

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER OF EXCISE, ENTT. & L. TAX DEPTT.
L & N BLOCK I.P. ESTATE: VIKAS BHAWAN, NEW DELHI**

No.F.1.(Excise)/Club/2010-2011/ 224-227

Dated: 20-1-2015

Memorandum

Sub: Renewal of L-28/L-28F/L-29/L-29F license for the period 2015-2016

Submission of documents reg.

(Target Date: 15.02.2015)

All the licensed Clubs having licenses in form of L-28/L-28F & L-29/L-29F are directed to furnish the following information/documents (duly attested) in connection with renewal of their respective license for the year 2015-16 (01.04.2015 to 31.03.2016) latest by 28.02.2015 without fail. As per Rule 41 of the Delhi Excise Rules 2010 applications for the renewal of license for the year 2015-16 are required to be received before the end of February along with stipulated license fee in the office of Dy. Commissioner (Excise). In case of delay in applying for renewal in prescribed application form along with requisite documents up to 31st March 2015, application for renewal shall be admitted on payment of additional the amount of 25 % of the license fee and sufficient reason for delay in writing with the approval of Dy. Commissioner (Excise) before the expiry of the license. After the expiry of the license i.e. 31st March, application for renewal shall be admitted on payment of double the amount of the license fee and sufficient reason for delay in writing with the approval of Commissioner (Excise) Only:-

Details of requisite documents is as under:-

S. No.	Particulars/Documents/ Information to be furnished
1.	List and total number of members
2.	Undertaking regarding use of IFL
3.	Certificate in favor of authorized signatory with contact details and specimen signature
4.	NOC from Delhi Fire Services that licensed premises is safe from fire point of view
5.	Health & Trade License from MCD/NDMC
6.	Eating house License from DCP (L)
7.	Affidavit to the effect that there has been no Change in the licensed premises
8.	Liquor Consumption statement from 01.04.2012 to 28.02.2013
9.	Latest Income Tax Return
10.	Latest VAT Return/No dues certificate
11.	List of office bearers
12.	Original L-28/L-28F
13.	Original Copy of T.R. deposited of License Fee

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The details of license fee for L-28/L-28F is given as under:-

S.No.	Number of Members	Fee (In/Rs.) L-28	Fee for IFL (In Rs.) 10% of normal license fefe (L-28F/L-29F)	Total fee including IFL (L-28/L-28F, L-29 & L-29F)
1.	Up to 800 members	75,000/-	7,500/-	82,500/-
2.	801 to 1500 members	1,00,000/-	10,000/-	1,10,000/-
3.	1501 members and above	2,00,000/-	20,000/-	2,20,000/-

The details of license fee for L-29/L-29F is given as under

	Description of License	For L-29	For L-29F	Total
1.	L-29 License	7,500/-	750/-	8,250

The above mentioned license fee for L-28/L-28F/L-29/L-29F license is at the existing rates. In the case the license for the L-28/L-28F/L-29/L-29F is revised by the government for the licensing year 2015-16, the difference shall be recovered subsequently.

All the documents, required, for renewal of license, along with the copy of duly signed copy of online application form for renewal and the applicable license fee for the year 2015-16 **must be submitted latest by 28.02.2015**. Failure to deposit the License fee by 28.02.2015 shall be liable to action as provided in the Rule 41 of Delhi Excise Rules, 2010.

The licensee should submit the required fee and renewal application by the due date accessing their account in ESCIMS portal through their USER ID and password. A hard copy of print out of the application may be submitted in this office alongwith copy of Challan.

The License fee is as per the current order and any upward revision in fee could be reviewed and the license shall be liable to pay the difference in fee from the date of such notification.

It may be noted that failure to adhere to the above schedule for applying for renewal of licenses may also lead to Non-renewal of licenses/Suspension of issuance of transport permits.

Encl: 1.Format for renewal application form.

(ARUN KUMAR MISHRA)
DY. COMMISSIONER(EXCISE)/
LICENSING AUTHORITY

2. Terms & Conditions for L-28/L-28F & L-29/L-29 F.
Copy to for compliance:-
3. All the license holders in form of L-28/L-28F & L-29/L-29 F
Copy to for information:-
4. PS To the Commissioner (Excise),NCT of Delhi,L-Block Vikas Bhawan Delhi.
5. PA to the Dy. Commissioner (Excise),NCT of Delhi,L-Block Vikas Bhawan Delhi
6. The System Analyst, Computer Branch to upload the notice on the official web-site.