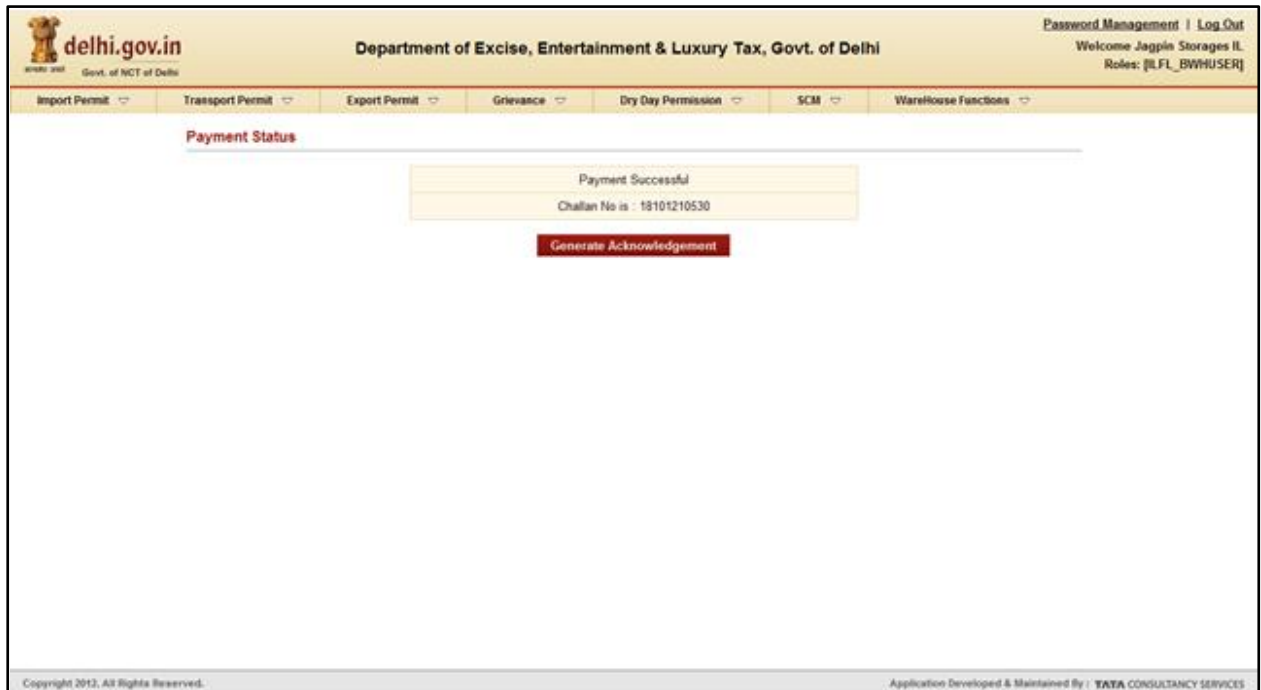


Figure 149: Confirmation after Making Successful Payment

7.7 Manual Revalidation of Transport Permit by Dealing Assistant (Permits and CL)

This section lists the steps to be followed for Manual Revalidation of Transport Permit by Dealing Assistant (Permits and CL).

To Manually Revalidate Transport Permit by Dealing Assistant (Permits and CL)

1. Login to the ESCIMS system.

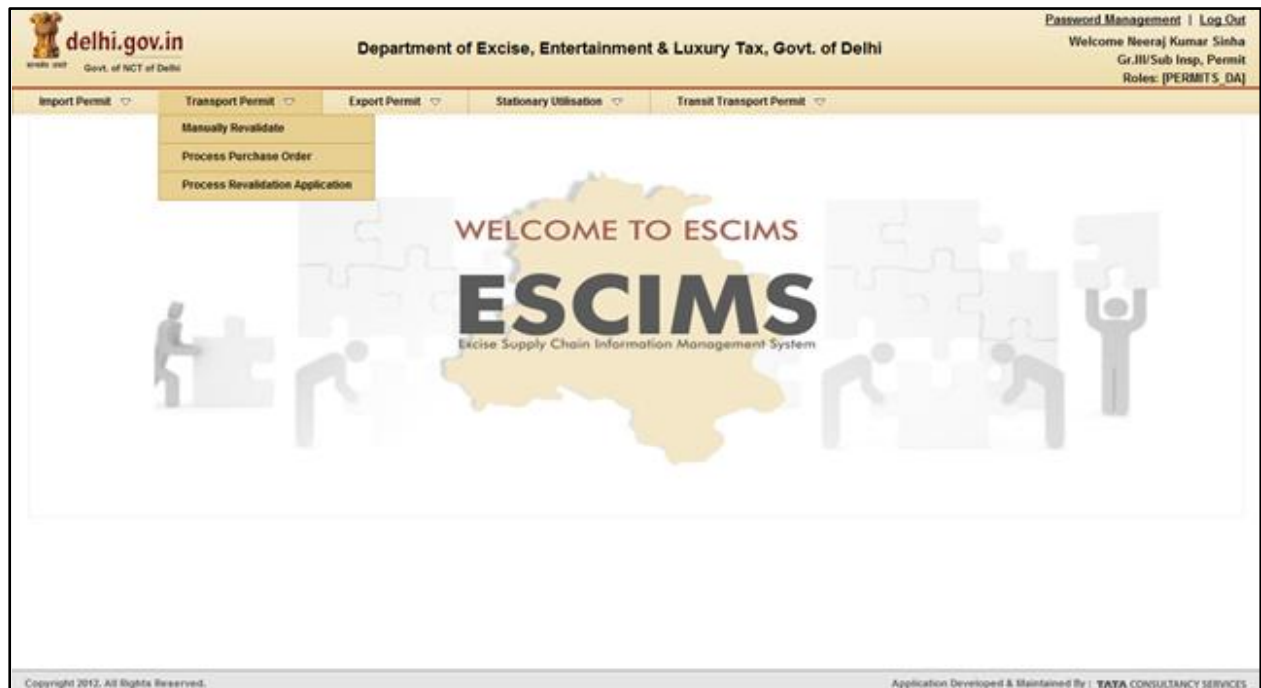


Figure 150: Transport Permit Menus for Dealing Assistant (Permits and CL)

2. Access **Manually Revalidate** functionality under Transport Permit menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Neeraj Kumar Sinha
Gr.III/Sub Insp, Permit
Roles: [PERMITS_DA]

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Transit Transport Permit ▾

Manually Revalidate

Search

Transport Permit Number TPN131012000099

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Figure 151: Search for the Transport Permit Number

- Enter the **Transport Permit Number** and Click the **Search**.

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Roles: [PERMITS_DA]

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Stationary Utilisation ▾ Transit Transport Permit ▾

Manually Revalidate

Search

Transport Permit Number TPN131012000099

Transport Permit Number TPN131012000099

Bonded Warehouse Name Jaggin Storages IL Bonded Warehouse Address 2412, Vikaspuri, New delhi, West Delhi, Delhi, 220454

Vend Name ASHOK VIHAR(DEEP) Vend Address N 36 BOMBAY LIFE BLDG., CONNAUGHT PLACE, NEW DELHI, ASHRAM, DELHI, 110001

Transport Permit Issue Date 13/10/2012 Transport Permit Valid Upto 30/06/2007

Re-Validation Fee/Composition Money (₹) Penalty (if any) (₹)

Extend Validity Till *

Order Detail

S.No.	Liquor Category	Liquor Brand	Size (ml)	Pack Size	Quantity (cases)	Excise Duty (₹)
1	Whisky	BP	180	48	1	845.24
Total Excise Duty (₹)						845.24

Comments *

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Figure 152: Revalidation Application Details

- Enter the required details and Click the **Approve**.



- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Beera Kumar Sinha
Gr.26/Sub Insp. Permit
Roles: [PERMITS_DA]

Import Permit | Transport Permit | Export Permit | Stationary Utilization | Transit Transport Permit

Request Submitted Successfully with Revalidation Number: TPR21810120078

Manually Revalidate

Search

Transport Permit Number

Transport Permit Number: TPR121042000099

Bonded Warehouse Name: Jaggi Storages L. Bonded Warehouse Address: 2412, Vikaspuri, New delhi, West Delhi, Delhi, 220454

Vend Name: ASHOK VHAR(DEEP) Vend Address: N 36 BOMBAY LIFE BLDG., CONNAUGHT PLACE, NEW DELHI, ASHRAM, DELHI, 110001

Transport Permit Issue Date: 13/10/2012 Transport Permit Valid upto: 30/06/2007

Re-Validation Fee/Composition Money (₹) Penalty (if any) (₹)

Extend Validity Till: 31/10/2012

Order Detail

S.No.	Liquor Category	Liquor Brand	Size (ml)	Pack Size	Quantity (cans)	Excise Duty (₹)
1	Whisky	BP	100	40	1	840.24
Total Excise Duty (₹)						840.24

Comments:

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Figure 153: Confirmation Message after Processing the Application

- System displays the confirmation after successful processing of the application.



- Click **Cancel** to go back to the previous screen.

7.8 View Revalidation Application Placed by Bonded Warehouse User

This section lists the steps to be followed to View Revalidation Application Placed by BWH User.

To View Revalidation Application Placed by BWH User

1. Login to the ESCIMS system.

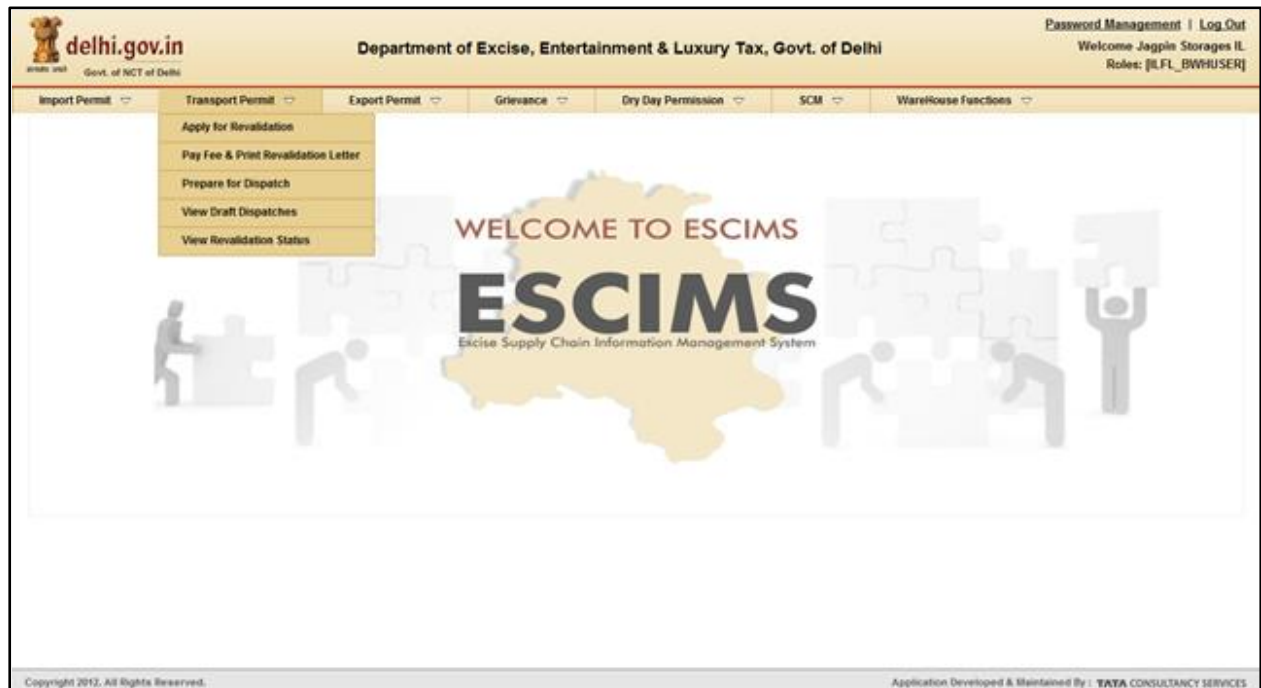


Figure 154: Transport Permit Menus for BWH User

2. Access **View Revalidation Status** functionality under Transport Permit Permission menu.

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Govt. of NCT of Delhi

Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Jagdin Storages IL
Roles: [ILFI_BWHUSER]

Import Permit | Transport Permit | Export Permit | Grievance | Dry Day Permission | SCM | Warehouse Functions

View Status of Revalidation Application

Search
Transport Permit Revalidation Number

S.No.	Revalidation Date (DDMM/YYYY)	Revalidation Number	Status
1	18/10/2012	TPR21810120077	Approved
2	18/10/2012	TPR21810120078	Rejected
3	18/10/2012	TPR21810120079	Rejected
4	18/10/2012	TPR21810120074	Second Level Processed
5	09/10/2012	TPR20910120095	Approved
6	09/10/2012	TPR20910120094	Approved

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Figure 155: Enter Transport Permit Revalidation Number

- Click the **Revalidation Number** to view the status of the application.

- You may also **Search** for the revalidation application on the basis of **Transport Permit Revalidation Number**.
- Click **Cancel** to go back to the previous screen.

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Password Management | Log Out
Welcome Jagdin Storages IL
Roles: [ILFI_BWHUSER]

Import Permit | Transport Permit | Export Permit | Grievance | Dry Day Permission | SCM | Warehouse Functions

Application Detail

Transport Permit Revalidation Number	TPR21810120074
You have applied Revalidation for Transport Permits	TPN131012000101, TPN131012000100
Your Application is Submitted to	PERMITS_AC
Application Submit On	18/10/2012
Application Status	Second Level Processed

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Figure 156: Submitted Application Details

4. System displays the detailed status of the revalidation application.



- | | |
|---|--|
|  | <ul style="list-style-type: none">• Click Cancel to go back to the previous screen. |
|---|--|

PERMISSION FOR OPENING OF BONDED WAREHOUSE ON DRY DAY

Through ESCIMS

8 Permission for opening of Bonded Warehouse on Dry Day

This chapter covers the permission for opening of BWH on Dry Day.

8.1 Apply for opening of Bonded Warehouse on Dry Day

This section lists the steps to be followed for applying for opening of BWH on Dry Day.

To apply for opening of BWH on Dry Day

1. Login to the ESCIMS system.

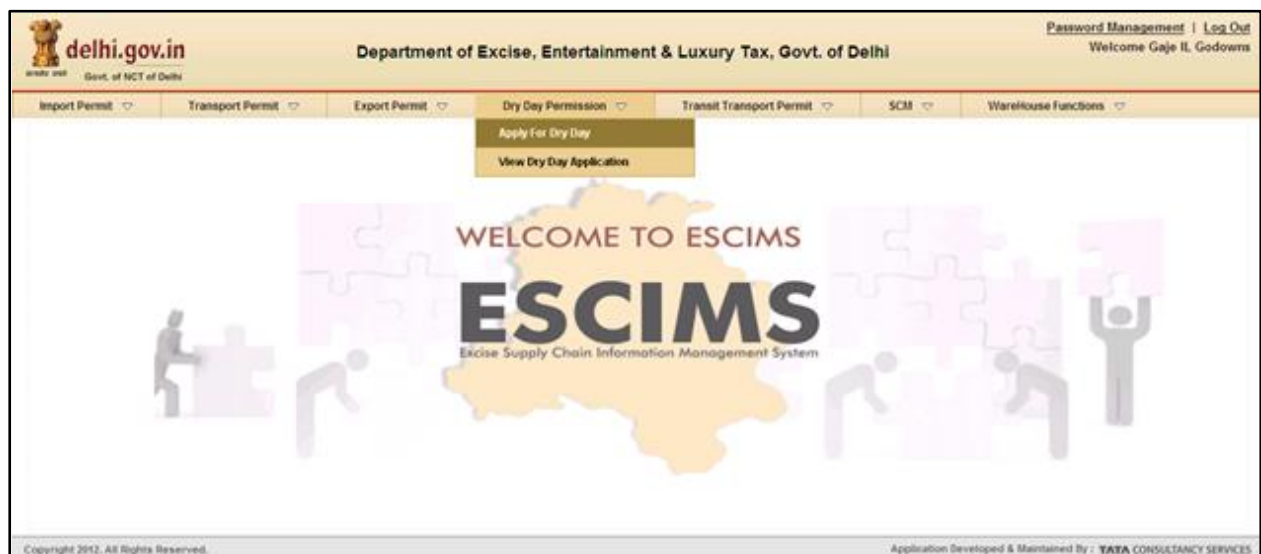


Figure 157: Dry DayPermission Menus for BWH User

2. Access **Apply for Dry Day** functionality under Dry Day Permission menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Gaje II. Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

Apply for Dry Day

Application Reference Number		Application Date	27/09/2012
Wholesale Vend Name	Gaje II. Distillers Public Ltd	Payee Code	WV00603
Wholesale Vend Address	HQ2, STN3, CTYWONE, DWONE, Rajasthan, 111111	Ledger Balance (₹)	1000.00
Bonded Warehouse Address	HW4, ST4, NORTH DELHI, North Delhi, Delhi, 111110	Application Status	New

S.No.	Application Date (DDMMYYYY)	Dry Day Type	Select to Apply
1	02/10/2012	Mahatma Gandhi's Birthday	<input type="checkbox"/>
2	24/10/2012	Dussehra	<input type="checkbox"/>
3	27/10/2012	Id-ul-Zuha(Bakrid)	<input checked="" type="checkbox"/>
4	29/10/2012	Maharshi Valmiki's Birthday	<input type="checkbox"/>
5	13/11/2012	Diwali	<input type="checkbox"/>
6	24/11/2012	Guru Teg Bahadur's Martyrdom Day	<input type="checkbox"/>
7	25/11/2012	Muharram	<input type="checkbox"/>
8	28/11/2012	Guru Nanak's Birthday	<input type="checkbox"/>

Applicable Dry Day Fees (₹) 500.00

Comments *

Figure 158: Select Dry Days for Opening

3. Select **Dry Days for Opening** from the list displayed on the page and enter **Comments**.



- Click **Cancel** to go back to the previous screen.

4. Click the **Submit** for submitting the application.

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Password Management | Log Out
Welcome Gaje II. Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

Application for Opening Warehouse on Dry Day Submitted Successfully
Generated Application Ref Number is DRN22709120049

Apply for Dry Day

Application Reference Number	DRN22709120049	Application Date	27/09/2012
Wholesale Vend Name	Gaje II. Distillers Public Ltd	Payee Code	WV00603
Wholesale Vend Address	HQ2, STN3, CTYWONE, DWONE, Rajasthan, 111111	Ledger Balance (₹)	1000.00
Bonded Warehouse Address	HW4, ST4, NORTH DELHI, North Delhi, Delhi, 111110	Application Status	Submitted

S.No.	Application Date (DDMMYYYY)	Dry Day Type	Select to Apply
1	02/10/2012	Mahatma Gandhi's Birthday	<input type="checkbox"/>
2	24/10/2012	Dussehra	<input type="checkbox"/>
3	27/10/2012	Id-ul-Zuha(Bakrid)	<input checked="" type="checkbox"/>
4	29/10/2012	Maharshi Valmiki's Birthday	<input type="checkbox"/>
5	13/11/2012	Diwali	<input type="checkbox"/>
6	24/11/2012	Guru Teg Bahadur's Martyrdom Day	<input type="checkbox"/>
7	25/11/2012	Muharram	<input type="checkbox"/>
8	28/11/2012	Guru Nanak's Birthday	<input type="checkbox"/>

Applicable Dry Day Fees (₹) 500.00

Comments *

Figure 159: Submitted Application Details

5. Required fee is deducted from the applicant's payee code and Application reference number is displayed at the top of the screen for future reference.



- Click **Cancel** to go back to the previous screen.

8.2 View Dry Day Application Placed by Bonded Warehouse User

This section lists the steps to be followed to View Dry Day Application Placed by BWH User.

To View Dry Day Application Placed by BWH User

1. Login to the ESCIMS system.

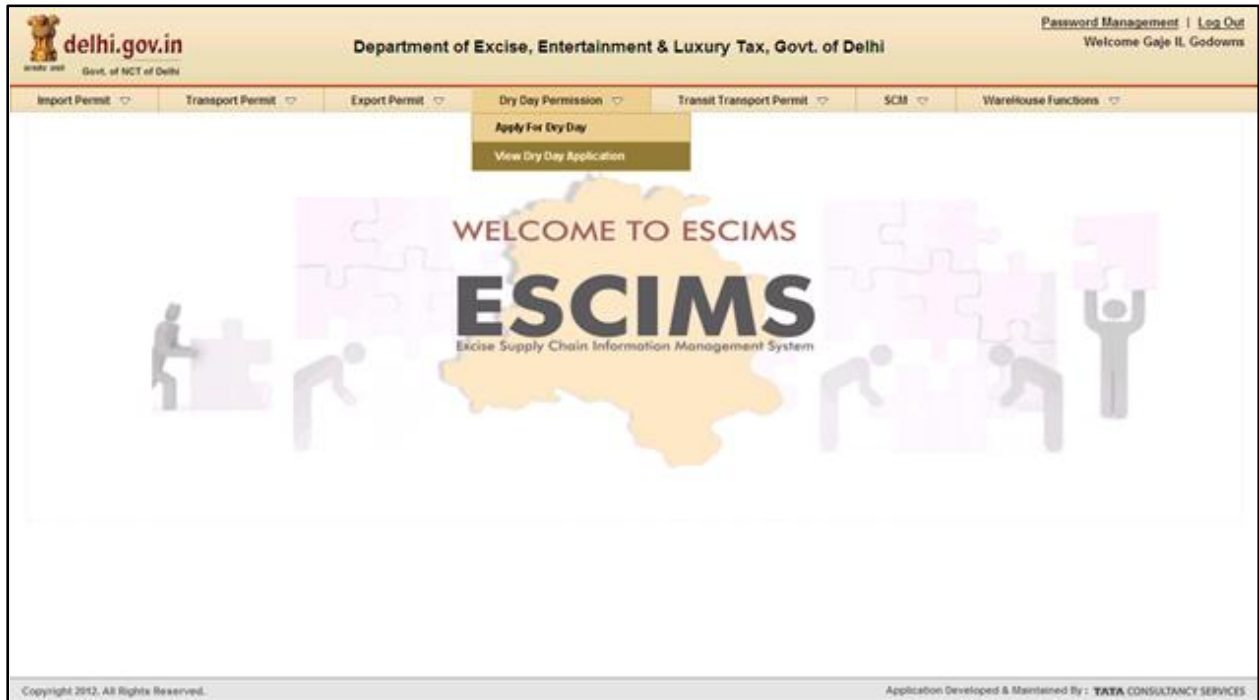


Figure 160: Dry Day Permission Menus for BWH User

2. Access **View Dry Day Application** functionality under Dry Day Permission menu.

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Password Management | Log Out
Welcome Gaje IL Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

View Dry Day Application

Search
Application Reference Number

S.No.	Application Date	Application Reference Number	Application Status
1	27/09/2012	DR122709120049	Submitted

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Figure 161: Enter Application Reference Number

- Enter the Application Reference Number and Click the **Submit**.



- You may also **Search** for the Dry Day Application on the basis of **Application Reference Number**.
- Click **Cancel** to go back to the previous screen.

- System displays the application corresponding to that Application Reference Number.

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Password Management | Log Out
Welcome Gaje IL Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

View Dry Day Application

Application Reference Number	DR122709120049	Application Date	27/09/2012
Wholesale Vend Name	Gaje IL Distillers Public Ltd	Payee Code	WV00603
Wholesale Vend Address	HN2, STN3, CTYWONE, DWONE, Rajasthan, 111111	Ledger Balance (₹)	0
Bonded Warehouse Address	HN4, ST4, NORTH DELHI, North Delhi, Delhi, 111110	Application Status	Submitted

S.No.	Application Date (DDMMYYYY)	Dry Day Type	Status
1	27/10/2012	Id-ul-Zuha(Bakrid)	Submitted

Applicable Dry Day Fees (₹) 500.00

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Figure 162: Submitted Application Details

5. Click the Application Reference Number for application details.



- Click **Cancel** to go back to the previous screen.

8.3 Process Dry Day Application by Deputy Commissioner (Excise)

This section lists the steps to be followed for processing Dry Day Application by Deputy Commissioner (Excise).

To Process Dry Day Application by Deputy Commissioner (Excise)

1. Login to the ESCIMS system.



Figure 163: Dry Day Permission Menus for Deputy Commissioner (Excise)

2. Access **Process Dry Day Application** functionality under Dry Day Permission menu.

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Password Management | Log Out
Welcome Om Prakash Gupta
Dealing Assistant, Permits

Licence ▾ Import Permit ▾ Transport Permit ▾ Grievance ▾ Dry Day Permission ▾ Batch ▾ SCB ▾

Process Dry Day Application

Search
Application Reference Number

[Select All](#)

S.No.	Application Date	Application Reference Number	Application Status	Select to Approve/Reject
1	27/09/2012	6501242722520042	Submitted	<input type="checkbox"/>

Comments

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Figure 164: Work-list Screen

3. Work-list screen opens.
4. To approve the Dry Day application, enter comments, select the Dry Day application and click the **Approve**. The selected Dry Day application is processed.



- To reject the Dry Day application, enter comments, select the Dry Day application and Click the **Reject**. The selected Dry Day application is rejected.
- Click the Application **Reference Number** for more details.
- Click **Cancel** to go back to the previous screen.

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Licence ▾	Import Permit ▾	Transport Permit ▾	Grievance ▾	Dry Day Permission ▾	SCM ▾
Process Dry Day Application					
Application Reference Number	DRN20810120001	Application Date	08/10/2012		
Wholesale Vend Name	RADICO KHAITAN LTD	Payee Code	0100114		
Wholesale Vend Address	BAREILLY ROAD, RAMPUR, RAMPUR, RAMPUR, UP, 99999	Ledger Balance (₹)	0		
Bonded Warehouse Address	7/27, BASEMENT KIRTI NAGAR, INDUSTRIAL AREA NEW DELHI, KIRTI NAGAR INDUSTRIAL AREA ND, D2, DELHI, 99999	Application Status	Submitted		
S.No.	Application Date (DD/MM/YYYY)	Dry Day Type	Select to Approve/Reject		
1	27/10/2012	Id-ul-Zuha(Bakrid)	<input type="checkbox"/>		
Applicable Dry Day Fees (₹) 500.00					
Comments History					
Task name	Designation	User Name	Comments	Date	
Process Initiation	Applicant	MR. ARUN SOOD	Applying for Bakrid	08/10/2012	
Comments * <input type="text"/>					
<div> <input type="button" value="Approve"/> <input type="button" value="Reject"/> <input type="button" value="Cancel"/> </div>					
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Figure 165: Submitted Application Details

- To approve the Dry Day application, enter comments, select the Dry Day application and click the **Approve**. The Dry Day application is processed.



- To reject the Dry Day application, enter comments, select the Dry Day application and Click the **Reject**. The selected Dry Day application is rejected.
- Click **Cancel** to go back to the previous screen.

EXPORT PERMIT

Through ESCIMS

9 Export Permit

This chapter covers Placing of Export Permit Application and Generation of Export Permit.

9.1 Apply for Export Permit

This section lists the steps to be followed for applying for Export Permit.

To Apply for Export Permit

1. Login to the ESCIMS system.

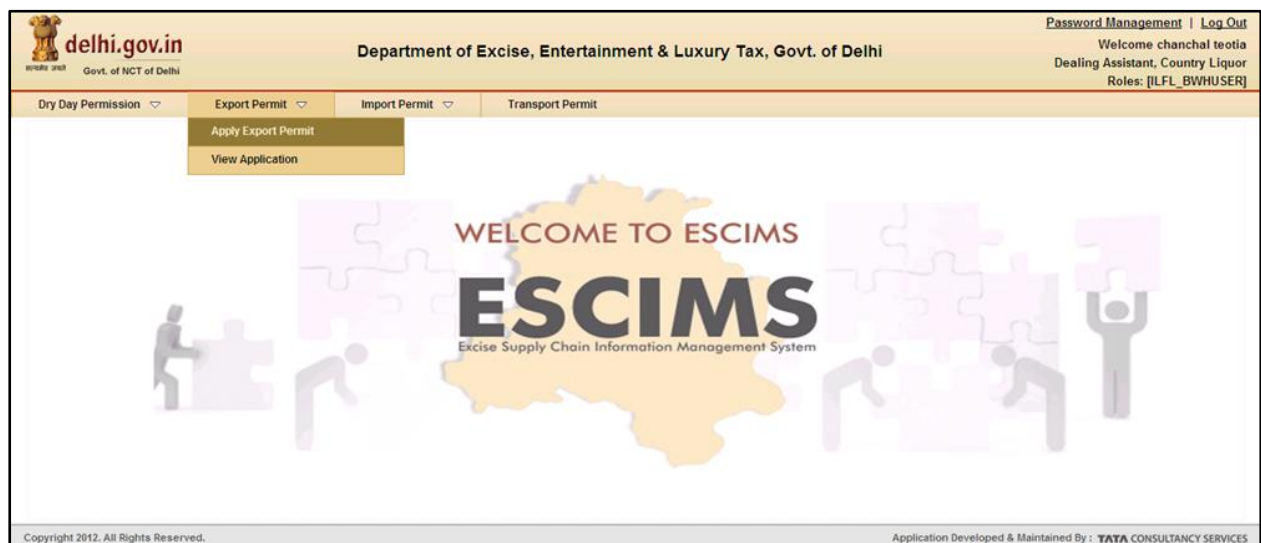


Figure 166: Export Permit Menus for BWH User and Dealer

2. Access **Apply Export Permit** functionality under Export Permit menu

Export Permit Application

Warehouse Name: Paul Storages Warehouse Address: 2342, Ashok Vihar, New delhi, North Delhi, Delhi, 110129

Licence Number (if any): Consignee Name: Consignee Address:

Import Permit Details (issued from other state)

S.No.	IP Number	Issue Date (DD/MM/YYYY)	Validity Date (DD/MM/YYYY)	Validity In Days	Delete Row
1					<input type="checkbox"/>

Route:

Green Bill

S.No.	Green Bill Number	Issue Date (DD/MM/YYYY)	Delete Row
1			<input type="checkbox"/>

Product Details

S.No.	Brand Name	Bottle Size (ml)	Strength (%)	Quantity (bottles)	Quantity (bulk litres)	Quantity (proof litres)	Export Pass Fee (₹)	Total Export Pass Fee (₹)	Delete Row
1	--Please Select--	--Please Select--		0			0	0	<input type="checkbox"/>

Total Quantity (bottles): Total Quantity (bulk litres): Total Quantity (proof litres): Total Fee Payable (₹): 0

Submit Cancel

Figure 167: Enter Details for Export Permit

- Enter **Licence Number** (if any), **Consignee Name and Address**, **Transport Permit Details** received from other state, **Green Bill** details and **Route** details.
- Select **Brand Name/Size** for Export Permit.
- Enter the **Quantity** required.



- To add more line items for brands registered in Delhi Excise Department, click the **Add Registered Product Details**. A blank row is displayed to enter more line item.
- To add more line items for brands not registered in Delhi Excise Department, click the **Add Other Product Details**. A blank row is displayed to enter more line item.
- To delete line items, select the line item to delete and click the **Delete Row**. The selected row is deleted.
- Click **Cancel** to go back to the previous screen.

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Warehouse Management | Log Out
Welcome chanchal teotia
Dealing Assistant, Country Liquor
Roles: [ILFL_BVHUSER]

Dry Day Permission Export Permit Import Permit Transport Permit

Export Permit Application

Warehouse Name: n/n Warehouse Address: dkjkdj, dkj(dk), dkj(dk), North Delhi, Delhi, 201001.
Licence Number (if any): L123
Consignee Name: Shiv Kumar Consignee Address: 23-TW new ranjy ngr, New delhi

Import Permit Details (issued from other state)

S.No.	IP Number	Issue Date (DD/MM/YYYY)	Validity Date (DD/MM/YYYY)	Validity In Days	Delete Row
1	IP123	01/10/2012	12/10/2012	12	<input type="checkbox"/>
2	IP567	01/10/2012	24/10/2012	24	<input type="checkbox"/>

Route: R123

S.No.	Green Bill Number	Issue Date (DD/MM/YYYY)	Delete Row
1	GB123	01/10/2012	<input type="checkbox"/>
2	GB789	01/10/2012	<input type="checkbox"/>

Product Details

S.No.	Brand Name	Bottle Size (ml)	Strength (%)	Quantity (bottles)	Quantity (bulk litres)	Quantity (proof litres)	Export Pass Fee (₹)	Total Export Pass Fee (₹)	Delete Row
1	zabardastganga	750	NA	2	1.5	4	10	10	<input type="checkbox"/>
2	SARASWATI	30	NA	3	0.09	4	10	10	<input type="checkbox"/>
3	Bag Piper	75		6	0.458	65	10	10	<input type="checkbox"/>

Total Quantity (bottles): 11 Total Quantity (bulk litres): 2.05 Total Quantity (proof litres): 73 Total Fee Payable (₹): 0

Submit Cancel

Figure 168: Submit Export Permit Application

- Click the **Submit** to submit the export permit application.



- Click **Cancel** to go back to the previous screen.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome chanchal teotia
Dealing Assistant, Country Liquor
Roles: [ILFL_BVHUSER]

Dry Day Permission Export Permit Import Permit Transport Permit

Request Submitted Successfully
Export Permit Reference Number Issued : EO011012000099

Export Permit Application

Your Export Permit Application has been Successfully Submitted

Export Order Reference Number EO011012000099

You have Applied Export Permit against Import Permit Number	IP123, IP567
Your Application is Submitted to	Dealing Assistant (Permits Branch)
Total Number of Bottles	11
Application Submit on	01/10/2012
Application Status	Document Awaited

Note: Please note the Export Order Reference Number for future reference. Submit the required documents to the Dealing Assistant

Print Cancel

Figure 169: Acknowledgement Screen for Export Permit Application

- Click the **Print** to print the application form.



- Click **Cancel** to go back to the previous screen.

9.2 View Export Permit Application Placed by Bonded Warehouse User and Dealer

This section lists the steps to be followed for viewing Export Permit Application Placed by BWH User and Dealer.

To View Export Permit Application Placed by BWH User and Dealer

1. Login to the ESCIMS system.

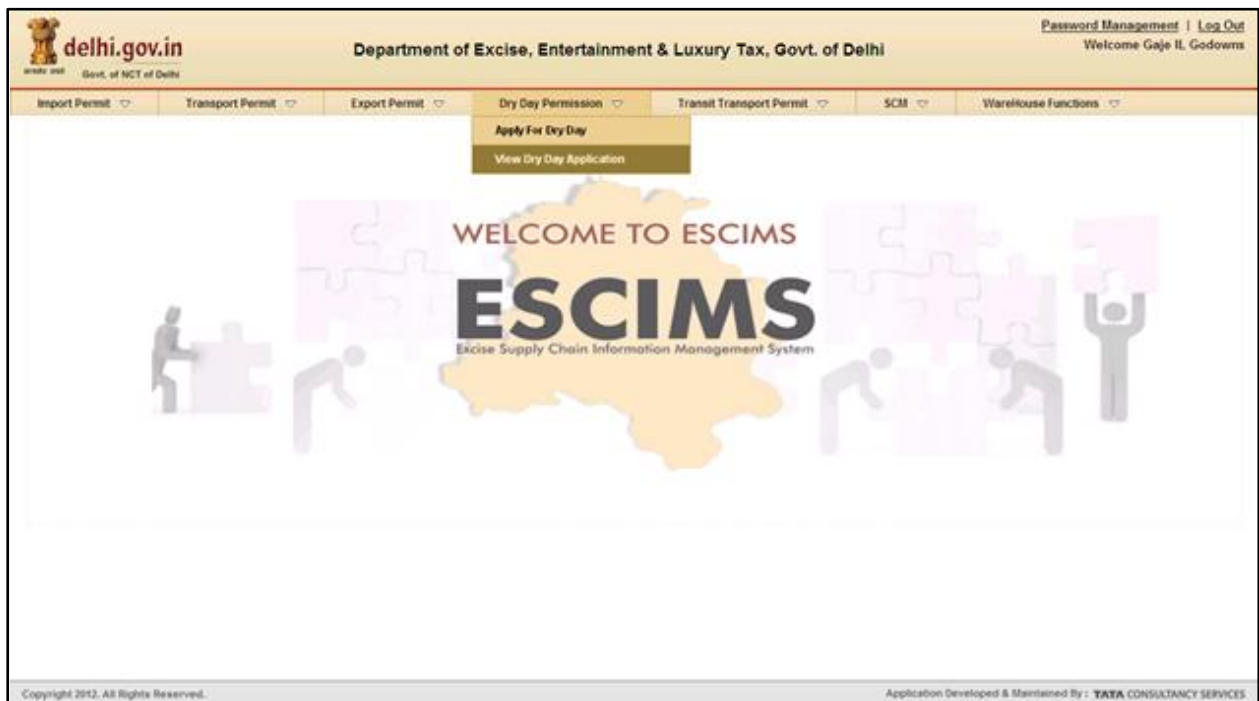


Figure 170: Export Permit Menus for BWH User and Dealer

2. Access **View Export Permit Application** functionality under Export Permit menu.

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Password Management | Log Out
Welcome Gaje IL Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

View Dry Day Application

Search
Application Reference Number

S.No.	Application Date	Application Reference Number	Application Status
1	27/09/2012	DR122709120049	Submitted

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Figure 171: Enter Application Reference Number

3. Enter the Application Reference Number and Click the **Submit**.



- You may also **Search** for the export Permit on the basis of **Application Reference Number**.
- Click **Cancel** to go back to the previous screen.

System displays the application corresponding to that Application Reference Number.

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Password Management | Log Out
Welcome Gaje IL Godowns

Import Permit ▾ Transport Permit ▾ Export Permit ▾ Dry Day Permission ▾ Transit Transport Permit ▾ SCM ▾ Warehouse Functions ▾

View Dry Day Application

Application Reference Number	DR122709120049	Application Date	27/09/2012
Wholesale Vend Name	Gaje IL Distillers Public Ltd	Payee Code	WV00603
Wholesale Vend Address	HN2, STN3, CTYWONE, DWONE, Rajasthan, 111111	Ledger Balance (₹)	0
Bonded Warehouse Address	HN4, ST4, NORTH DELHI, North Delhi, Delhi, 111110	Application Status	Submitted

S.No.	Application Date (DDMMYYYY)	Dry Day Type	Status
1	27/10/2012	Id-ul-Zuha(Bakrid)	Submitted

Applicable Dry Day Fees (₹) 500.00

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Figure 172: Submitted Application Details

4. Click the Application Reference Number for application details.



- Click **Cancel** to go back to the previous screen.

9.3 Process Export Permit Application by Dealing Assistant (Permits)

This section lists the steps to be followed for processing Export Permit Application by Dealing Assistant (Permits).

To Process Export Permit Application by Dealing Assistant (Permits)

1. Login to the ESCIMS system.



Figure 173: Export Permit Menus for Dealing Assistant (Permits)

2. Access **Process Export Permit** functionality under Export Permit menu

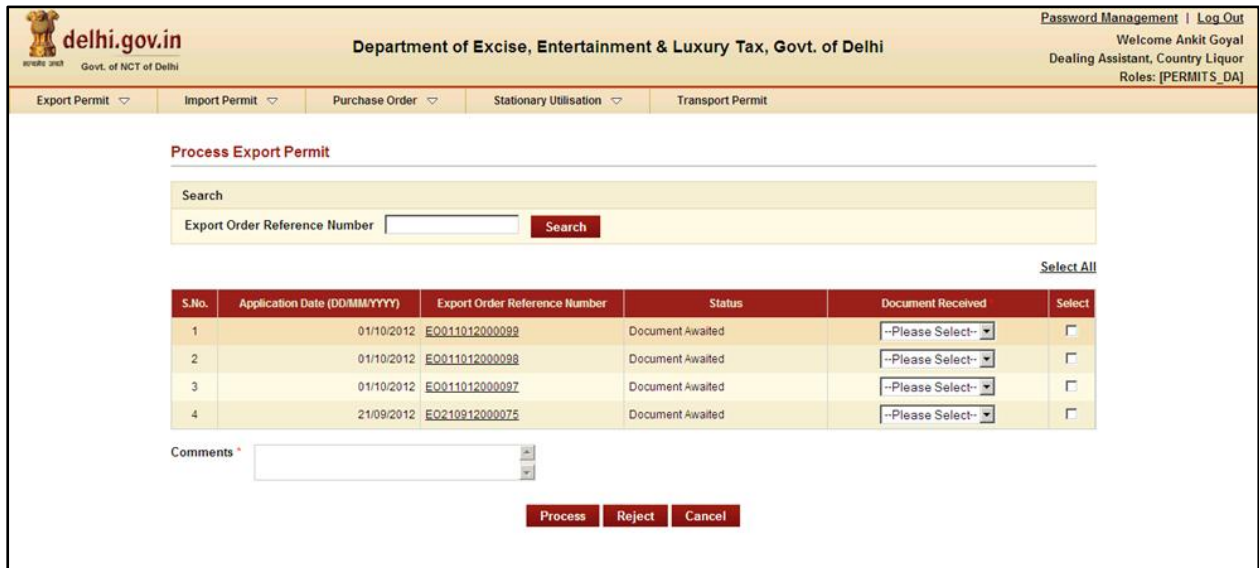


Figure 174: Work-list Screen

3. Work-list screen opens.

- To process the Export Permit, enter **Comments**, select the Export Permit application, mark **Documents Received** as **Yes** and Click the **Process**. The selected Export Permit is processed.



- To reject the Export Permit application, enter comments, select the Export Permit application, mark **Documents Received** as **Yes/No** and Click the **Reject**. The selected Export Permit application is rejected.
- Click the **Export Order Reference Number** for more details.
- You may also **Search** for the application on the basis of **Export Order Reference Number**
- Click **Cancel** to go back to the previous screen.

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Export Permit | Import Permit | Purchase Order | Stationary Utilisation | Transport Permit

Process Export Permit

Godown Name	nikita	Godown Address	101 A block near Fortis Hospital, noida, Uttar Pradesh 201301
Licence Number (if any)	bn		
Consignee Name	bn	Consignee Address	bn

Import Permit Details (Issued From Other State)

S.No.	IP Number	Issue Date (DD/MM/YYYY)	Validity Date (DD/MM/YYYY)	Validity In Days
1	bn	05/09/2012	26/09/2012	22

Route: bn

S.No.	Green Bill Number	Issue Date (DD/MM/YYYY)
1	vbn	04/09/2012

Product Details

S.No.	Brand Name	Bottle Size (ml)	Strength (%)	Quantity (bottles)	Quantity (bulk litres)	Quantity (proof litres)	Export Pass Fee (₹)	Total Export Pass Fee (₹)
1	ad'ac	4	3.00	5	0.02	NA	10.00	10.00
2	shift	50	NA	34	1.70	3.00	10.00	10.00
Total Quantity (bottles)		39						
Total Quantity (bulk litres)		1.72						
Total Quantity (proof litres)		3.00						
Total Fee Payable(₹)		0.00						

Document Received *

Comments *

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Figure 175: Process Export Permit Details

- To process the Export Permit, enter **Comments**, mark **Documents Received** as **Yes** and Click the **Process**. The Export Permit is processed.



- To reject the Export Permit application, enter comments, mark **Documents Received** as **Yes/No** and Click the **Reject**. The Export Permit application is rejected.
- Click **Cancel** to go back to the previous screen.

9.4 Approve Export Permit Application by AC (Permits)

This section lists the steps to be followed for approving Export Permit Application by AC (Permits).

To Approve Export Permit Application by AC (Permits)

1. Login to the ESCIMS system.

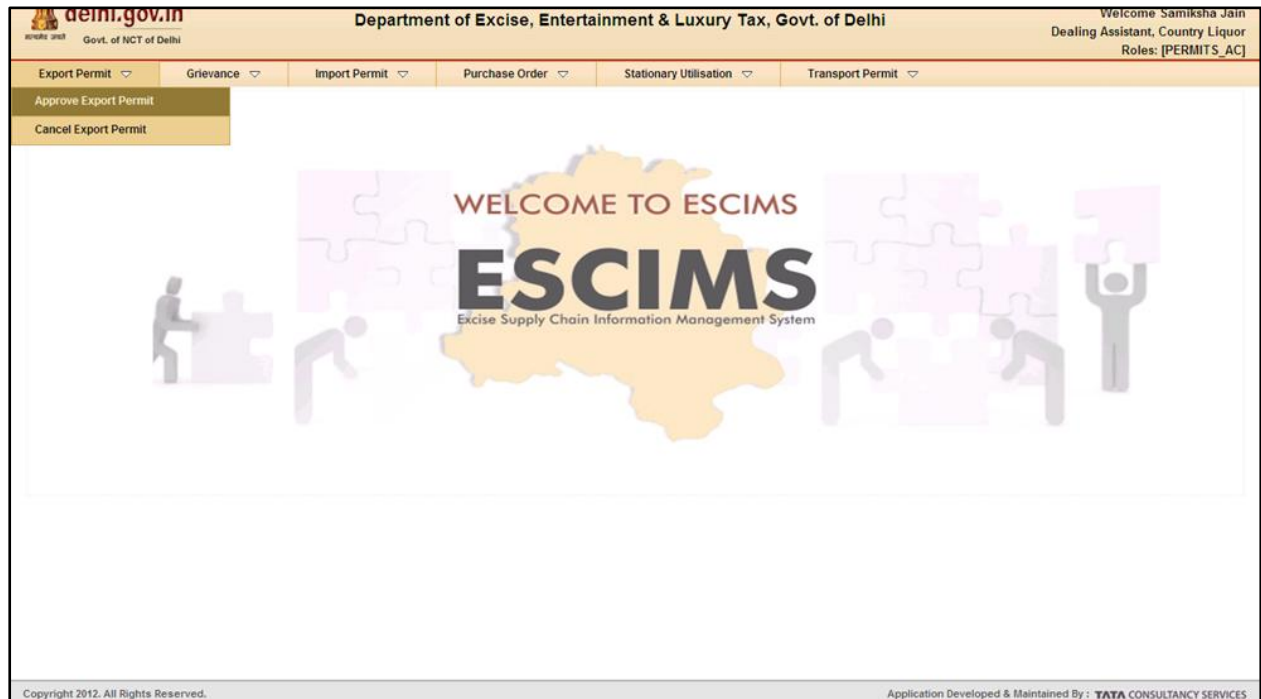


Figure 176: Export Permit Menus for Assistant Commissioner (Permits)

2. Access **Approve Export Permit** functionality under Export Permit menu.



Figure 177: Work-list Screen

3. Work-list screen opens.
4. To approve the Export Permit, enter **Comments**, select the Export Permit application and Click the **Approve**. The selected Export Permit is approved.



- To reject the Export Permit, enter **Comments**, select the Export Permit application and Click the **Reject**. The selected Export Permit is rejected.
- Click the Export **Order Reference Number** for more details.
- You may also **Search** for the application on the basis of **Export Order Reference Number**.
- Click **Cancel** to go back to the previous screen.

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Export Permit | Grievance | Import Permit | Purchase Order | Stationary Utilisation | Transport Permit

Approve Export Permit

Warehouse Name	n/v	Warehouse Address	dkajkd, dkajdk, dkajd, North Delhi, Delhi, 201001
Licence Number (if any)	L123		
Consignee Name	Shiv Kumar	Consignee Address	23-TW New ranjy ngr, New delhi

Import Permit Details (Issued From Other State)

S.No.	IP Number	Issue Date (DD/MM/YYYY)	Validity Date (DD/MM/YYYY)	Validity In Days
1	IP123	01/10/2012	12/10/2012	12
2	IP567	01/10/2012	24/10/2012	24

Route R123

S.No.	Green Bill Number	Issue Date (DD/MM/YYYY)
1	GB123	01/10/2012
2	GB789	01/10/2012

Product Details

S.No.	Brand Name	Bottle Size (ml)	Strength (%)	Quantity (bottles)	Quantity (bulk litres)	Quantity (proof litres)	Export Pass Fee (₹)	Total Export Pass Fee(₹)		
1	zabardastgani	750	NA	2	1.50	4.00	10.00	10.00		
2	SARASWATI	30	NA	3	0.09	4.00	10.00	10.00		
3	Big Piper	75	5.00	6	0.47	65.00	10.00	10.00		
Total Quantity (bottles)				11	Total Quantity (bulk litres)	2.06	Total Quantity (proof litres)	73.00	Total Fee Payable(₹)	0.00

Comments History

Task name	Designation	User Name	Comments	Date (DD/MM/YYYY)
Process First Level	Dealing Assistant	Ankit Goyal	Process so99	01/10/2012

Comments *

Figure 178: Process Export Permit Details

- To process the Export Permit, enter **Comments**, and Click the **Approve**. The Export Permit is approved.



- To reject the Export Permit, enter **Comments** and Click the **Reject**. The selected Export Permit is rejected.
- Click **Cancel** to go back to the previous screen.

9.5 Print Export Permit by Dealing Assistant (Permits)

This section lists the steps to be followed for printing Export Permit by Dealing Assistant (Permits).

To Print Export Permit by Dealing Assistant (Permits)

1. Login to the ESCIMS system.

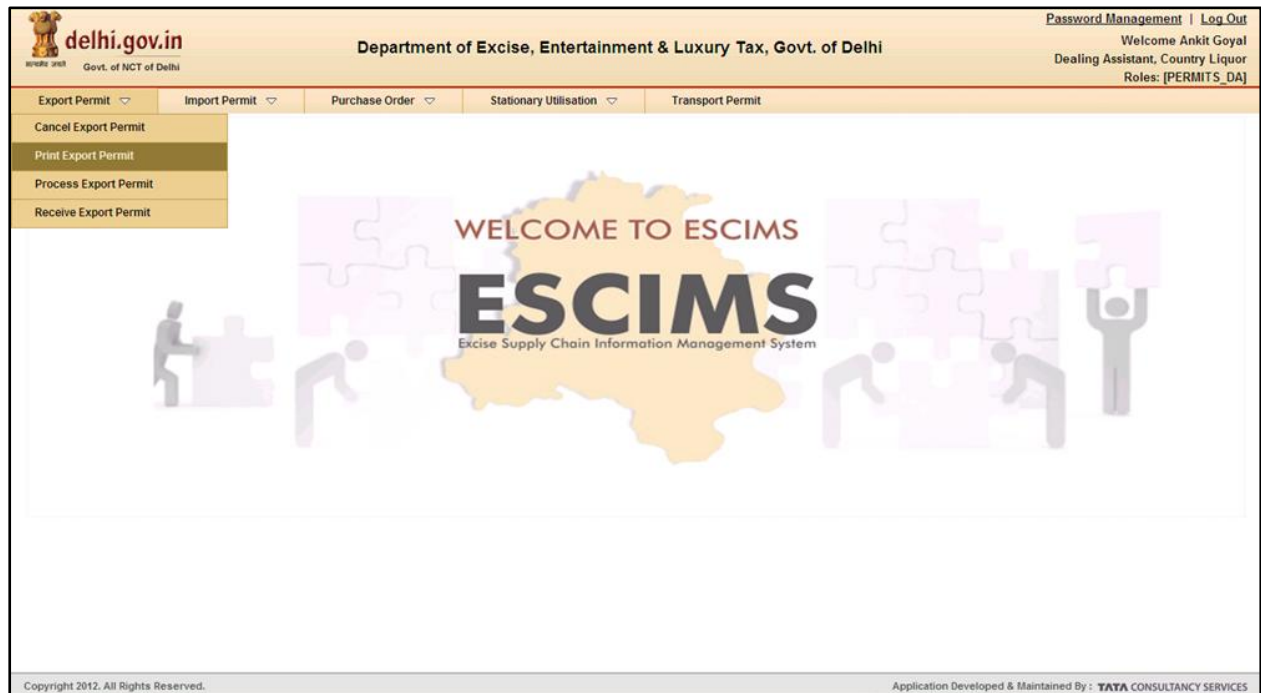


Figure 179: Export Permit Menus for BWH User and Dealer

2. Access **Print Export Permit** functionality under Export Permit menu.

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Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi

Password Management | Log Out
Welcome Ankit Goyal
Dealing Assistant, Country Liquor
Roles: [PERMITS_DA]

Export Permit ▾ Import Permit ▾ Purchase Order ▾ Stationary Utilisation ▾ Transport Permit

Print Export Permit

Search

Export Order Reference Number

S.No.	Application Date (DD/MM/YYYY)	Export Order Reference Number	Status	Select
1	01/10/2012	EQ011012000099	Approved and Printing Pending	<input type="radio"/>
2	21/09/2012	EQ210912000073	Printed	<input type="radio"/>
3	20/09/2012	EQ200912000051	Printed	<input type="radio"/>
4	20/09/2012	EQ200912000050	Printed	<input type="radio"/>
5	18/09/2012	EQ180912000047	Approved and Printing Pending	<input type="radio"/>
6	18/09/2012	EQ180912000043	Approved and Printing Pending	<input type="radio"/>
7	18/09/2012	EQ180912000041	Printed	<input type="radio"/>
8	18/09/2012	EQ180912000040	Approved and Printing Pending	<input type="radio"/>
9	18/09/2012	EQ180912000039	Approved and Printing Pending	<input type="radio"/>
10	18/09/2012	EQ180912000038	Approved and Printing Pending	<input type="radio"/>

« Prev | 1 | 2 | 3 | 4 | Next »

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Figure 180: Select Export Permit for Printing

3. Select the Export Permit Number and Click the **Print**.



- You may also **Search** for the application on the basis of **Export Order Reference Number**
- Click **Cancel** to go back to the previous screen.

9.6 Receive Export Permit by Dealing Assistant (Permits)

This section lists the steps to be followed for receiving Export Permit by Dealing Assistant (Permits).

To Receive Export Permit by Dealing Assistant (Permits)

1. Login to the ESCIMS system.

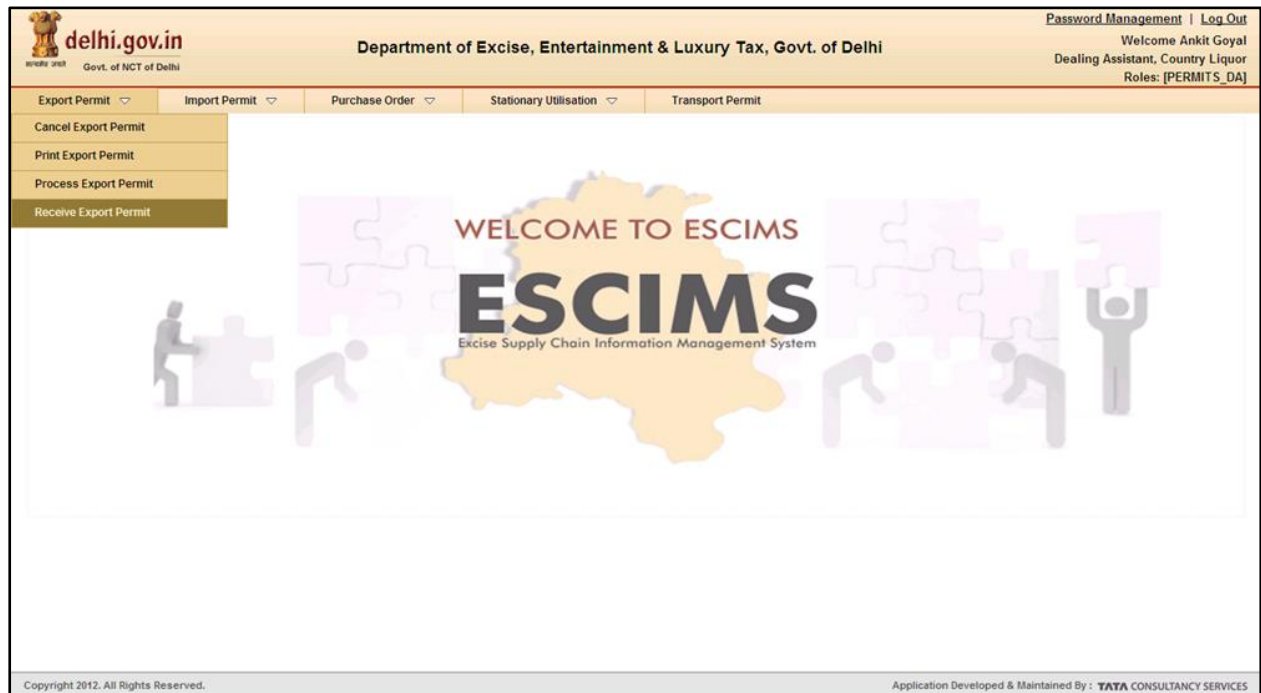


Figure 181: Export Permit Menus for Dealing Assistant (Permits)

2. Access **Receive Export Permit** functionality under Export Permit menu

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Welcome Ankit Goyal
Dealing Assistant, Country Liquor
Roles: [PERMITS_DA]

Export Permit ▾ Import Permit ▾ Purchase Order ▾ Stationary Utilisation ▾ Transport Permit

Receive Export Permit

Search

Export Permit Number

Select All

S.No.	Issue Date (DD/MM/YYYY)	Export Permit Number	Validity Date (DD/MM/YYYY)	Status	Receiving Date	Select
1	01/10/2012	EPN011012000073	12/10/2012	Printed	<input type="text"/>	<input type="checkbox"/>
2	21/09/2012	EPN210912000049	21/09/2012	Printed	<input type="text"/>	<input type="checkbox"/>
3	20/09/2012	EPN200912000040	28/09/2012	Printed	<input type="text"/>	<input type="checkbox"/>
4	20/09/2012	EPN200912000039	27/09/2012	Printed	<input type="text"/>	<input type="checkbox"/>
5	18/09/2012	EPN180912000033	27/09/2012	Printed	<input type="text"/>	<input type="checkbox"/>
6	18/09/2012	EPN180912000027	12/10/2012	Printed	<input type="text"/>	<input type="checkbox"/>
7	12/09/2012	EPN120912000017	13/09/2012	Printed	<input type="text"/>	<input type="checkbox"/>
8	27/08/2012	EPN270812000060	26/09/2012	Printed	<input type="text"/>	<input type="checkbox"/>
9	27/08/2012	EPN270812000059	24/09/2012	Printed	<input type="text"/>	<input type="checkbox"/>
10	06/08/2012	EPN060812000028	22/08/2012	Printed	<input type="text"/>	<input type="checkbox"/>

« Prev | 1 | 2 | Next »

Comments *

Figure 182: Work-list Screen

- Work-list screen opens.
- To process the Receiving of Export Permit, enter **Comments**, select the Export Permit, enter the **Receiving** Date and Click the **Submit**. The selected Export Permit is received.



- You may also **Search** for the application on the basis of **Export Permit Number**
- Click the **Export Permit Number** for more details.
- Click **Cancel** to go back to the previous screen.

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Password Management | Log Out
Welcome Ankit Goyal
Dealing Assistant, Country Liquor
Roles: [PERMITS_DA]

Export Permit | Import Permit | Purchase Order | Stationary Utilisation | Transport Permit

Receive Export Permit

Export Permit Number	EPN011012000073	Export Permit Issue Date	01/10/2012
Export Permit Validity	12/10/2012	Licence Number (if any)	L123
Warehouse Name	nvn	Warehouse Address	Skajd, Skajd, Skajd, North Delhi, Delhi, 201001.
Consignee Name	Shiv Kumar	Consignee Address	23-TW new ranjay ngr, New delhi

Import Permit Details (Issued From Other State)

S.No.	IP Number	Issue Date (DD/MM/YYYY)	Validity Date (DD/MM/YYYY)	Validity In Days
1	IP123	01/10/2012	12/10/2012	12
2	IP567	01/10/2012	24/10/2012	24

Route R123

S.No.	Green Bill Number	Issue Date (DD/MM/YYYY)
1	GB123	01/10/2012
2	GB789	01/10/2012

Product Details

S.No.	Brand Name	Bottle Size (ml)	Strength (%)	Quantity (bottles)	Quantity (bulk litres)	Quantity (proof litres)	Export Pass Fee (₹)	Total Export Pass Fee(₹)
1	sarswatigang	750	NA	2	1.50	4.00	10.00	10.00
2	SARASWATI	30	NA	3	0.09	4.00	10.00	10.00
3	Bag Piper	75	5.00	6	0.47	65.00	10.00	10.00
Total Quantity (bottles)		11	Total Quantity (bulk litres)		2.00	Total Quantity (proof litres)		73.00
						Total Fee Payable(₹)		0.00

Receiving Date *

Comments *

Figure 183: Export Permit Details

- To process the Receiving of Export Permit, enter **Comments**, enter the **Receiving** Date and Click the **Submit**. The Export Permit is received.



- Click **Cancel** to go back to the previous screen.

9.7 Cancel Export Permit by Dealing Assistant (Permits) and AC (Permits)

This section lists the steps to be followed for cancelling Export Permit by Dealing Assistant (Permits) and AC (Permits).

To Cancel Export Permit by Dealing Assistant (Permits) and AC (Permits)

1. Login to the ESCIMS system.

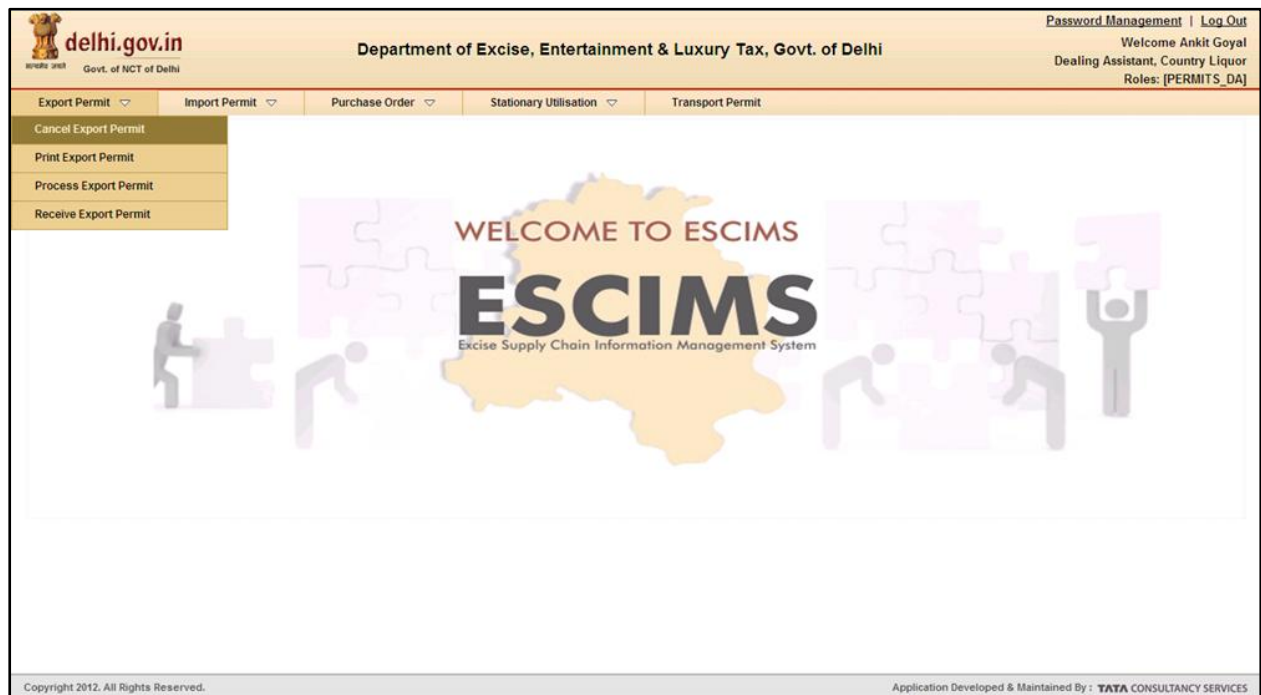


Figure 184: Export Permit Menus for Dealing Assistant (Permits) and AC (Permits)

2. Access **Cancel Export Permit** functionality under Export Permit menu

delhi.gov.in **Department of Excise, Entertainment & Luxury Tax, Govt. of Delhi** Welcome Samiksha Jain
Dealing Assistant, Country Liquor
Roles: [PERMITS_AC]

Export Permit ▾ Grievance ▾ Import Permit ▾ Purchase Order ▾ Stationary Utilisation ▾ Transport Permit ▾

Cancel Export Permit

Search

Export Permit Number

[Select All](#)

S.No.	Issue Date (DD/MM/YYYY)	Export Permit Number	Validity Date (DD/MM/YYYY)	Status	Select
1	21/09/2012	EPN210912000049	21/09/2012	Printed	<input checked="" type="checkbox"/>
2	20/09/2012	EPN200912000040	28/09/2012	Printed	<input checked="" type="checkbox"/>
3	20/09/2012	EPN200912000039	27/09/2012	Printed	<input checked="" type="checkbox"/>
4	18/09/2012	EPN180912000038	27/09/2012	Approved and Printing Pending	<input checked="" type="checkbox"/>
5	18/09/2012	EPN180912000036	27/09/2012	Approved and Printing Pending	<input type="checkbox"/>
6	18/09/2012	EPN180912000033	27/09/2012	Printed	<input type="checkbox"/>
7	18/09/2012	EPN180912000034	19/09/2012	Approved and Printing Pending	<input type="checkbox"/>
8	18/09/2012	EPN180912000032	21/09/2012	Approved and Printing Pending	<input type="checkbox"/>
9	18/09/2012	EPN180912000031	21/09/2012	Approved and Printing Pending	<input type="checkbox"/>
10	18/09/2012	EPN180912000029	28/09/2012	Approved and Printing Pending	<input type="checkbox"/>

[« Prev](#) | [1](#) | [2](#) | [3](#) | [4](#) | [Next »](#)

Comments *

Figure 185: Cancel Export Permit Work-list Screen

- Work-list screen opens.
- To cancel the Export Permit, enter **Comments**, select the Export Permit to cancel and Click the **Cancel Export Permit**. The selected Export Permit is cancelled.



- You may also **Search** for the application on the basis of **Export Permit Number**
- Click the **Export Permit Number** for more details.
- Click **Cancel** to go back to the previous screen.

Export Permit Number	EPN210912000049	Export Permit Issue Date	21/09/2012
Export Permit Validity	21/09/2012	Licence Number (if any)	
Warehouse Name	adddd	Warehouse Address	Lane-1, BLOCK-A, MORADABD, MORADABD, Arunachal Pradesh, 244001.
Consignee Name	con name	Consignee Address	con adress

Import Permit Details (Issued From Other State)

S.No.	IP Number	Issue Date (DD/MM/YYYY)	Validity Date (DD/MM/YYYY)	Validity In Days
1	ip2	08/09/2012	21/09/2012	18
2	ip1	03/09/2012	26/09/2012	24

Route r1

S.No.	Green Bill Number	Issue Date (DD/MM/YYYY)
1	gb2	04/09/2012
2	gb1	05/09/2012

Product Details

S.No.	Brand Name	Bottle Size (ml)	Strength (%)	Quantity (bottles)	Quantity (bulk litres)	Quantity (proof litres)	Export Pass Fee (₹)	Total Export Pass Fee(₹)
1	mango	400	NA	12	4.80	NA	10.00	10.00
2	D	30	NA	34	1.02	NA	10.00	10.00
3	butter	500	5.00	55	27.50	5555.00	10.00	10.00
Total Quantity (bottles)		101	Total Quantity (bulk litres)	33.32	Total Quantity (proof litres)	5555.00	Total Fee Payable(₹)	0.00

Comments History

Task name	Designation	User Name	Comments	Date (DD/MM/YYYY)
Approve EP	Assistant Commissioner Permits	Samiksha Jain	approve 73	21/09/2012
Process First Level	Dealing Assistant	Gunjan Gautam	process 73	21/09/2012

Comments *

Cancel Export Permit **Cancel**

Figure 186: Export Permit Details

- To cancel the Export Permit, enter **Comments** and Click the **Cancel Export Permit**. The Export Permit is cancelled.



- Click **Cancel** to go back to the previous screen.